



St. Joseph City Commission  
Commission Chambers  
700 Broad Street, St Joseph, MI 49085

**AGENDA**  
**July 14, 2025**  
**6:00 PM**

**This meeting will be held in person: the public can view the meeting by going to Zoom.us on a computer or mobile device, or by calling 312.626.6799 (or 877.853.5247 toll free). Comments will not be received via Zoom; persons wishing to speak should be present in person.**

**Meeting ID: 844 8860 9278**

**Telecommunications relay services to assist individuals with disabilities are available by calling 7-1-1 and providing the meeting information to the relay operator; there is no charge to the caller.**

**Call to Order**

**Order of Business**

1. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment - For Items on the Consent Agenda or Not on the Agenda - Please Limit Comments to Three Minutes

**Announcements**

4. Silver Beach Enforcement

**Consent Agenda**

5. Regular Meeting Minutes of Monday, June 23, 2025
6. Cleveland Avenue Resurfacing Project - MDOT Contract Amendment
7. Invoice and Tax Disbursements

**Old Business**

8. Downtown Parking Program Update
9. Map Amendment - 230 Upton Drive - Harbor Shores Community Redevelopment LLC - Whirlpool Corporation - Rezoning I-2 Heavy Industrial to W Water Recreation District - Second and Final Reading of Ordinance

**New Business**

10. Eagle Scout Project - Milton Park
11. Harbor Shores Parcel 2: Brownfield Modification
12. Donation of Milton Park property
12. Lake Blvd. Banners
14. Resolution - Notice of Intent to Issue Joint Revenue Bonds for Sewer Improvements -JWWTP

- 15. 2026 Ford Explorer Hybrids
- 16. Whirlpool Centennial Park Trees
- 17. Commission Chambers A/V Enhancements

**Reports**

- 18. Board and Commission Vacancies

**City Comments**

- 19. City Manager Comments
- 20. City Commission Comments

**Adjournment**



# Agenda Item

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**TO:** Members of the St. Joseph City Commission

**FROM:** Emily Hackworth, City Manager

**RE:** Silver Beach Enforcement

**MEETING DATE:** July 14, 2025

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Sheriff Heit will provide updates on beach activity and new enforcement protocols that will take effect next Friday, July 18th, 2025.

Minutes of the St. Joseph City Commission Meeting held in Commission Chambers, 700 Broad Street, St. Joseph, MI 49085 on June 23, 2025.

## Call to Order

The meeting was called to order at 6:00 PM by Mayor Brook Thomas

Attendee Name	Title	Status	Arrived
Michele Binkley	Mayor pro tem	Present	
Brook Thomas	Mayor	Present	
Michael Sarola	Commissioner	Present	
Michael Fernandez	Commissioner	Present	
Tess Ulrey	Commissioner	Present	
Emily Hackworth	City Manager	Present	
Laurie Schmidt	City Attorney	Present	
Abby Bishop	City Clerk	Present	

## Order of Business

1. Pledge of Allegiance
2. Approval of Agenda

**MOTION:** To approve the Agenda as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Tess Ulrey, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

3. Silver Beach County Park

Director of Public Safety Steve Neubecker introduced Berrien County Sheriff Chuck Heit, stating that they plan to meet later this week to discuss some improvements to Silver Beach, and the relationship between the County and City has never been stronger. Heit stated that yesterday evening a large crowd gathered at Silver Beach, and a fight broke out between two individuals. He explained that the County and City units responded and took action. Heit added that they are working with their corporate counsel to review the current ordinance and explore ways to hold people's actions accountable.

4. Public Comment

June Bowman, a City resident, states that she lives right across the street from Silver Beach County Park and wants to ensure the County takes accountability for the rules and regulations that need to be put in place there.

Tim Johnson, a City resident, suggested that the police review accident and incident reports to investigate the dangerous streets and walkways, rather than spending \$60,000 on a study. He stated that he supported the resolution in item 17. He asked why the Brownfield Redevelopment Authority has not been meeting and what projects are coming up. He questioned the amount being spent and the reason for doing so.

Cindy Haigler, a City resident, described the sidewalks covered with sand leading to Silver Beach and the difficulties she faced navigating where to go while walking with a friend. She stated the stairs near the Whitcomb are unkept and have overgrown weeds. She said the over-patched roads, especially Port Street, should not have been done that way, and the brick roads should have been repaired.

Wilma Enix, a City resident, asked if there were plans to smooth out the walkway next to the stairs leading down to the beach so that wheelchairs can access it.

Minutes Acceptance: Minutes of Jun 23, 2025 6:00 PM (Consent Agenda)



**Consent Agenda**

**MOTION:** To approve the Consent Agenda as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Michele Binkley, Mayor pro tem
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

5. Regular Meeting Minutes of Monday, June 09, 2025  
Approved the minutes of June 9, 2025, as presented.
6. New Board Appointment  
Approved the board appointment of Kyle Mundy to the Sustainability Committee with a term expiring on April 30, 2027.
7. Invoice and Tax Disbursements  
Approved the invoice and tax disbursements as presented.

**Old Business**

8. Downtown Parking Program Update and Pause

City Manager Emily Hackworth stated that at the last meeting, it was announced that the downtown Paid Parking Program had been paused to address ADA issues and gather input from businesses and residents. Hackworth explained that Abonmarche was hired to conduct a comprehensive review of the pay stations downtown and identify where and how they could be relocated to ensure compliance. She stated that they have also reached out to downtown businesses and have so far held 28 meetings, scheduled 11 more, and contacted 59 additional businesses to schedule. Hackworth explained that after that, they plan to meet with downtown residents.

Commissioner Sarola stated that after the Commission paused the program at the last meeting, he and other commissioners answered several questions about why there was no official motion to pause parking. He explained that it was a procedural matter and not necessary, but he felt it was something the Commission could do to make some residents feel more at ease.

The Commission received eight comments from business owners, residents, and employees of the downtown area. Business owners provided sales updates, highlighting ongoing negative effects from the sales downturn in May and June, and noted an increase in traffic since paid parking was paused. Since paid parking was paused, they are seeing more happy customers, a return of senior customers, and more parking spaces being filled. Several speakers expressed feeling a sense of happiness and joy returning to the downtown.

Residents questioned where the revenue from paid parking would be allocated, raised concerns about the financial burden of maintaining the program, and worried about the number of people who would park in residential areas to avoid the paid parking downtown. Speakers also stated that a lot of marketing will be needed to encourage lost visitors to come back, and that parking meters are intended for parks and beaches, not downtown streets and lots. Several comments urged the Commission to permanently pause and eliminate the Parking Program and suggested exploring alternative solutions, such as increasing parking fines, to address the parking issues.

**MOTION:** To place the Downtown Parking Program on hold as staff reviews ADA compliance issues and continues to gather feedback from downtown businesses.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Sarola, Commissioner
<b>SECONDER:</b>	Michele Binkley, Mayor pro tem
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

9. Special Event Application - Steps for Recovery 5k Walk/Run

**MOTION:** To approve the Sunset Coast Striders Steps for Recovery 5k Walk/Run special event application as presented and to direct staff to issue a special event permit.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michele Binkley, Mayor pro tem
<b>SECONDER:</b>	Michael Fernandez, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

10. Zoning Ordinance Amendment - Sections 18.2.6, 18.2.7.C - Table 18-1 Parking Standards - City of St. Joseph - Second Reading of Ordinance

ORDINANCE 2025-ORD-8  
ZONING ORDINANCE AMENDMENT - SECTIONS 18.2.6, 18.2.7.C - TABLE 18-1 PARKING STANDARDS -  
CITY OF ST. JOSEPH - SECOND READING OF ORDINANCE

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF  
THE CITY OF ST. JOSEPH, MICHIGAN**

**THE CITY OF ST. JOSEPH ORDAINS** that the City of St. Joseph Zoning Ordinance adopted by Chapter 33 of the City of St. Joseph Code of Ordinances and codified as Appendix A is hereby amended as follows:

**1. Article XVIII. “Off Street Parking and Loading” Sec. 18.2.6 “Measurements and Calculations” is amended to read as follows:**

18.2.6. Definitions, *Measurements, and Calculations*.

A. *Employees*. Requirements for parking stated in terms of employees shall be based upon the maximum number of employees likely to be on the premises during the largest shift.

B. *Fractional Space*. When a calculation determining the number of required parking spaces results in a fractional space, any fraction to and including one-half shall be disregarded and fractions over one-half shall require one parking space.

