

Request For Proposal

Kiwanis Park Restroom Renovation

*City of St. Joseph, Department of Public Works
1160 Broad Street St. Joseph, MI 49085*

I. Purpose

This Request for Proposal ("RFP") is to provide interested area **contractors** with sufficient information to submit proposals for consideration by the City of St. Joseph ("City") in connection with its needs for **Restroom renovations at Kiwanis Park, 1350 Pearl Street, St. Joseph, MI.**

Favorable pricing will be one element of the selection process, but the experience of the firm, qualifications, experience and ability of assigned staff, completeness of the level of service proposed and timeliness of service proposed by the Bidder will be significant factors in award of this contract. Final decision on selection of the Bidder for this project will be determined by the City Commission. The City reserves the right to reject any proposals or parts of proposals. The City also reserves the right to waive any irregularities or inconsistencies, and to take what other action is appropriate as determined by the City to be in the best interest of the City.

A complete Request for Proposal may be viewed or downloaded at www.sjcity.com, or mailed by contacting the City Clerk.

**REQUEST FOR PROPOSAL: Kiwanis Park Restroom Renovation at Kiwanis Park
1350 Pearl Street**

CLOSING DATE AND TIME: 3:00 pm, October 11, 2022

II. Scope of Work, Term, and Bid Specifications:

This project can start as soon as possible and must be completed no later than June 15, 2023. The scope of work includes the following:

- Remove all existing fixtures, interior walls, ceilings, stall partition doors, electrical and water supply lines.
- Saw-cut the perimeter of the floor and remove concrete and all plumbing drain lines.
- Renovate interior according to all plans and specifications attached and incorporated as Exhibit 1.

All manufacturer's procedures and specifications must be followed in the installation of new items.

The successful bidder must follow all state and local laws, rules and regulations, the ADA, OSHA safety requirements, industry best practice standards, and EPA regulations on this project.

In addition to the manufacturer's warranties, the successful bidder will provide at a minimum a one-year workmanship warranty.

III. Issuing Officer (Point of Contact)

Questions regarding the scope of work to be accomplished may be directed to Mike Christensen, Facilities Manager at (269) 930-4408. To schedule an appointment to see the job site, contact Mike Christensen by email at: mchristensen@sjcity.com or by telephone at (269) 985-0310 (Office) or (269) 930-4408 (Mobile).

IV. Addenda

In the event it becomes necessary to modify any part of this Request for Proposal, addenda will be issued to all parties who received the original RFP.

V. Instructions to Bidders

Sealed bids are due at the St. Joseph City Clerk's Office no later than **3:00 pm, October 11, 2022**

Proposals may be mailed or delivered to the City of St. Joseph City Clerk, 700 Broad Street, St. Joseph, Michigan 49085. Sealed envelopes should be plainly marked:

Attention: City Clerk
Re: Kiwanis Park Restroom Renovations
700 Broad Street
St. Joseph, MI 49085

It is the sole responsibility of the Bidder to see that its proposal is received within the required time period. The City is not responsible for any errors or irregularities with the delivery method utilized for submittal of the Proposal. Any proposals received after the closing date and time will be returned unopened.

VI. Incurring Costs

The City is not liable for any costs related to the Bidder's preparation of their proposal.

VII. Withdrawal of Proposal

Any Bidder may withdraw its proposal in person, by facsimile, or by letter, any time prior to the scheduled closing time for receipt of proposals. Each proposal shall be considered binding and in effect for a period of Sixty (60) days after the closing date.

VIII. Opening of Proposals

Proposals will be opened publicly at **3:15 pm, October 11, 2022** in the City Hall Commission Chambers, 700 Broad Street, St. Joseph, Michigan.

IX. Evaluation of Proposals

It is the intent of the City to evaluate all proposals quickly and be prepared to recommend an award at the October 24, 2022 City Commission meeting.

X. Negotiations

The City reserves the right to reject any and all proposals and negotiate with any source, in any manner necessary, deemed to be in its best interest.

XI. Award of Contract / Acceptance of Proposal (Terms and Conditions)

The contents of this RFP and the Bidder's proposal, as submitted and/or modified, shall become contractual obligations to be executed by the authorized contracting agents of both parties.

