

# Request For Proposals

**2023 Milton Park  
Walking Path  
Renovation Project**

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*City of St. Joseph, Department of  
Public Works 700 Broad Street  
St. Joseph, MI 49085*

## I. Purpose.

This Request for Proposals (“RFP”) is to provide interested area **contractors** with sufficient information to submit proposals for consideration by the City of St. Joseph (“City”) in connection with its needs for renovation of the walking path in City owned Milton Park.

Favorable pricing will be one element of the selection process, but the experience of the firm, qualifications, experience and ability of assigned staff, completeness of the level of service proposed and timeliness of service proposed by the Bidder will be significant factors in award of this contract. Final decision on selection of the Contractor for this project will be determined by the City Commission. The City reserves the right to reject any proposals or parts of proposals. The City also reserves the right to waive any irregularities, inconsistencies or take what other action is appropriate as determined by the City to be in the best interest of the City.

A complete Request for Proposal may be viewed or downloaded at [www.sjcity.com](http://www.sjcity.com), or mailed by contacting the City Clerk.

REQUEST FOR QUOTE: **2023 Milton Park Walking Path Renovation Project**  
CLOSING DATE AND TIME: **3:00 p.m. Tuesday, July 18, 2023**

## II. Scope of Work & Bid Specifications:

Milton Park is located at 1524 Niles Ave., at the corner of Niles Ave. and Winchester Ave. See attached exhibit 1 for layout of the park and areas included in the project.

- Removal and replacement of paving as specified: Remove or mill existing asphalt pavement, replace and repair base material as needed, compact base material, frame and pour new path with “perkepave” porous recreational paving per manufacturer’s specifications (see [www.perkepave.com](http://www.perkepave.com) and exhibits 2 and 3).
- All tree roots impeding upon base material must be removed or ground out to a minimum of 6 inches on both sides of the future path.
- Base material shall be 21AA. Millings from removal of existing asphalt may also be used.
- Base must be a minimum of 3 inches after compaction. Base density test may be required.
- Bids shall be based on the new paving material at a thickness of 1.5 inches, with an alternate bid of a thickness of 2 inches.
- Work on this project must be performed during the days and times approved by the City of St. Joseph.
- All work on this project must be completed by **June 15, 2024**.

**INTERESTED PARTIES ARE ENCOURAGED TO VISIT THE SITE.**

Issuing Officer (Point of Contact.)

Questions regarding the scope of work to be accomplished may be directed to Jeff Rechner, Superintendent of Parks, at (269) 408-4554 or jrechner@sjcity.com.

### **III. Addenda.**

In the event it becomes necessary to modify any part of this Request for Proposal, addenda will be issued to all parties who received the original RFP.

### **IV. Instructions to Bidders**

- 1) Sealed bids are due at the at the St. Joseph City Clerk's Office no later than **3:00pm Tuesday, July 18, 2023.**
- 2) Proposals may be mailed or delivered to the City of St. Joseph City Clerk, 700 Broad Street, St. Joseph, Michigan 49085. Sealed envelopes should be plainly marked:

Attention: City Clerk

**Re: 2023 Milton Park Walking Path Renovation Project**

700 Broad Street

St. Joseph, MI 49085

It is the sole responsibility of the Bidder to see that its proposal is received within the required time period. The City is not responsible for any errors or irregularities with the delivery method utilized for submittal of the Proposal. Any proposals received after the closing date and time will be returned unopened.

### **V. Incurring Costs**

The City is not liable for any costs related to respondents' preparation of their proposal.

### **VI. Withdrawal of Proposal.**

Any Bidder may withdraw its proposal in person, by facsimile, or by letter, any time prior to the scheduled closing time for receipt of proposals. Each proposal shall be considered binding and in effect for a period of Sixty (60) days after the closing date.

## VII. Opening of Proposals

Proposals will be publicly opened at **3:00 pm on Tuesday, July 18, 2023** in the City Commission Chambers, St. Joseph City Hall, 700 Broad Street, St. Joseph, MI 49085.

Evaluation of Proposals:

*It is the intent of the City to evaluate all proposals quickly and be prepared to recommend an award at the July 24, 2023 City Commission meeting.*

## VIII. Negotiations

The City reserves the right to reject any and all proposals and negotiate with any source, in any manner necessary, deemed to be in its best interest.

## IX. Award of Contract / Acceptance of Proposal (Terms and Conditions)

The contents of this RFP and the respondent's proposal, as submitted and/or modified, shall become contractual obligations to be executed by the authorized contracting agents of both parties.

During the term of the services provided as part of this RFP, the successful bidder must procure and maintain the following insurance with carriers acceptable to the City and admitted to do business in the State of Michigan, and provide proof of the same to the City:

- **Worker's Compensation Insurance**, including employers' Liability coverage, in accordance with Michigan law.
- **Commercial General Liability** Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: A). contractual liability, B) Broad form general liability extensions or equivalent.
- **Motor Vehicle Liability** Insurance, including Michigan No-Fault coverages, with limits not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned vehicles, non-owned vehicles, and hired vehicles.