C. *Goods*:

i. *Durable Goods*: those goods that are typically more expensive due to their longevity. Examples include appliances, furniture and vehicles.

ii. *Nondurable Goods*: those goods that are “consumed” or used up, in a shorter time period. Examples of nondurable goods include clothing, food, household items, paper products, clothing, and light bulbs.

D. *Seating Capacity.* When benches or other similar seating is used, each 24 inches of that seating shall be counted as one seat, unless Table 18-1 specifies otherwise.

E. *Square feet.* the total area of a building measured by taking the outside dimensions of the building at each floor intended for occupancy, without deductions, except for area devoted for enclosed off-street parking or loading facilities which includes maneuvering space and drive aisles. In the case where an interior building wall separates two users, the square footage shall be measured from the inside face of such an inside wall.

**2. Article XVIII. “Off Street Parking and Loading” Sec. 18.2.7 (C) “Parking Space Requirements” “Parking Standards Table” is amended to read as follows:**

C. *Parking Standards Table.* Table 18-1 presents the parking required for each use based on the size and/or occupancy of each use. Parking regulations for planned unit developments are based on the mix of proposed uses, or most similar uses, as further described in Art. XIII.

Table 18-1

Parking Standards	
USE	NUMBER OF MINIMUM PARKING SPACES PER UNIT OF MEASURE
Auditoriums and gyms (incidental to) schools, Religious Institutions of similar use with fixed seats	One space for every four individual seats or eight feet of bench.
Auditoriums (other than incidental to schools and Religious Institutions), Public Buildings or Social Institutions, or buildings of similar use without fixed seats	One space for every six persons of legal capacity as established by local, county or state fire, Building or health codes.
Business Service Establishments; Medical Service Establishments, small; Office Establishments; Social Institutions, light/office	One space for each 350 square feet.
Community Residential Care Facilities providing 24-hour care, Institutions for human care and habitation, Medical Service Establishments, large	One space for each 800 square feet.
Convenience Retail Establishments; General Retail Establishments limited to Durable Goods	One space for each 800 square feet.
Convenience Retail Establishments; General	One space for each 350 square feet.

Retail Establishments limited to Nondurable Goods	
Dangerous Chemicals: Manufacturing, Storage and/or Distribution, Industrial Service Establishments, Manufacturing Establishments, Utility and Public Service Installations or Wholesale Trade Establishments	One space for each 1,000 square feet plus required parking for office space.
Drive-through Establishments - stacking requirements	Five vehicle stacking spaces being the size of a parking space on private property per ordering window/board or lane. In the case of automatic carwashes that accommodate more than one vehicle the number of stacking spaces will be determined by dividing the length of the carwash by 20. In addition, parking for principal use is required.
Educational Institutions - elementary and middle school	Three and one-half per classroom, plus separate parking where the school contains an auditorium and/or stadium or gym.
Educational Institutions - high school and college	One space for every employee, plus one space for each five students.
Facilities for the Dead	One space for each four persons allowed within the maximum occupancy load as established by local, county or state fire, building or health codes.
Food and Drink Service Establishments	One space for each 100 square feet of building space plus one space for each 250 square feet of designated outdoor food and drink seating areas.
Group Housing Establishments	One space for each bedroom or each two occupants of the structure, whichever is greater.
Indoor or Outdoor Entertainment Establishments - amusement center, arcade, go cart track, theme park, water park	One space for each four persons allowed within the maximum occupancy load as established by local, county or state fire, building or health codes.
Indoor or Outdoor Entertainment Establishments - ax throwing, billiard hall, bowling alleys, golf driving range, miniature golf or par-3 course, racquet courts, rifle and archery range	Four spaces for each alley, court, hole, tee or table plus space for each accessory use, such as food and drink establishments.
Indoor or Outdoor Entertainment Establishments - Marinas and boat launch areas	One and one-half spaces per boat mooring slip or 25 spaces per boat launch area.
Indoor or Outdoor Entertainment Establishments - stadiums and sport arenas - ballfields, ice arenas, soccer facilities, theaters	One space for every four seats or eight feet of bench.

Lodging/Accommodations - Bed and Breakfast establishments	One space for each guest room, plus two spaces for the owners/operators.
Lodging/Accommodations - Hotels or motels	One space for each guest room, plus 50% of required parking for accessory uses when not located in the D Downtown District.
Lodging/Accommodations - Short-term Rental	One space for each Dwelling Unit, plus one-half space per sleeping room in excess of one in each dwelling unit, rounding fractions up for each dwelling unit. Dwelling units in the D Downtown District may be exempt from parking requirements under section 18.2.12 and may provide required parking on-site or leased off-site within the D Downtown District.
Multiple-family Dwellings	One and one quarter spaces for each dwelling unit, except in the D Downtown District one space for each dwelling unit.
Personal Service Establishment, Community Residential Care Facilities stays less than 24-hours, Repair Service	One space for each 400 square feet
Public Buildings	One space for each 500 square feet plus auditorium seating.
Religious Institutions	One space for each four seats or eight feet of bench in the main unit of worship.
Research, Development and Scientific Establishments	One space for each 500 square feet.
Single- and two-family dwellings or Manufactured Housing Park or Mobile Home Park	Two spaces for each dwelling unit, except in the D Downtown District one space for each dwelling unit.
Social Institution Establishments - medium/heavy	One space for each 800 square feet.
Vehicle Sales and Service Establishments and Waterfront Sales and Services	One space for each 800 square feet

All provisions of the Zoning Ordinance of the City of St. Joseph not hereby amended remain in full force and effect.

This ordinance shall take effect 10 days after its final passage.

Community Development Director Kristen Gundersen asked the Commission to rescind the zoning ordinance amendment adopted during the June 9th City Commission meeting. Gundersen stated they found a discrepancy between the adopted ordinance and the motion. She explained that in number 2 of the draft ordinance, it should have read “18.2.7.C Parking Space Requirements”. She explained that it had said “18.2.6 Measurement and Calculations” in the motion verbiage by mistake. All the other information was correct and remains the same. Gundersen stated that they are simply asking for clarity, to rescind the original ordinance, approve the second reading of this ordinance, and then it'll take effect in 10 days.

**MOTION:** To rescind the June 9, 2025, approval of the second reading of the Ordinance to Amend Art. XVIII “Off-Street Parking and Loading” of the City of St. Joseph Zoning Ordinance and move to approve an ordinance to amend Art. XVIII, “Off-Street Parking and Loading” Section 18.2.6 “Measurement and Calculations” to define square feet, nondurable goods, and durable goods and to modify the definition of seating capacity; and Section 18.2.7.C, Table 18-1 “Parking Standards” to modify “use” categories to correspond with the “uses classes” in Table 4-1, standardize parking formulas, and reduce some parking requirements in the Zoning Ordinance of the City of St. Joseph, Michigan based on the factors set forth under Section 22.3 of the Zoning Ordinance.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michele Binkley, Mayor pro tem
<b>SECONDER:</b>	Michael Fernandez, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

### New Business

#### 11. RyeBelles Restaurant and Bar

Director of Public Safety Steve Neubecker presented a request from RyeBelles Restaurant and Bar, located at 518 Broad Street, to have amplified music on its outdoor patio this summer. Neubecker states the City’s ordinance restricts amplified sound after 10:00 PM. RyeBelles’ General Manager, Nathaniel Bishop, stated that they are requesting Fridays and Saturdays in July, as well as four Fridays and Saturdays in August, up until the 15th. Bishop mentioned they have had live music for the past 10 years, supporting local musicians, and have built up a great following. He stated that they often receive requests to play a little past 10 PM, especially during peak summer hours before the sun has fully set. Bishop states they are looking to request 12 dates to end at 11 PM.

Commissioner Binkley stated it is a great idea and was happy to hear it was not on Sundays. Binkley asked Neubecker if Public Safety had ever been called out, and Neubecker stated that he was not aware of it and nothing has been documented as being out of compliance with the ordinance. Binkley asked the Commission if they wanted to do a trial run before approving all of the dates.

Commissioner Fernandez said 11 PM is a reasonable time for a downtown location. He noted that this request is consistent with a desire to increase activities and attract more people to the downtown.

Cindy Haigler, a City resident, asked if there was any responsibility to ask the condominium owners for their opinion.

Jessica Chabot, a downtown resident, states she lives directly across the street from RyeBelles and has called to complain about the noise continuing past 10 PM. She is not in favor of extending music until 11 PM and said they have left their music on all night before, and there was no one to contact to turn it off. Chabot mentioned she has to use headphones to hear their TV due to the loud music.