In accordance with Michigan law, all projects with a contract amount over \$50,000.00 will require a performance and payment bond covering the entire amount of the contract price, which shall become binding upon the award of the contract.

The successful bidder must procure and maintain the following insurance with carriers acceptable to the City and admitted to do business in the State of Michigan, and provide proof of the same to the City:

- **Worker's Compensation Insurance**, including employers' Liability coverage, in accordance with Michigan law.
- **Commercial General Liability Insurance** on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: A). contractual liability, B) Broad form general liability extensions or equivalent.
- **Motor Vehicle Liability Insurance**, including Michigan No-Fault coverages, with limits not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned vehicles, non-owned vehicles, and hired vehicles.

The Commercial General Liability Insurances shall include an endorsement naming as an additional insured the City of St. Joseph, all elected and appointed officials, employees, volunteers, boards, commissions, and/or authorities and boards, including members, employees and volunteers thereof. Bidder's insurance shall be primary and any other insurance City may have in effect shall be considered secondary and/or excess. The stated insurance requirements shall not be interpreted to limit the Bidder's liability . Coverage shall be maintained throughout the term of the agreement.

All insurance shall include an endorsement that contains a 30-day advance written notice of cancellation to the City Manager, City of St. Joseph, Michigan, 700 Broad Street, St. Joseph, Michigan 49085.

XII. Nondiscrimination

The successful bidder shall not discriminate in its provision of accommodations or services, nor against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status, or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of the agreement.

XIII. Payment Terms:

The City shall make payments to the successful bidder for actual services rendered within thirty (30) days following receipt of an acceptable invoice; or as otherwise mutually agreed.

Kiwanis Park Restroom Remodel Project; Materials and Specifications

1. **Toilets:** AM/STD AFWALL, white elg., flowise millennium wall mount 1.6/1.1 GPF, 1.5" top spud, 1000LB static weight capacity.
2. Sloan Regal 111XL 1.6 GPF manual flush valve, closet, ADA compliant handle, Vandal Resistant stop cap, 1.5" spud CPLG and sweat solder adapter.
3. **Urinals:** AM/Std Washbrook, white, urinal, .125-1.0GPF, .75" top spud.
4. Sloan Regal 186-1-XL, manual urinal flush valve, 1.0 GPF.
5. **Sinks:** AM/STD Lucerne, white, 20X18, 4"CC, wall hung lavatory.
6. Universal -81 Zurn concealed arm lavatory carrier.
7. **Faucets:** 116.606.AB.1 Chicago, 4"cc, battery sensor operated faucet.
8. **Utility/storage room floor sink:** Mustee 24X24 mop basin w/3" molded drain.
9. **Utility/storage room floor sink faucet:** Delta Cambridge brass, wall mount, service sink faucet, 8"OC cross handles, integral stops, vacuum breaker.
10. **Floor drains:** ZN415-4NH-6B-Y-P Zurn floor drain, 6" round top w/sediment bucket, .5" trap primer. Install per code required spacing. Estimated number,7. Trap primer can be eliminated by using code approved method.
11. Both family restrooms, one stall each in men's and women's restrooms, one urinal, sinks and the baby changing areas must comply in all ways with latest ADA requirements. As well as the height and placement of fixtures, these requirements include the placement and size of grab bars, signage and how stall doors operate.
12. **Baby changing tables:** Koala Kare KB200-01, will be installed as shown on plan drawing and per ADA requirements.
13. **Mirrors:** install over each sink; ADA approved, fixed tilt, 24"X36" framed mirror.
14. **Stall doors:** Accurate Partitions, color-thru Phenolic. See exhibits for sizes and layout.
15. The main electric panel can be re-used but will need to be relocated to the utility/storage room.
16. Each room will have one 20amp spec grade GFI outlet, centrally located for operating cleaning equipment.
17. All lighting except utility/storage room will be controlled by a InterMatic ET1125SC electronic seven-day timer connected to the appropriate number of contactors. This control will be located beside the main electrical panel in the utility/storage room.
18. The utility/storage room lights will be controlled by a single pole 20-amp spec grade switch with SS cover.
19. **Lighting fixtures:** for all interior rooms; Gotham Architectural Lighting EVO6VR 40/10 6PR LS CGL. EVO6 vandal resistant, 4000K, 1000LM, Pewter Refl, Specular finish, CGL. See exhibit for layout.
20. Each restroom will have one Xlerator XLGR-H-1.1N-208-240V Hand dryer. Location to be determined.