The Commercial General Liability Insurances shall include an endorsement naming as an additional insured the City of St. Joseph, all elected and appointed officials, employees, volunteers, boards, commissions, and/or authorities and boards, including members, employees and volunteers thereof. Bidder's insurance shall be primary and any other insurance City may have in effect shall be considered secondary and/or excess. Coverage shall be maintained throughout the term of the agreement.

All insurance shall include an endorsement that contains a 30-day advance written notice of cancellation to the City Manager, City of St. Joseph, Michigan, and 700 Broad Street, St. Joseph, Michigan 49085.

**X. Nondiscrimination.**

The successful bidder shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status, or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of this Agreement.

**XI. Payment Terms:**

The City shall make payments to the successful bidder for actual services rendered within thirty (30) days following receipt of an acceptable invoice; or as otherwise mutually agreed.





ECO friendly porous paving made with recycled tires

## A FLEXIBLE POROUS PAVING

### DEFINITION

- A. Flexible Porous Paving: Paving system comprised of combination of three components: recycled passenger car tires, aggregate, and urethane binder that provides a strong, pervious, yet flexible paving.

### INSTALLER QUALIFICATIONS

- A. Flexible Porous Paving installer shall be required to be familiar with installation procedures and to have attended the Manufacturer installation training program.
- B. Flexible Porous Paving installer shall employ no less than two Manufacturer-trained Flexible Porous Paving technicians on staff who directly oversee and perform the installations during all Flexible Porous Paving placement.

### PROJECT CONDITIONS

- A. Protect stored rubber and aggregate from moisture by covering material with sheet plastic. Binder to be stored within a temperature range of 45 to 90 degrees F.
- B. Avoid placing pervious paving if rain, snow, or frost is forecast within 24 hours. Protect fresh paving from moisture and freezing.
- C. Base aggregate shall be a clean #57 stone.

### FLEXIBLE POROUS PAVING

- A. Stone: Triple-washed and dried coarse aggregate (1/4 to 3/8 inch) per ASTM C 33. Bagged in 50 lb. quantity.
- B. Nominal maximum aggregate size shall not exceed 1/3 of the specified paving thickness.
- C. Rubber: Recycled passenger tires ground to 1/4" nominal with wire remnants removed.
- D. Binding agent: urethane liquid prepolymer based upon DiphenylmethaneDiisocyanate.
- E. Mix Design: Using materials mix ratio as acceptable by the Manufacturer for the intended application.
- F. The volume by weight of aggregate shall be as required by the Manufacturer for the intended application.
- G. Forms shall be clean and free of debris of any kind, rust, and hardened concrete and make use of a Bio-diesel or vegetable oil as a form release.

### EXECUTION

- A. Prepare subgrade as specified in the contract documents or as directed by the Engineer. Porous Flexible Paving has a thickness of 1.5", over Clean Coarse Aggregate (#57 stone)

with 95% compaction per AASHTO T-180, with an ideal thickness of 4 inches over stabilized sub-base,

- B. Construct subgrade to ensure that the required paving thickness is obtained in all locations.
- C. Keep all traffic off subgrade during construction to the maximum extent practical.
- D. Apply form release agent to the temporary form face which will be in contact with pervious paving, immediately before placing paving.
- E. Protect previously placed paving from damage.
- F. Apply liquid urethane bonding agent to face of surfaces when adhesion is desired

#### MIXING

- A. Mix on site in compliance with Manufacturer's written specifications.

#### PLACING AND FINISHING PAVING

- A. Do not place Flexible Porous Paving on frozen or wet subgrade or subbase.
- B. Deposit Flexible Porous Paving either directly onto the subgrade or subbase by wheelbarrow or by material handler onto the subgrade or subbase, unless otherwise specified.
- C. Deposit Flexible Porous Paving between the forms to an approximately uniform height.
- D. Spread the pervious paving uniformly to the required elevation and screed to achieve a uniform flat surface.

#### FINAL SURFACE TEXTURE

- A. Final surface of pervious paving shall be smoothed with bull float and magnesium hand floats coated with a form release film.

#### EDGING

- A. When permanent forms are not used, bevel the edge of the top surface to a 45<sup>0</sup> slope

#### CURING

- A. Completely cover the paving surface with a minimum 4 mil thick polyethylene sheet if rain or sprinklers are imminent.
- B. Cure paving for a minimum of 24 uninterrupted hours, unless otherwise specified.