Anne Barnes, a City resident, states she loves the music and appreciates the good selection of musicians. She said it is a positive thing for the downtown visitors and hopes they can work it out with the condo owners.

Kelli Arnold, manager of Jewel Fire Diamond Center, supported the approval of this and



emphasized that healthy communities need a vibrant downtown. She said that music is an excellent way to attract people and create a fun atmosphere. She mentioned it only happens on a few weekends each year and expressed hope that they can coordinate with the condo owners.

**MOTION:** To allow amplified sound at RyeBelles Restaurant until 11 p.m. on Fridays and Saturdays from now through August 15, 2025.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Tess Ulrey, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

12. Safe Streets and Roads for All Grant

City Engineer Tim Zebell presented the request to apply for a Safe Streets for All (SS4A) grant to conduct a comprehensive review of transportation safety throughout the city for vehicles, pedestrians, bicycles, and non-motorized users. Zebell stated that the goal of the grant is to complete a safety action plan that identifies ways to reduce or eliminate roadway fatalities and serious injuries. The grant would also enable the City to consider planned and potential non-motorized trail routes and crossings, as well as pedestrian ADA improvements and enhancements in school zones. Zebell mentioned that if they succeed in obtaining the grant, the work would begin in early 2026. The cost of the proposed services is \$300,000, and the City matches 20% of that cost (\$60,000) over a two-year period. Zebell explained that completing a safety plan will help them receive implementation dollars in the future.

Commissioner Binkley inquired whether MDOT intends to incorporate this safety plan into the work scheduled for Main Street in two years. Zebell explained that they would work this into the changes on Main Street. He stated that both projects require public input and will provide the best plan to include updates to the non-motorized plan in the Master Plan, as well as implement safety measures.

Commissioner Fernandez stated that this will help the City determine the best way to get people around the City and utilize grant funds to complete something that needs to be redone anyway.

Commissioner Binkley stated that there is no staff person with expertise on this topic and that this is a project that needs to be done correctly. Zebell noted that if the City doesn't follow the Michigan Manual of Uniform Traffic Control Devices, the City could open itself up to lawsuits. He mentioned this as a way to take a proactive approach to ensure things are done safely and effectively.

Commissioner Sarola said that the City has not qualified for grants in the past due to the disadvantaged community status requirement, and asked if this type of grant is exempt from that requirement. Zebell explained that the City falls into a zone considered underserved. He mentioned that he cannot guarantee they will receive the grant, but they have a good chance of getting it.

Commissioner Sarola asked if they received this grant for the design service, will there be grant dollars to go towards implementing it. Zebell explained that the criteria for past programs are being reassessed, and believes this program is as well, to allow for changes in the scoring and qualification. He stated that if they can demonstrate the cost of incidents versus the return on investment of the infrastructure improvement, it shows a good return on that investment. He adds they won't know that until this study is completed, but the City has scored well on this in the past.

Zebell also confirmed that if they receive the grant, they are not obligated to undertake the project.

Commissioner Ulrey inquired about the origin of this type of grant and whether it was a federal program. Zebell confirmed that it was a federal grant.

June Bowman, a City resident, states she lives down below the bluff and sees what is broken with the recent change in traffic. She asked who and what would be impacted by the Safe Streets grant. Zebell states that the study will cover five points across the city, including major and minor corridors, residential streets, safety reviews of pedestrian accessibility and non-motorized trails, and school zones.

Jack Sanderson, a City resident, stated that he liked this idea and often rides a bicycle. He has fallen off of it and did not report the fall. He wanted to know how they would be able to capture non-motorized accidents when most of them are not reported. Zebell advised that accidents would need to be reported to be captured in these studies.

Cindy Haigler, a City resident, states that she also rides a bicycle and has to dodge manholes, holes, road patches, and deep craters, finding it very dangerous. Zebell agreed, stating that they will eventually have to mill and resurface many roads for safety reasons, and staff are doing their best to prioritize this work.

**MOTION:** To approve submitting a Safe Streets for All Grant application for the scope of services outlined in the proposal and grant application documents and to authorize the Assistant City Manager/City Engineer to sign the application on behalf of the City.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Michele Binkley, Mayor pro tem
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

13. Dump Truck Retro Fit

**MOTION:** To accept the proposal from Truck and Trailer Specialties of Dutton MI in the amount of \$64,789 to be paid from the Motor Pool fund and authorize the City Manager to execute the appropriate documents on behalf of the City.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Sarola, Commissioner
<b>SECONDER:</b>	Michael Fernandez, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

14. MDOT Maintenance Contract

**MOTION:** To approve the MDOT Contract 25-5305 Wayfinding Signage Maintenance Agreement and direct the City Manager to sign the contract on behalf of the City.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Sarola, Commissioner
<b>SECONDER:</b>	Michael Fernandez, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey



15. Map Amendment - 230 Upton Drive - Harbor Shores Community Redevelopment LLC - Whirlpool Corporation - Rezoning I-2 Heavy Industrial to W Water Recreation District

ORDINANCE 2025-ORD-9

MAP AMENDMENT - 230 UPTON DRIVE - HARBOR SHORES COMMUNITY REDEVELOPMENT LLC - WHIRLPOOL CORPORATION - REZONING I-2 HEAVY INDUSTRIAL TO W WATER RECREATION DISTRICT

**CITY OF ST. JOSEPH  
BERRIEN COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF  
THE CITY OF ST. JOSEPH, MICHIGAN**

The CITY OF ST. JOSEPH ORDAINS that Chapter 33, Appendix A, “Zoning Ordinance,” of the City of St. Joseph Code of Ordinances, is hereby amended as follows:

Article IV, Section 4.2.2 “Zoning Map of the City of St. Joseph” is amended in accordance with Art. IV, Sections 4.2.2.B and C, to rezone from I-2 Heavy Industrial District to W Water Recreation District for the property commonly known as 230 Upton Drive, St. Joseph, Michigan. Property ID Number: 11-76-0023-0030-01-2.

All other parts of the Zoning Ordinance not in conflict with this ordinance shall remain in full force and effect. This ordinance shall take effect 10 days after its final passage.

**MOTION:** To approve the first reading of an Ordinance to approve zoning map amendment (rezoning) request by Harbor Shores Community Redevelopment LLC, on behalf of the property owner Whirlpool Corporation for the property known as 230 Upton Drive from the I-2 Heavy Industrial District to the W Water Recreation District based on the information included in the June 5, 2025 Planning Commission agenda packet as the request meets the required standards under Section 22.3 of the zoning ordinance.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Michael Sarola, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

16. Memorandum of Understanding- Four Flags Properties

Attorney Schmidt described the background and terms of the proposed Memorandum of Understanding between Four Flags Properties and the City, which will benefit both parties. It includes Four Flags constructing a public water main at its own cost to service its multi-unit development and other public users, and the City conveying a vacant, irregularly shaped parcel to Four Flags in exchange for a utility easement on the parcel.

**MOTION:** To approve the proposed Memorandum of Understanding for Public Water Main and Grant of easement between the City and Four Flags Properties, Inc., subject to non-substantive

changes approved by the City Engineer and City Attorney, and authorize the City Manager to sign the agreement on the City's behalf.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Michele Binkley, Mayor pro tem
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

17. Resolution of Conditional Support Sale of Real Estate-Lot 1

RESOLUTION 2025-RES-14

RESOLUTION OF CONDITIONAL SUPPORT SALE OF REAL ESTATE-LOT 1

**A RESOLUTION OF CONDITIONAL SUPPORT OF SALE OF REAL ESTATE**

**WHEREAS**, the City of St. Joseph (“City”) owns a parcel of real estate on the northeast corner of Broad Street and Lake Boulevard, with a parcel identification number of 11-76-0340-0109-00-9, that is improved with a surface public parking lot (“City Lot”), and

**WHEREAS**, the City of St. Joseph Downtown Vision Master Plan recommends that the City: explore and encourage appropriate development of the identified opportunity sites, consider selling City-owned properties to enable desired development Downtown, and coordinate with property owners and developers to explore and actively seek development that will contribute to the character and vitality of Downtown; and that new residential and mixed-use development should be prioritized to help achieve that goal, and

**WHEREAS**, The Downtown Vision Master Plan identifies the City Lot as a desirable development opportunity site, and

**WHEREAS**, The Rienks Group, LLC (“TRG”) has approached the City with a development proposal for a building to be composed of 100 residential units with a mix of approximately 32 condominiums and 68 apartments priced at or below 120% of the Area Median Income, retail and restaurant use on the ground floor, and underground private and public parking spaces (“the Project”) on the City Lot and the adjacent privately owned lot at 508 Pleasant Street, and

