

TRUCK DRIVER—STREETS AND SANITATION (DIVISION 2)

SUMMARY

Operate trucks and perform a broad range of manual labor and semi-skilled tasks involved with the operation of the Public Works Department.

SUPERVISION EXERCISED

May supervise other employees or seasonal or temporary employees, as assigned.

SUPERVISION RECEIVED

Works under the direction of a designated supervisor or other employee.

RESPONSIBILITIES AND ESSENTIAL DUTIES AND FUNCTIONS

An employee in this position may be called upon to do any or all of the following essential duties. (These examples do not include all of the duties which the employee may be expected to perform.)

1. Operate heavy dump trucks and semi tractor-trailers, typically involved in snow plowing and removal, rubbish or brush removal, or the transport of other material. Supervise other crew members, if assigned.
2. Operate rubbish trucks. Make certain rubbish is collected in accordance with department policies. Supervise truck crew. Assist in loading rubbish as necessary.
3. Operate vac-all truck, brush chipper, and other equipment used in leaf, branch, or brush removal.
4. Perform unskilled or semi-skilled tasks related to rubbish collection. Place rubbish in rubbish truck compactor and operate compactor. Work with loaders, trucks, or other equipment to facilitate special rubbish pickups.
5. Perform unskilled or semi-skilled tasks related to street maintenance, including leaf and brush collection; storm sewer maintenance; pothole repair; pavement marking; set up and take down temporary barricades or signs; and traffic control.
6. Performs unskilled or semi-skilled tasks related to maintenance and upkeep of buildings and grounds, such as but not limited to lawn and garden maintenance, snow removal, sign replacement, debris removal, painting, sweeping and site clean up.
7. Concrete maintenance and repair, including concrete cutting, grinding, and replacement.

Truck Driver—Streets and Sanitation (cont.)

8. Operates pickup trucks, light-duty dump trucks, and other equipment not requiring specialized licenses or training.
9. Assists senior or more skilled employees performing skilled tasks.
10. Performs routine preventive maintenance tasks such as checking filters and fluid levels for gas and diesel-powered vehicles, hydraulic systems, small engines, and equipment as assigned.
11. Adheres to established safety policies and procedures and participates in safety instruction and programming.
12. Accurately records activity, labor, and equipment time on time cards, in keeping with departmental policies. Records information related to vehicle usage, equipment, maintenance, work assignments and other activities.
13. Performs related work as required.

ESSENTIAL FUNCTIONS, QUALIFICATIONS AND KSA'S FOR EMPLOYMENT

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and ability (KSA's) required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of and ability to operate common tools and equipment used in the repair and maintenance of buildings, equipment, streets and grounds, including but not limited to air compressors, jackhammers, concrete saws, pressure washers, and chainsaws.

Ability to operate equipment needed to perform job duties.

Ability to work overtime, sometimes on different shifts, particularly in emergency conditions or for snow removal.

Ability to maintain effective working relationships with fellow employees and the public.

Educational requirements include a high school diploma or the equivalent.

A valid Michigan Driver's license with CDL class A endorsement and valid medical card, and with no restrictions on night driving.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; talk; hear; and use hands to finger, handle, or feel. The employee is regularly required to reach with hands and arms; stoop; kneel; crouch; and crawl. The employee is occasionally required to climb or balance, and travel to other locations. The employee must frequently lift and/or move up to 60 pounds. Specific vision abilities required by this job include peripheral vision, and depth perception.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and/or heavy equipment and all types of outside weather conditions. The employee is frequently exposed to fumes or airborne particles, and grease and oil from equipment. The employee is occasionally exposed to toxic or caustic chemicals, sharp or otherwise dangerous instruments or equipment, and vibration. The noise level is usually moderate to loud.

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