21. All plumbing fixtures and floor drains will tie into existing sewer tap. Replace any sidewalks or parking areas that are removed to accommodate this task.
22. **Ceilings:** CertainTeed #4620901 Beaded 2 solid vinyl soffit material fastened to 1X3 firing strips 12" O.C. Use manufacturer's suggested "J" channel where ceiling meets wall and "H" channel where panel seams are needed.
23. **New interior partition walls:** 8" block.
24. In the women's restroom, since the existing walls are not thick enough, the walls behind the sinks and toilets will be built out with block to accommodate the fixture hanger mechanisms and plumbing. These walls will go all the way to the ceiling.
25. All stall divider walls will be constructed of 4" concrete block to a finished height of 72".
26. Urinal dividers will be constructed of 4" opaque glass block to a height of 54"
27. All block walls to be primed and painted using; Sherwin Williams Pro block primer and Pro industrial pre-catalyzed water-based epoxy semi-gloss K46-1150 series paint.
28. **Door into utility/storage room:** 3068 steel RH door and jamb with SS keyed lockset, ball bearing SS hinges, SS kick plates, and clear finish closer. This door will need some type of hold open device.
29. All existing exterior doors to remain. Repaint interior of these doors.
30. **Ventilation:** the ventilation system will be operated by the timer with the lights and will be a continuous run system. The air handler unit will be isolation mounted in the attic space and will be of sufficient size to provide the following CFMs; Women's 200, Men's 250, Family and utility/storage 50 each for a total of 600 CFMs. The exhaust will vent through the gable end with an appropriate size grill and appropriately sized fresh air vents can either be placed in the bottom of exterior doors or through the exterior walls. All exposed ventilation grills are to be either stainless or aluminum but they must be vandal and tamper proof.
31. **New concrete floor:** 4" thick concrete with Resinous Flooring-Epoxy base, full flake system, Polyurea topcoat will have proper slope to drains.
32. This restroom is winterized, there is no heating system planed.