**WHEREAS**, as part of the Project, TRG is interested in purchasing the City Lot at a price to be negotiated and entering into terms with the City for a public/private partnership that will provide for the continued use of a minimum of 57 public parking spaces on the City Lot, and

**WHEREAS**, before moving forward with the Project or purchasing the City Lot, TRG will need to take all required steps and follow established processes to meet the following conditions and contingencies:

- Obtain ownership of the 508 Pleasant Street property,
- Obtain all necessary approvals for Tax Increment Financing through the Brownfield Development Authority to reimburse the cost of building the parking structure within the new development as well as any other TIF-eligible infrastructure,
- Obtain a special use permit for a building height above 55 feet and no higher than 80 feet, and any other approvals needed for the specific Project design and construction, and

Minutes Acceptance: Minutes of Jun 23, 2025 6:00 PM (Consent Agenda)

- Secure financing commitments and assurances necessary to complete the Project, and
- Obtain all necessary state and local permits and approvals necessary for the Project, and
- Negotiate terms for purchase of the City Lot and the City's continued use of a minimum of 57 public parking spaces on the City Lot and finalize supporting documents, and

**WHEREAS**, TRG has requested the City's support to move forward, and the City Commission affirms its intent to use best efforts to work collaboratively with TRG throughout the review and approval process, while acknowledging that final approval of the Project and satisfaction of all required conditions cannot be guaranteed, and

**WHEREAS**, TRG contemplates beginning construction as soon as the Spring of 2026 and completing construction within 2 years of commencement.

**NOW, THEREFORE, BE IT RESOLVED**, that the St. Joseph City Commission provides its conditional support to sell the City Lot to The Rienks Group, LLC for the Project concept, contingent on TRG meeting all stated conditions and contingencies.

AYES:

NAYES:

ABSENT:

Resolution duly adopted.

I, Abby Bishop, the duly qualified and appointed Clerk of the City of St. Joseph, Berrien County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the St. Joseph City Commission at a meeting held on June 23, 2025, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I affix my signature this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Abby Bishop, City Clerk  
City of St. Joseph

City Manager Emily Hackworth provided background and history on the goals and objectives of the Downtown Vision Master Plan. Hackworth explained that one of the plan's goals is to explore opportunities for public-private development partnerships that include public amenities. She mentioned that the plan also identifies priority development sites, including the public city parking lot at the northeast corner of Broad and Lake Boulevard.

Hackworth highlighted a recommendation from Cornerstone Alliance during a housing analysis, which suggests developing an additional 900 housing units in the City over the next five years. She explained that the City was approached by the Rienks Group, which is looking to pursue a development in the downtown. Hackworth stated that the Rienks Group has been working on their vision and discussing it with the city staff. A resolution has been drafted requesting support. Hackworth explained that the resolution outlines the support they are seeking from the City and what the City would want from them to reach an agreement on the sale of the property for this

development.

Peter Rienks, of the Rienks Group, introduced himself and the company, and described a 100-unit mixed-use development proposal. Rienks explained that the project would include 32 high-end condominiums, 68 market-rate apartments, over 12,000 square feet of commercial space, a modern event venue, and 157 underground parking spaces. He stated that it would be a mix of condos with full-time residential units plus retail. Rienks stated that it would be the first large-scale development project of its kind in St. Joseph in over two decades. He asked for the City's partnership and support to move the project forward.

Commissioner Fernandez explained that the project will help generate more opportunities for people to purchase housing, address population decline, and utilize a previously vacant space.

Mayor Thomas said she loved that it had condos and apartments. She asked if more details could be provided about the apartments. Rienks stated that 68 apartments will be listed at market rates, so that the average working professional with a median income can afford to live there. He also stated that having more full-time residents downtown will help support the businesses and encourage more businesses to come in. He also explained that they are pursuing State of Michigan grants that require the apartments to be market-rate units.

Commissioner Sarola stated that, at a minimum, it is parking neutral and explained each new resident will add to the economic activity downtown.

Commissioner Ulrey stated she would love to see more opportunities for people like her to rent in the City.

Commissioner Binkley said she thought this was a fabulous way to bring development into the City and reminded the public that the approval before them tonight was just to start the process. It will eventually include a chance for community input and approval.

Dale Haigler, a City resident, asked about the cost of an average apartment. Rienks stated that the State of Michigan sets the cost. He advised that smaller units up to two bedrooms range from \$1300 to \$2000 a month.

Carl Meyer, co-owner of the 505 Properties, strongly encouraged the Commission to approve the resolution.

Jim Kramer, owner of Schu's, inquired about the expected tax revenue and its effects on property taxes. Rienks explained that it is still being figured out. He noted that it would be a significant boost in additional revenue.

Shawn Hill, a City resident, inquired about the City parking lot that would need to be sold and wants to ensure the City receives a fair market price. He also asked whether the units would be HUD housing. Commissioner Ulrey said it is not HUD housing and explained how the state determines the rate.

Deb Sailor, owner of 301 Market, stated this is a tremendous opportunity for the City to make a huge impact on the future economic development of the downtown and strongly encouraged the Commission to move forward with this.

Anne Barnes, a resident, wanted to know the height of the building. She mentioned that the ground shakes when the train passes and that there are natural springs underneath many lots in the

City. She asked if any geographical studies were planned and expressed concerns about ground stability. Additionally, she inquired about the number of parking spaces allocated per unit and whether public parking would still be available. City Manager Emily Hackworth explained that they would be required to have one parking space per unit and committed to replacing at least 57 public parking spaces, totaling a minimum of 157 spaces.

Fabien Roumazeilles, a City resident, wants the Commission to exercise caution about the building's aesthetics, since it is situated downtown, to ensure it blends well with the surroundings and does not spoil the view.

**MOTION:** To approve the Resolution of Conditional Support of Sale of Real Estate, as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Tess Ulrey, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

18. Brownfield Redevelopment Authority Contract

**MOTION:** To approve the Brownfield Redevelopment Authority Services Proposal submitted by Fleis & Vandenbrink for an amount not to exceed \$50,000, as included in the FY26 budget, and authorize the City Manager to execute the proposed contract, subject to non-substantive changes approved by the City Attorney.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fernandez, Commissioner
<b>SECONDER:</b>	Michele Binkley, Mayor pro tem
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

19. Final Budget Amendments - FY25

**MOTION:** To approve FY 2024-2025 Amended Budget, as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Sarola, Commissioner
<b>SECONDER:</b>	Tess Ulrey, Commissioner
<b>AYES:</b>	Mayor pro tem Binkley, Mayor Thomas, Commissioner Sarola, Commissioner Fernandez, Commissioner Ulrey

**City Comments**

20. City Manager Comments

City Manager Emily Hackworth recognized a fallen officer, Francis William Lamunion, St. Joseph City Police Department, who was killed while on duty on June 23<sup>rd</sup>, 1927. She acknowledged how hard the Public Safety officers and First Responders work and expressed her appreciation to them.

Hackworth also stated that the kaleidoscope playground ribbon cutting at Kiwanis Park is on June 30<sup>th</sup> from 4-6 PM.

21. City Commission Comments

Commissioner Fernandez said he wanted to celebrate the housing and zoning accomplishments that they had been able to move forward with tonight.

Commissioner Ulrey stated they are kicking off public engagement at the St Joseph Farmers Market and plan to attend several events throughout the summer.

Mayor Thomas highlighted the upcoming fireworks on July 3rd and mentioned the Juneteenth celebration last week.

### Adjournment

The meeting was closed at 8:17 PM

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Presiding Officer

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City Clerk/ Recording Secretary

Minutes Acceptance: Minutes of Jun 23, 2025 6:00 PM (Consent Agenda)



# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Tim Zebell, City Engineer

**RE:** Cleveland Avenue Resurfacing Project - MDOT Contract Amendment

**MEETING DATE:** July 14, 2025

Staff is asking the City Commission to approve a Resolution to execute an amendment to the Cleveland Avenue Resurfacing Project Michigan Department of Transportation (MDOT) Contract in order to receive federal surface transportation block grant (STBG) funding for it. The City Commission may recall that the original agreement was approved back in April. The amendment is necessary because MDOT uploaded an older, incorrect version of the contract in their electronic signature system and it was executed before the error was noticed. The approval of the amendment is administrative and it won't change the amount of grant funding the City is eligible to receive for the project.

