



Water Billing – Finance Department

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Final Water Meter Read Application

All requests for a final meter read must be received at least two (2) days prior to the requested date. Final water bills will be sent to the forwarding address within seven (7) days of the final read date. Final bills are payable upon receipt. If you had automatic withdrawn (ACH) payment arranged in the past, this arrangement will be cancelled upon creation of the final water bill. The final water bill must be paid by cash, check or online with credit card (fee applies).

All section must be completed. Please write legibly.

General Information

Account Number: _____ Date of Final Meter Read: _____

Service Address: _____ Phone Number: _____

Account Holder Name: _____

Email: _____

Are you a tenant moving from this location? Yes: _____ No: _____

Are you the property owner selling this property? Yes: _____ No: _____

If you are the property owner selling this property, please indicate the title company working on the sale.

Forwarding Address Information

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Signature of Account Holder

Date