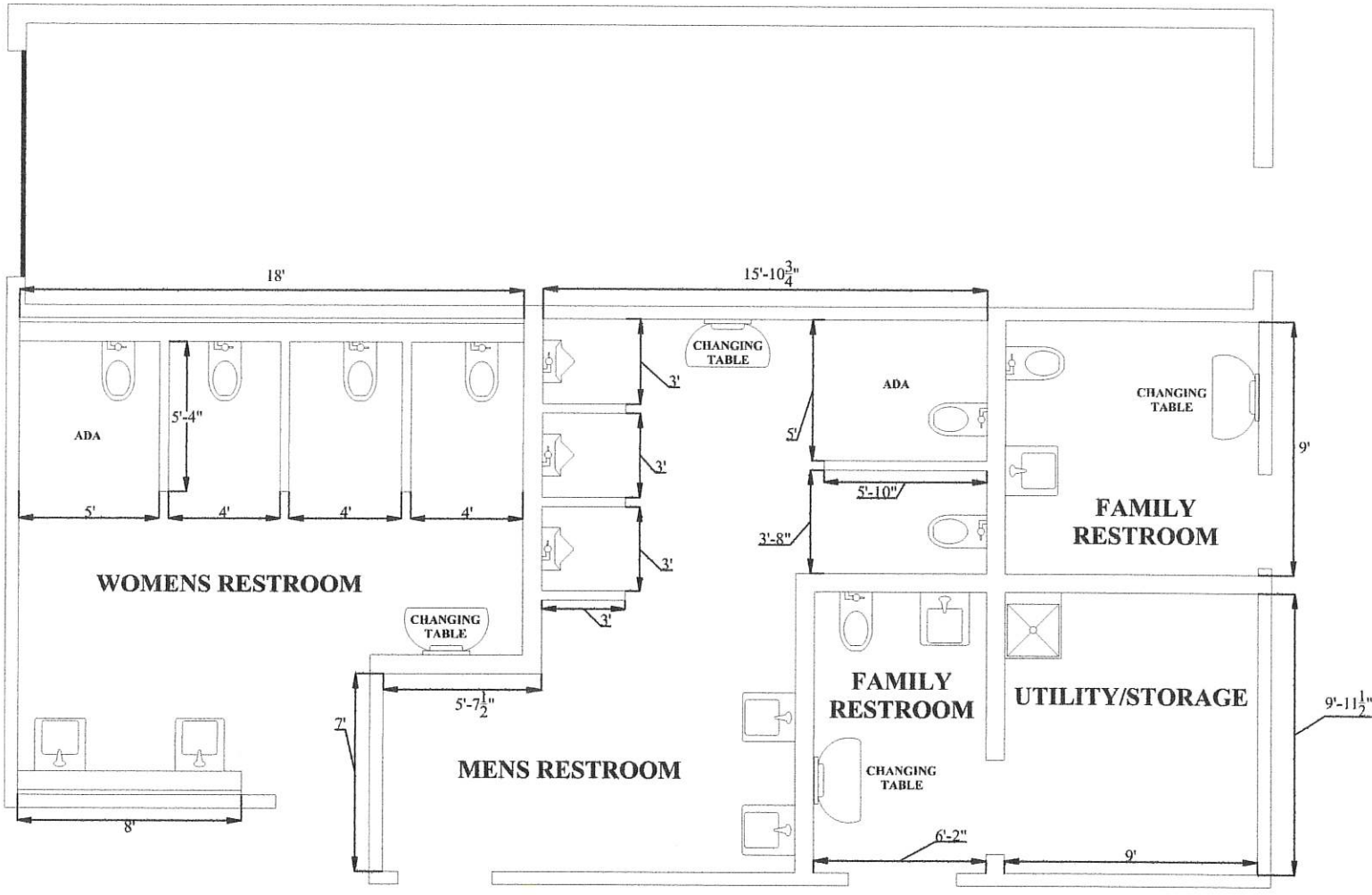
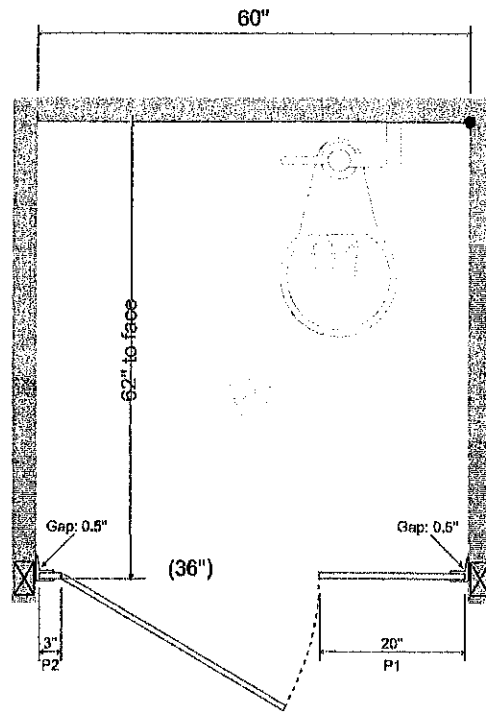