The memorandum from the previous resolution approval is attached for reference.

The amendment has been reviewed by both City Attorney Schmidt and myself. MDOT requires the Commission to authorize two individuals to sign the amendment as part of the process, and this has typically been the City Manager and City Clerk. Therefore, staff recommends approval of the Resolution for Cleveland Avenue Resurfacing Project amendment, and to authorize City Manager Hackworth and City Clerk Bishop to sign the agreement on behalf of the City.

*Action Requested:* as part of the consent agenda, approve a Resolution to amend MDOT Contract 25-5173 to be eligible for Surface Transportation Block Grant funding for the Cleveland Avenue Resurfacing Project and to authorize City Manager Hackworth and City Clerk Bishop to sign the agreement on behalf of the City.

## **ATTACHMENTS:**

- 221088\_25-5355 (PDF)
- Printout-10697-1001-M32989 (PDF)

**CLEVELAND AVENUE RESURFACING PROJECT - MDOT CONTRACT  
AMENDMENT**

**APPROVAL OF MDOT AMENDATORY CONTRACT 25-5173/JOB NO. 21088CON  
CLEVELAND AVENUE RESURFACING PROJECT**

WHEREAS, the City of St. Joseph is engaged in a resurfacing project referred to as the Cleveland Avenue Resurfacing Project ("Project"), and

WHEREAS, federal funds will be provided for performance of certain improvements to the Project, such funds being managed and administered by the Michigan Department of Transportation Commission ("MDOT"); and

WHEREAS, the City and MDOT have reached an agreement regarding performance and funding of the Project as set forth in MDOT Contract 25-5173/Job Number 221088CON.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approves the amendment to the agreement between the City of St. Joseph and the Michigan Department of Transportation Commission (MDOT Contract 25-5173/Job Number 221088CON) to resurface Cleveland Avenue from Hilltop Road to Lakeshore Drive (BL-94) in the City of St. Joseph and authorize the City Manager and City Clerk to sign the agreement on the City's behalf.

Adopted this 14th day of July, 2025.

BY:

\_\_\_\_\_  
Emily W.N. Hackworth, City Manager

ATTEST:

\_\_\_\_\_  
Abby Bishop, City Clerk



AMENDMENT TO CONTRACT 25-5173	DA	
	Control Section	STUL 11000
	Job Number	221088CON
	Project	25A0446
	CFDA No.	20.205 (Highway Research Planning & Construction)
	Contract No.	25-5355

THIS AMENDATORY CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF ST. JOSEPH, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to CONTRACT #25-5173.

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated May 7, 2025, hereinafter referred to as "CONTRACT 25-5173" provided for the construction and financing of that which is hereinafter referred to as the "PROJECT" and is described as follows:

**PART A – FEDERAL PARTICIPATION**

Hot mix asphalt cold milling and paving along Cleveland Avenue from Hilltop Road to Lakeshore Drive, including grading, aggregate base, concrete curb and gutter, pavement, concrete sidewalk, curb ramps, permanent signing and pavement markings; and all together with necessary related work.

**PART B – NO FEDERAL PARTICIPATION**

Installation of City supplied signs along the limits as described in PART A; and all together with necessary related work.

WHEREAS, the DEPARTMENT and the REQUESTING PARTY having appropriate authority desire to amend CONTRACT 25-5173 to provide for the change in Federal Funds and the decrease in the estimated PROJECT COST.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that:

1. Section 5. of CONTRACT 25-5173 is revised to read as follows:

2/4/87 amend.for 6/11/25

5. The PROJECT COST shall be met in accordance with the following:

PART A

The PART A portion of the PROJECT COST shall be met in part by contributions by the Federal government. Federal Surface Transportation Small MPO Funds in combination with Federal Surface Transportation Flex Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST up to the lesser of: (1) \$461,482.78 or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, for the PART A portion of the PROJECT is not exceeded at the time of the award of the construction contract with Federal Surface Transportation Small MPO Funds limited to \$408,483.08 and used first. The current available Federal Surface Transportation Funds for the PROJECT are established to be \$237,900. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Contingent upon availability of Federal Funds and Federal approval, Federal Surface Transportation Funds, for future fiscal years, may be applied to that portion of the PART A cost incurred as advance construction in an amount such that the Federal Funds the lesser of: (1) \$461,482.78 or (2) 81.85 percent.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST or any advance construction expenditure not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

2. EXHIBIT I of CONTRACT 25-5172 is superseded by EXHIBIT I REVISED, dated June 11, 2025 attached hereto and made a part hereof. Any references to EXHIBIT I in CONTRACT 25-5173 shall be construed to mean EXHIBIT I REVISED.

3. Except as amended by the provisions herein, all of the provisions, covenants, and obligations of the parties contained in CONTRACT 25-5173 shall remain in full force and effect.

4. The REQUESTING PARTY waives any and all claims it has or may have against the DEPARTMENT which arise out of the need to amend CONTRACT 25-5173.

2/4/87 amend.for 6/18/25

5. This Amendatory contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto; upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF ST. JOSEPH

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
*for* Department Director MDOT

By \_\_\_\_\_  
Title:



2/4/87 amend.for 6/11/25

June 11, 2025

## EXHIBIT I REVISED

CONTROL SECTION	STUL 11000
JOB NUMBER	221088CON
PROJECT	25A0446

ESTIMATED COST

## CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$563,615.25	\$ 140.00	\$563,755.25

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$563,615.25	\$ 140.00	\$563,755.25
Less Federal Funds (Current Fiscal Year)	<u>\$237,900.00</u>	<u>\$ 0.00</u>	<u>\$237,900.00</u>
Balance	\$325,715.25	\$ 140.00	\$325,855.25
Less Federal Funds (Advance Construction)			
Future Fiscal Year*	<u>\$223,419.08</u>	<u>\$ 0.00</u>	<u>\$223,419.08</u>
REQUESTING PARTY'S SHARE			
(Future Fiscal Year)	\$102,296.17	\$ 140.00	\$102,436.17

\* Contingent upon availability of Federal Funds and Federal approval, Federal Surface Transportation Funds, for future fiscal years, may be applied to that portion of the PART A cost incurred as advance construction in an amount such that the Federal Funds the lesser of: (1) \$461,482.78 or (2) 81.85 percent.

DEPOSIT (MIN Deposit of Advance Construction Portion PART A - \$280,000)	\$250,000
(NONE REQUIRED - PART B)	<u>\$ 0</u>
	\$250,000

2/4/87 amend.for 6/11/25



# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Tim Zebell, City Engineer

**RE:** Cleveland Avenue Resurfacing Project - MDOT Contract

**MEETING DATE:** April 28, 2025

Staff is asking the City Commission to approve a Resolution to execute the Michigan Department of Transportation (MDOT) Contract to receive up to \$517,900 in federal surface transportation block grant (STBG) funding for the Cleveland Avenue Resurfacing Project. The project limits are on Cleveland Avenue from Hilltop Road to Lakeshore Drive (BL-94) and it includes complete resurfacing of the roadway, replacement of some sidewalk that is in a state of disrepair, and upgraded ADA ramps as needed to meet current standards.

The MDOT letting, or bid opening, is scheduled on May 2, 2025. Staff typically holds our request to approve contracts such as this until after the bid opening, but in this case, it took some effort by our MDOT representative to place this on the May letting, and we want to make sure there is no delay in the award of the contract. The progress clause requires the work to be completed in 45 working days, within a construction window between July 14<sup>th</sup> and September 30<sup>th</sup>.

This project is utilizing advance construct funding, requiring the City to front some of the anticipated grant dollars. What that means is the City will receive some of the grant funding upfront, in this fiscal year (FY25), with the remainder of the funding slated in FY26; the amounts are \$237,900 and \$280,000 respectively. A deposit of \$250,000 is required and staff is holding an invoice in that amount that won't be paid until the City Commission approves the contract resolution. The advance construction process will be completed when City staff requests conversion of the \$250,000 on October 1, 2025, which is the beginning of MDOT's FY26. There is no guarantee that the advance construct funding will be paid back, however the City has completed multiple projects using this arrangement in the past and never had any issues with reimbursement. The advanced construct process offers more flexibility during the STBG project selection process and helps our municipal planning organization (MPO) maximize the use of the funding allocated to our region.

The attached contract contains standard MDOT boiler-plate language, and is essentially the same contract the City has approved numerous times in the past. The contract has been reviewed by both City Attorney Schmidt and myself. MDOT requires the Commission to authorize two individuals to sign the contract as part of the process, and this has typically been the City Manager and City Clerk. Therefore, staff recommends approval of the Resolution for Cleveland Avenue Resurfacing Project Contract, and to authorize City Manager Hackworth and City Clerk Bishop to sign the agreement on behalf of the City.