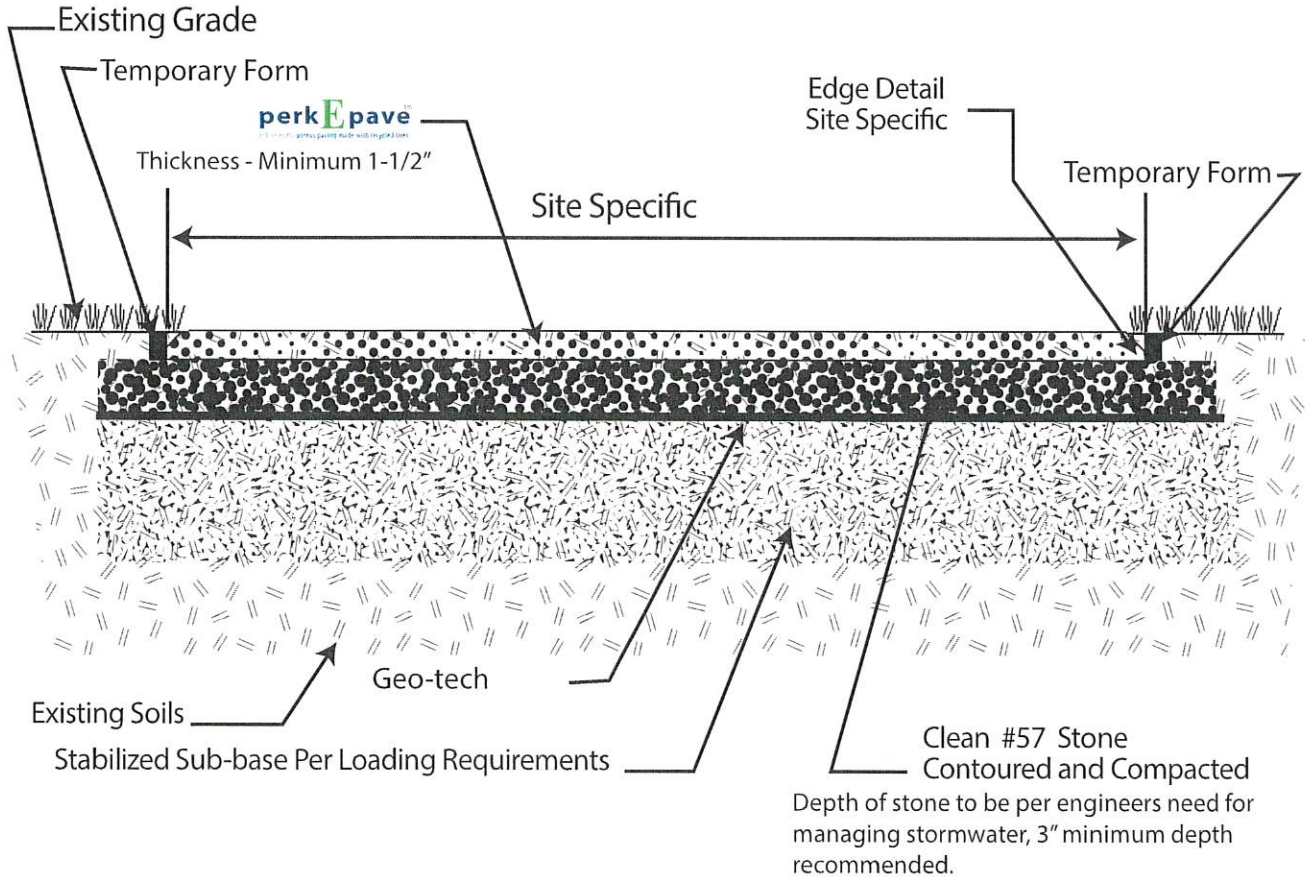
#### HOT- AND COLD-WEATHER CONSTRUCTION

- A. When hot weather is anticipated up to 95 degrees Fahrenheit, no special procedures are necessary.
- B. In cold weather when temperatures may fall below freezing utilize a fan to maintain airflow over the paving to speed up the curing process.



# perkEpave<sup>tm</sup>

ECO friendly porous paving made with recycled tires



## STANDARD ELEVATION DETAIL

Note: The 3" of clean #stone is a recommendation for creating a reservoir for holding stormwater. The actual calculation of the volume needed for managing stormwater is a function of the design professional

Rev. 1 - Base stone changed to #57

This drawing is the property of PerkEpave designs. The drawing is being furnished for information only. The use does not represent an engineers certification of required local building codes or regulations unless it has been approved by local authorities

perkEpave<sup>tm</sup>

Trails, Paths, Sidewalks, Tree Surrounds, Erosion Control, Trench Drains

www.perkepave.com

drw	scale	date	rev
TEC	NTS	1/27/20	1

# 2023 Milton Park Walking Path Renovation Project

## Bid Form

My bid for the 2023 City of St. Joseph Milton Park Walking Path Renovation Project  
is as follows:

Total area of walking path = approx. 10,020 square feet (1670 linear feet).

Width of path (unless an intersection, skirt or otherwise noted) = 6 feet.

Removal/Milling of existing path: \$ \_\_\_\_\_

Installation/Compaction of base material: \$ \_\_\_\_\_

Installation of "perkEpave" paving at 1.5 inches: \$ \_\_\_\_\_

Installation of "perkEpave" paving at 2 inches: \$ \_\_\_\_\_

**Name of Firm:** \_\_\_\_\_

**Total Project Bid at 1.5 inches:** \$ \_\_\_\_\_

**Total Project Bid at 2 inches:** \$ \_\_\_\_\_