EXHIBIT 2

LEGEND

- R Grab Bar Reinforcement
- H Handrail

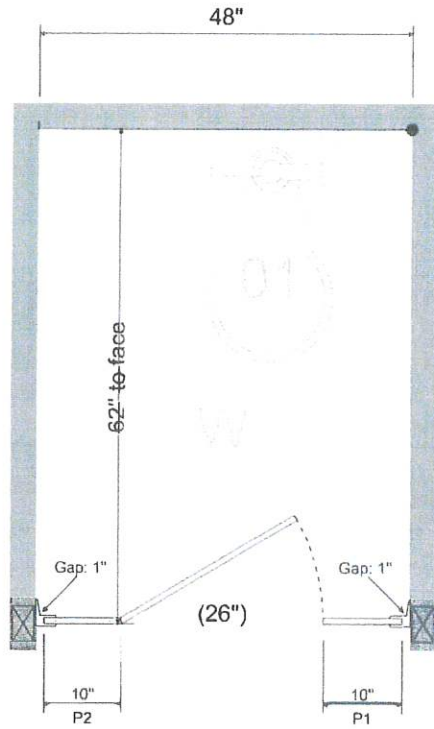


Please verify all measurements

ASI Accurate Partitions	Room Name: Women's ADA (1)	Quantity: 1 (thus)
Burr Ridge, IL 60527 • 708-442-6800 • www.asi-accuratepartitions.com	Material: Color-Thru Phenolic	Drawn By: Debbie Berschbach
Distributor: All Partitions & Parts	Mounting: Floor Mounted	Ceiling Height: NA
Quote Name: City of St. Joseph (SQCM022371-1)	Color: Not Selected	Printed: 08/30/2022

LEGEND

- R Grab Bar Reinforcement
- ## Headrail



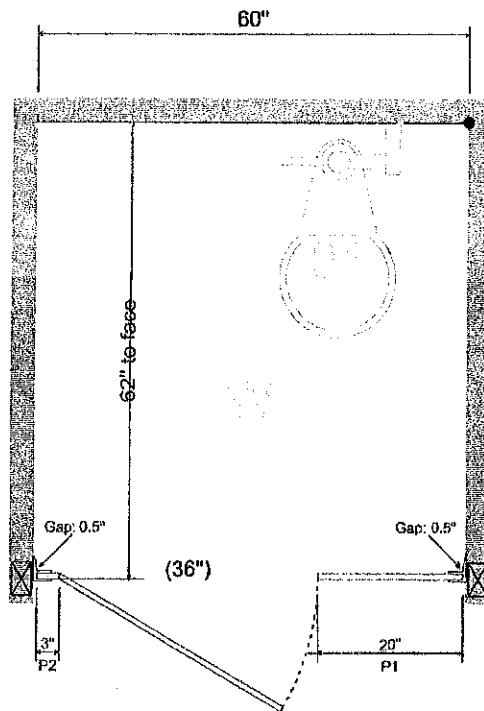
Please verify all measurements



ASI Accurate Partitions	Room Name: Women's Std.	Quantity: 3 (thus)
Burr Ridge, IL 60527 • 708-442-6800 • www.asi-accuratepartitions.com	Material: Color-Thru Phenolic	Drawn By: Debbie Berschbach
Distributor: All Partitions & Parts	Mounting: Floor Mounted	Ceiling Height: NA
Quote Name: City of St. Joseph (SQCM022371-1)	Color: Not Selected	Printed: 08/30/2022

LEGEND

- R Grab Bar Reinforcement
- HW Handed

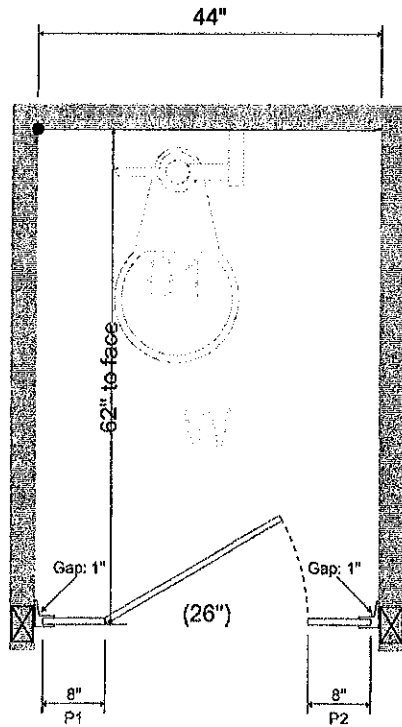


Please verify all measurements

ASi Accurate Partitions	Room Name: Men's ADA (1)	Quantity: 1 (thus)
Burr Ridge, IL 60527 • 708-442-6800 • www.asi-accuratepartitions.com	Material: Color-Thru Phenolic	Drawn By: Debble Berschbach
Distributor: All Partitions & Parts	Mounting: Floor Mounted	Ceiling Height: NA
Quote Name: City of St. Joseph (SQCM022371-1)	Color: Not Selected	Printed: 08/30/2022