*Action Requested:* as part of the consent agenda, approve a Resolution for MDOT Contract 25-5173 to be eligible for Surface Transportation Block Grant funding for the Cleveland Avenue Resurfacing Project

and to authorize City Manager Hackworth and City Clerk Bishop to sign the agreement on behalf of the City.

**ATTACHMENTS:**

- 2025-04-23-MDOT- Email (PDF)
- 221088\_25-5173 r1 (PDF)

## CLEVELAND AVENUE RESURFACING PROJECT - MDOT CONTRACT

**APPROVAL OF MDOT CONTRACT 25-5173/JOB NO. 21088CON  
CLEVELAND AVENUE RESURFACING PROJECT**

WHEREAS, the City of St. Joseph is engaged in a resurfacing project referred to as the Cleveland Avenue Resurfacing Project (“Project”), and

WHEREAS, federal funds will be provided for performance of certain improvements to the Project, such funds being managed and administered by the Michigan Department of Transportation Commission (“MDOT”); and

WHEREAS, the City and MDOT have reached an agreement regarding performance and funding of the Project as set forth in MDOT Contract 25-5173/Job Number 221088CON.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approves the agreement between the City of St. Joseph and the Michigan Department of Transportation Commission (MDOT Contract 25-5173/Job Number 221088CON) to resurface Cleveland Avenue from Hilltop Road to Lakeshore Drive (BL-94) in the City of St. Joseph and authorize the City Manager and City Clerk to sign the agreement on the City's behalf.

Adopted this 28th day of April, 2025.

BY:

Emily W.N. Hackworth, City Manager

ATTEST:

Abby Bishop, City Clerk

**RESULT:** APPROVED BY CONSENT VOTE [UNANIMOUS]  
**MOVER:** Michael Fernandez, Commissioner  
**SECONDER:** Michele Binkley, Mayor pro tem  
**AYES:** Binkley, Thomas, Sarola, Fernandez, Ulrey

STATE OF MICHIGAN                 )  
COUNTY OF BERRIEN               ) ss.

I, Abby Bishop, the duly qualified and appointed Clerk of the City of St. Joseph, Berrien County, Michigan do hereby certify that the foregoing is a true and complete copy of action adopted by the City Commission at a meeting held on April 28, 2025 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this April 28, 2025.

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Abby Bishop, City Clerk  
City of St. Joseph

Attachment: Printout-10697-1001-M32989 (10906 : Cleveland Avenue Resurfacing Project - MDOT Contract Amendment)





# Agenda Item

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**TO:** Members of the St. Joseph City Commission  
**FROM:** Ben Reynnells, Finance Director  
**RE:** Invoice and Tax Disbursements  
**MEETING DATE:** July 14, 2025

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As part of the consent agenda, please consider approval of the following invoices and disbursements from June 19, 2025, through July 9, 2025.

Regular invoices: \$2,143,555.44

Tax disbursements: \$0.00

Total disbursed: \$2,143,555.44

*Action requested:* Motion to approve, as part of the consent agenda, cash disbursements, as presented.

**ATTACHMENTS:**

- EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (PDF)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
Fund 101 General Fund			
Dept 000.000			
101-000.000-123.000	COMMUNITY EMERGENCY SERVICE	MEDIC 1 SUBSIDARY - SECOND QUARTER BILLING	14,402.67
101-000.000-204.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	30.47
101-000.000-651.210	FIRST NATIONAL BANK OF OMAHA	KELLY EWALT	6.30
101-000.000-686.100	PETTY CASH - KATHERINE FRY	PETTY CASH	30.00
		Total For Dept 000.000	14,469.44
Dept 101.000 City Commission			
101-101.000-860.000	FIRST NATIONAL BANK OF OMAHA	TIFFANY MITCHELL	0.00
		Total For Dept 101.000 City Commission	0.00
Dept 172.000 City Manager			
101-172.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	69.00
101-172.000-805.000	FOSTER SWIFT COLLINS & SMITH	LEGAL SERVICES	1,842.60
101-172.000-860.000	FIRST NATIONAL BANK OF OMAHA	TIFFANY MITCHELL	300.00
101-172.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
101-172.000-956.000	FIRST NATIONAL BANK OF OMAHA	TIFFANY MITCHELL	77.95
		Total For Dept 172.000 City Manager	2,311.74
Dept 215.000 City Clerk			
101-215.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	14.60
101-215.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	47.50
101-215.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	380.00
101-215.000-887.000	KRISTAL CLEAR GRAPHICS LLC	APRIL/MAY NEWSLETTER	300.00
101-215.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	44.38
		Total For Dept 215.000 City Clerk	786.48
Dept 235.000 Central Purchasing			
101-235.000-740.000	FIRST NATIONAL BANK OF OMAHA	SAMANTHA WINNELL	10.06
101-235.000-740.000	FIRST NATIONAL BANK OF OMAHA	TIFFANY MITCHELL	100.62
101-235.000-740.000	DOUBLEDAY OFFICE PRODUCTS	OFFICE SUPPLIES - CITY HALL	139.82
101-235.000-740.000	DOUBLEDAY OFFICE PRODUCTS	SUPPLIES - CITY HALL	49.00
101-235.000-740.000	DOUBLEDAY OFFICE PRODUCTS	SUPPLIES - CITY HALL	51.80
101-235.000-740.000	DOUBLEDAY OFFICE PRODUCTS	SUPPLIES - CITY HALL	12.81
101-235.000-740.000	DOUBLEDAY OFFICE PRODUCTS	SUPPLIES - CITY HALL	57.44
101-235.000-801.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	300.00
101-235.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	1,012.60
101-235.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	5,086.00
101-235.000-850.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	290.90
101-235.000-930.000	U.S. BUSINESS SYSTEMS, INC.	COPIER REPAIR	349.50
101-235.000-930.000	U.S. BUSINESS SYSTEMS, INC.	COPIER CONTRACT	2,680.04

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
101-235.000-941.000	QUADIENT LEASING USA, INC.	POSTAGE MACHINE LEASE	1,025.94
101-235.000-941.100	FIRST NATIONAL BANK OF OMAHA	EMILY HACKWORTH	557.89
		Total For Dept 235.000 Central Purchasing	11,724.42
Dept 253.000 City Treasurer			
101-253.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	41.00
101-253.000-728.000	PETTY CASH - KATHERINE FRY	PETTY CASH	5.58
101-253.000-728.000	SBF ENTERPRISES	TAX BILL POSTAGE	888.93
101-253.000-801.000	LAUTERBACH & AMEN, LLP	PROFESSIONAL SERVICES 06-30-2024	5,000.00
101-253.000-801.000	BERRIEN COUNTY	TAX SERVICES	8,085.00
101-253.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	47.50
101-253.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	190.00
101-253.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	66.57
		Total For Dept 253.000 City Treasurer	14,324.58
Dept 257.000 City Assessor			
101-257.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	6.24
101-257.000-740.000	DOUBLEDAY OFFICE PRODUCTS	DATE STAMP	56.50
101-257.000-801.000	BLOOM SLUGGETT MORGAN	MICHIGAN TAX TRIBUNAL SERVICES	299.00
101-257.000-801.000	COREWELL HEALTH CLIENT BILLING	PRE EMPLOYMENT & RANDOM DOT	89.00
101-257.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	760.00
101-257.000-860.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	205.00
101-257.000-860.000	BENNETT, MICHELE	ASSESSING CONTINUING ED	302.00
101-257.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 257.000 City Assessor	1,739.93
Dept 262.000 Elections			
101-262.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	10.40
		Total For Dept 262.000 Elections	10.40
Dept 265.000 Buildings & Grounds			
101-265.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	10.80
101-265.000-740.000	CRYSTAL SPRINGS GARDEN CENTER	FLOWERS	451.40
101-265.000-740.000	FIRST NATIONAL BANK OF OMAHA	MIKE CHRISTENSEN	3,378.93
101-265.000-740.000	KENDALL ELECTRIC INC	REPAIRS	60.57
101-265.000-740.000	KSS ENTERPRISES	CLEANING SUPPLIES	1,706.73
101-265.000-740.000	LOWE'S HOME CENTERS, LLC	DRILL BIT	33.23
101-265.000-740.000	ACE HARDWARE	ELECTRIC REPAIRS	12.21
101-265.000-740.000	ACE HARDWARE	SUPPLIES FOR REPAIR	133.87
101-265.000-740.000	LEEP'S SUPPLY CO., INC.	REPAIRS	84.25
101-265.000-740.000	LEEP'S SUPPLY CO., INC.	REPAIRS	185.78
101-265.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	95.00
101-265.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	81.51

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
101-265.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	5,572.92
101-265.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00006	735.33
101-265.000-931.000	ALLIED MECHANICAL SERVICES, INC.	CITY HALL REPAIRS	1,226.16
101-265.000-931.000	TOTAL FIRE PROTECTION INC.	INSPECTIONS	333.00
101-265.000-931.000	TOTAL FIRE PROTECTION INC.	INSPECTIONS	237.00
101-265.000-931.000	TOTAL FIRE PROTECTION INC.	INSPECTIONS	243.00
101-265.000-931.000	TOTAL FIRE PROTECTION INC.	INSPECTION	105.00
101-265.000-931.000	TOTAL FIRE PROTECTION INC.	INSPECTIONS	81.00
101-265.000-931.000	TOTAL FIRE PROTECTION INC.	INSPECTIONS	99.00
101-265.000-931.000	TOTAL FIRE PROTECTION INC.	INSPECTION	105.00
		Total For Dept 265.000 Buildings & Grounds	14,971.69
Dept 266.000 City Attorney			
101-266.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	20.00
101-266.000-860.000	FIRST NATIONAL BANK OF OMAHA	LAURIE SCHMIDT	289.00
101-266.000-860.000	SCHMIDT, LAURIE	MILEAGE REIMBURSEMENT - MAMA/GLS CONFERENCE	318.60
101-266.000-870.000	PETTY CASH - KATHERINE FRY	PETTY CASH	20.00
101-266.000-870.000	BERRIEN COUNTY BAR ASSOC.	ANNUAL DUES	70.00
101-266.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 266.000 City Attorney	739.79
Dept 270.000 Personnel			
101-270.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	12.00
101-270.000-790.000	FIRST NATIONAL BANK OF OMAHA	SAMANTHA WINNELL	299.00
101-270.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	95.00
101-270.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	190.00
101-270.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 270.000 Personnel	618.19
Dept 336.000 Fire Department			
101-336.000-702.000	MACQUARIE EQUIPMENT CAPITAL INC.	MONTHLY MAINTENANCE	78.99
101-336.000-740.000	DOUBLEDAY OFFICE PRODUCTS	PAPER	49.00
101-336.000-776.000	DINGES FIRE COMPANY	TURNOUT GEAR WRIGHT, MILLER, TARNOWSKI	11,550.00
101-336.000-776.000	DINGES FIRE COMPANY	TIC STRAP	414.34
101-336.000-776.000	DINGES FIRE COMPANY	FIRE BOOTS	360.00
101-336.000-776.000	MOSES FIRE EQUIPMENT, INC.	PARTS	14,660.50
101-336.000-776.000	MOSES FIRE EQUIPMENT, INC.	PARTS	2,277.29
101-336.000-776.000	WITMER ASSOCIATES INC.	4 SEEK TICS	4,596.99
101-336.000-801.000	KENT KLEEN, LLC	VEHICLE DETAILING	65.00
101-336.000-801.000	COREWELL HEALTH	AHA BIS ECARDS	5.00
101-336.000-850.000	TELNET WORLDWIDE	CELL PHONES AND TABLETS	193.59
101-336.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	1,007.31
101-336.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00003	173.67

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EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
101-336.000-930.000	EMERGENCY VEHICLE PRODUCTS	ENGINE 104	3,434.88
101-336.000-930.000	EMERGENCY VEHICLE PRODUCTS	ENGINE 104	1,882.45
101-336.000-930.000	C. WIMBERLEY FORD	CONNELL	509.51
101-336.000-930.000	C. WIMBERLEY FORD	T-102	92.83
101-336.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
101-336.000-941.100	LOCALITY MEDIA INC. DBA FIRST DUE	REPORTING SOFTWARE	12,075.00
		Total For Dept 336.000 Fire Department	53,448.54
Dept 345.000 Public Safety Department			
101-345.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	419.60
101-345.000-740.000	FIRST NATIONAL BANK OF OMAHA	PUBLIC SAFETY DEPARTMENT	281.81
101-345.000-740.000	FIRST NATIONAL BANK OF OMAHA	STEVE NEUBECKER	86.17
101-345.000-740.000	AMAZON CAPITAL SERVICES	WIRELESS KEYPBOARD AND KEY CABINET	109.96
101-345.000-740.000	ALSUP, PRESTON	ALLOWANCE - EQUIPMENT	190.30
101-345.000-740.000	FAMILY FARM & HOME	PARTS FOR FENCE #25-2429	127.00
101-345.000-740.000	LOWE'S HOME CENTERS, LLC	PARTS FOR FENCE #25-2429	378.03
101-345.000-740.000	NYE UNIFORM COMPANY	POLOSHIRTS AND PANTS	687.80
101-345.000-740.000	NYE UNIFORM COMPANY	NAME BAR	53.65
101-345.000-740.000	NYE UNIFORM COMPANY	UNIFORM	1,417.40
101-345.000-740.000	QUILL CORPORATION	OFFICE SUPPLIES	322.80
101-345.000-801.000	COREWELL HEALTH CLIENT BILLING	PRE EMPLOYMENT & RANDOM DOT	571.00
101-345.000-801.000	FIRST NATIONAL BANK OF OMAHA	STEVE NEUBECKER	165.00
101-345.000-801.000	KENT KLEEN, LLC	VEHICLE DETAILING	425.00
101-345.000-801.000	KENT KLEEN, LLC	VEHICLE DETAILING	275.00
101-345.000-801.000	KENT KLEEN, LLC	VEHICLE DETAILING	295.00
101-345.000-801.000	KENT KLEEN, LLC	VEHICLE DETAILING	415.00
101-345.000-850.000	TELNET WORLDWIDE	CELL PHONES AND TABLETS	1,060.41
101-345.000-860.000	FIRST NATIONAL BANK OF OMAHA	PUBLIC SAFETY DEPARTMENT	822.85
101-345.000-860.000	FIRST NATIONAL BANK OF OMAHA	STEVE NEUBECKER	1,270.00
101-345.000-930.000	C. WIMBERLEY FORD	CAR #10	879.37
101-345.000-930.000	MACQUARIE EQUIPMENT CAPITAL INC.	MONTHLY MAINTENANCE	79.00
101-345.000-930.000	C. WIMBERLEY FORD	NEUBECKER	292.55
101-345.000-930.000	C. WIMBERLEY FORD	TRAINING CAR	454.27
101-345.000-930.000	C. WIMBERLEY FORD	CAR #4	908.15
101-345.000-930.000	C. WIMBERLEY FORD	HERBERT	114.95
101-345.000-930.000	C. WIMBERLEY FORD	CAR #13	60.65
101-345.000-930.000	C. WIMBERLEY FORD	CAR #13	57.08
101-345.000-930.000	TELE-RAD INC.	MONTHLY MAINTENANCE	167.20
101-345.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 345.000 Public Safety Department	12,409.19
Dept 371.000 Building Inspection Department			
101-371.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	20.46

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GL Number	Vendor	Invoice Desc.	Amount
101-371.000-740.000	FIRST NATIONAL BANK OF OMAHA	GALINA BOGDANOVA	258.63
101-371.000-740.000	LEVI, CLINT	CLOTHING REIMBURSEMENT	148.35
101-371.000-740.000	WILDER, TRUDY	CLOTHING REIMBURSEMENT	113.39
101-371.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	680.99
101-371.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	128.23
101-371.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 371.000 Building Inspection Department	1,372.24
Dept 372.000 Code Enforcement Department			
101-372.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	17.00
101-372.000-801.000	FORKER'S LAWN SERVICE, INC.	MOWING INVOICE MAY 2025	1,809.20
101-372.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	95.00
101-372.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	190.00
101-372.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	82.12
101-372.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	44.38
		Total For Dept 372.000 Code Enforcement Department	2,237.70
Dept 441.000 Public Works Department			
101-441.000-740.000	DOUBLEDAY OFFICE PRODUCTS	OFFICE SUPPLIES	38.76
101-441.000-740.000	DOUBLEDAY OFFICE PRODUCTS	SUPPLIES	94.77
101-441.000-860.000	FIRST NATIONAL BANK OF OMAHA	GREG GROTHOUS	825.00
101-441.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	793.57
101-441.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00001	208.83
101-441.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 441.000 Public Works Department	1,983.12
Dept 442.000 Asset Management			
101-442.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	216.06
		Total For Dept 442.000 Asset Management	216.06
Dept 447.000 City Engineer			
101-447.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	49.00
101-447.000-740.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - GIS TECH & INTERN	101.97
101-447.000-740.000	AMAZON CAPITAL SERVICES	SUPPLIES - VEHICLE TOOLS: FLASHLIGHT, ASST CE - STEEL TO	139.02
101-447.000-740.000	HAWORTH, INC.	OFFICE CHAIR - GIS TECH	747.97
101-447.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	190.00
101-447.000-804.000	ABONMARCHE CONSULTANTS INC	ENGINEERING RETAINER - MAY 2025	500.00
101-447.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	137.72
		Total For Dept 447.000 City Engineer	1,865.68
Dept 448.000 Street Lighting			
101-448.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	13,415.47
		Total For Dept 448.000 Street Lighting	13,415.47