LEGEND

- R Grab Bar Reinforcement
- # Headrail



Please verify all measurements

ASI Accurate Partitions	Room Name: Men's Std	Quantity: 1 (thus)
Burr Ridge, IL 60527 • 708-442-6800 • www.asi-accuratepartitions.com	Material: Color-Thru Phenolic	Drawn By: Debble Berschbach
Distributor: All Partitions & Parts	Mounting: Floor Mounted	Ceiling Height: NA
Quote Name: City of St. Joseph (SQCM022371-1)	Color: Not Selected	Printed: 08/30/2022

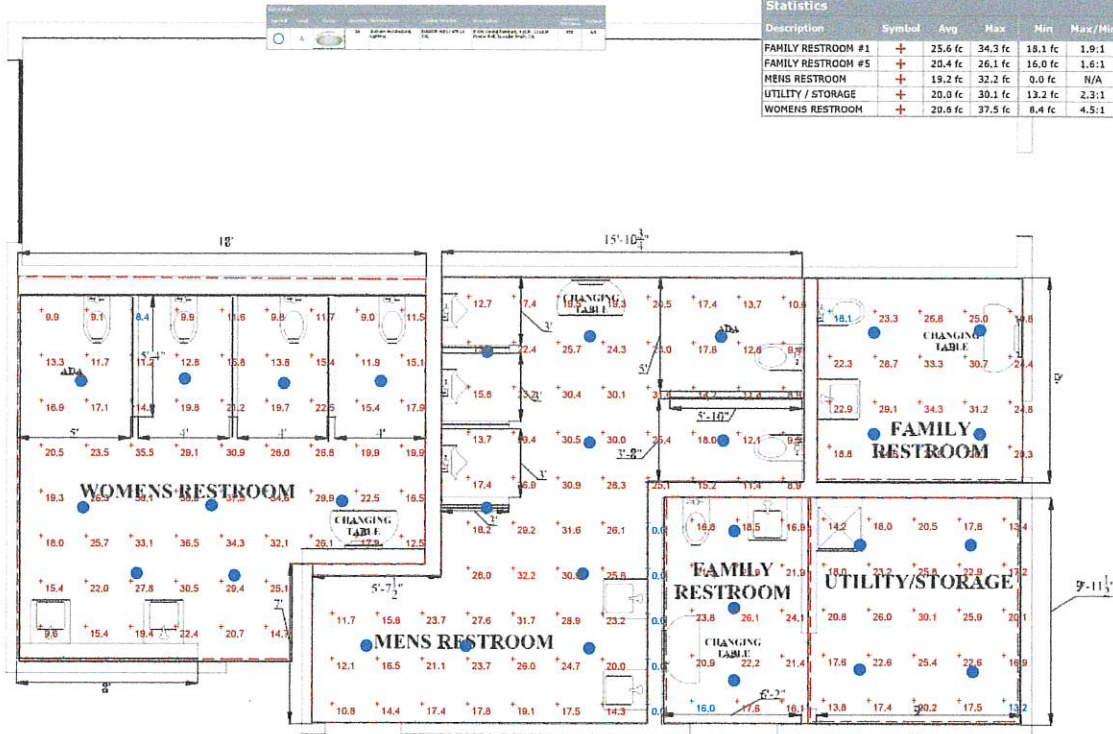


KIWANIS RESTROOMS

Designer
MICHAEL ROSS
Date
08/29/2022
Scale
Not to Scale
Drawing No.
Summary

1 of 2

Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
FAMILY RESTROOM #1	+	25.6 fc	34.3 fc	18.1 fc	1.9:1	1.4:1
FAMILY RESTROOM #5	+	20.4 fc	26.1 fc	16.0 fc	1.6:1	1.3:1
MENS RESTROOM	+	19.2 fc	32.2 fc	0.0 fc	N/A	N/A
UTILITY / STORAGE	+	20.0 fc	30.1 fc	13.2 fc	2.3:1	1.5:1
WOMENS RESTROOM	+	20.6 fc	37.5 fc	8.4 fc	4.5:1	2.5:1



Plan View
Scale - 1" = 4ft

EXHIBIT 4

Lighting LAYOUT - BLUE DOTS ARE FIXTURES(30)