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EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
Dept 466.000 Paid Parking - Downtown			
101-466.000-728.000	PETTY CASH - KATHERINE FRY	PETTY CASH	13.39
101-466.000-740.000	FIRST NATIONAL BANK OF OMAHA	SAMANTHA WINNELL	61.10
101-466.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	285.00
101-466.000-941.100	T2 SYSTEMS CANADA INC.	LUKE SOFTWARE	1,950.00
101-466.000-977.000	TRAFFIC & SAFETY CONTROL SYSTEM INC	10 PAYSTATIONS - 2ND PAYMENT	50,250.00
101-466.000-977.000	TRAFFIC & SAFETY CONTROL SYSTEM INC	REMAINDER OF 20 MACHINES	93,447.50
		Total For Dept 466.000 Paid Parking - Downtown	146,006.99
Dept 651.000 Ambulance			
101-651.000-801.000	COMMUNITY EMERGENCY SERVICE	MEDIC 1 SUBSIDARY - FIRST QUARTER BILLING	21,604.00
101-651.000-801.000	COMMUNITY EMERGENCY SERVICE	MEDIC 1 SUBSIDARY - SECOND QUARTER BILLING	7,201.33
		Total For Dept 651.000 Ambulance	28,805.33
Dept 721.000 Community Development			
101-721.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	19.80
101-721.000-860.000	FIRST NATIONAL BANK OF OMAHA	KRISTEN GUNDERSEN	236.33
101-721.000-900.000	HERALD-PALLADIUM	520 STATE 515 MARKET AD	184.50
101-721.000-900.000	HERALD-PALLADIUM	1234 NAPIER AVE	218.25
101-721.000-900.000	HERALD-PALLADIUM	NOTICE OF PUBLIC HEARING	207.00
101-721.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	54.18
		Total For Dept 721.000 Community Development	920.06
Dept 728.000 Economic Development			
101-728.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	13.00
101-728.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	190.00
101-728.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 728.000 Economic Development	225.19
Dept 740.000 Communications			
101-740.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	13.00
101-740.000-882.000	SWANK MOTION PICTURES, INC.	1ST MOVIES IN THE PARK MOVIE	530.00
		Total For Dept 740.000 Communications	543.00
Dept 751.000 Parks/Recreation			
101-751.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	79.50
101-751.000-740.000	ACE HARDWARE	BUG SPRAY FOR RIVERVIEW	14.38
101-751.000-740.000	ACE HARDWARE	CLEANING SUPPLIES	13.48
101-751.000-740.000	ACE HARDWARE	CONCRETE PATCH	11.69
101-751.000-740.000	ACE HARDWARE	IRRIGATION SUPPLIES	44.17
101-751.000-740.000	CRYSTAL SPRINGS GARDEN CENTER	FLOWERS	4,618.00
101-751.000-740.000	CRYSTAL SPRINGS GARDEN CENTER	FLOWERS	143.84

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GL Number	Vendor	Invoice Desc.	Amount
101-751.000-740.000	R.A. MORT SUPPLY	POINT PARK CROSS CONNECTION CONTROL	279.45
101-751.000-740.000	JIM SCHUHKNECHT	LANDSCAPING MATERIAL	300.00
101-751.000-740.000	ACE HARDWARE	EPOXY	14.38
101-751.000-740.000	ACE HARDWARE	SPRAYER	20.69
101-751.000-740.000	ACE HARDWARE	SORAYER/PANT SUPPLY	33.79
101-751.000-740.000	ACE HARDWARE	BLADES/SHOVEL	48.57
101-751.000-740.000	AMAZON CAPITAL SERVICES	PIPE TAPS/SOCKETS/ORINGS/EYE WASH/SPIKES	1,079.83
101-751.000-740.000	MID-COUNTY LAWN & GARDEN	CHAINSAW CHANS	108.10
101-751.000-740.000	ACE HARDWARE	DOOR STOP	7.19
101-751.000-740.000	ACE HARDWARE	GLOVES	7.19
101-751.000-740.000	ACE HARDWARE	CHAINSAW OIL	26.99
101-751.000-740.000	ACE HARDWARE	PIPE FITTINGS	4.66
101-751.000-740.000	ACE HARDWARE	BUNGEEES	8.99
101-751.000-740.000	ADENT'S LANDSCAPE & SUPPLY	SEED	570.00
101-751.000-740.000	RENTAL BRANCH	STUMP GRINDER RENTAL	676.50
101-751.000-801.000	CHOP	TREE WORK	9,230.80
101-751.000-801.000	COREWELL HEALTH CLIENT BILLING	PRE EMPLOYMENT & RANDOM DOT	123.00
101-751.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	173.73
101-751.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	2,265.92
101-751.000-930.000	ACE HARDWARE	KEY TAGS	3.23
101-751.000-930.000	T2 SYSTEMS CANADA INC.	DIGITAL IRIS SERVICE	390.00
		Total For Dept 751.000 Parks/Recreation	20,298.07
Dept 752.000 Lighthouse Operations			
101-752.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	80.20
		Total For Dept 752.000 Lighthouse Operations	80.20
Dept 756.000 Recreation Programs			
101-756.000-740.000	FIRST NATIONAL BANK OF OMAHA	CAMERON WELCH	302.97
101-756.000-790.000	FIRST NATIONAL BANK OF OMAHA	CAMERON WELCH	0.00
101-756.000-801.000	SOUTH SHORE HEALTH & RACQUET CLUB	TENNIS CAMP PAYMENT #1	6,425.00
101-756.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	45.50
101-756.000-964.000	ANNELIN, MARIA	TENNIS CAMP CANCELLATION REFUND	105.00
101-756.000-964.000	SWIFT, NATE	BRIARWOOD SHELTER CANCELLATION	388.00
		Total For Dept 756.000 Recreation Programs	7,266.47
Dept 757.000 Ice Arena Operations			
101-757.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	12.20
101-757.000-740.000	BROWN'S LOCKSMITH AND HARDWARE	SPARE KEYS FOR ICE ARENA	15.00
101-757.000-740.000	LINDE GAS & EQUIPMENT INC.	PROPANE SERVICE	71.63
101-757.000-850.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	333.70
101-757.000-870.000	FIRST NATIONAL BANK OF OMAHA	CAMERON WELCH	95.00
101-757.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	565.65

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101-757.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00009	93.75
101-757.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00010	132.44
101-757.000-930.000	ACE HARDWARE	NEW PRESSURE WASHER	699.99
101-757.000-930.000	ACE HARDWARE	NEW BATTERY	395.99
101-757.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 757.000 Ice Arena Operations	2,437.54
		Total For Fund 101 General Fund	355,227.51
Fund 202 Major Street Fund			
Dept 449.000 Roads, Streets, Bridges - ACT 51			
202-449.000-740.000	LOWE'S HOME CENTERS, LLC	TARPS AND DDA SIGN HARDWARE	69.31
202-449.000-801.000	CREATIVE LANDSCAPING	MOWING	809.12
		Total For Dept 449.000 Roads, Streets, Bridges - ACT 51	878.43
Dept 474.000 Traffic Services			
202-474.000-740.000	GRIMCO, INC.	LATEX INK FOR SIGNS	384.00
202-474.000-740.000	RATHCO SAFETY SUPPLY INC.	SIGNS	260.00
202-474.000-740.000	SHARE CORPORATION	SIGN HARDWARE	387.57
202-474.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	113.29
		Total For Dept 474.000 Traffic Services	1,144.86
Dept 901.014 Silver Beach Congestion Mitigation			
202-901.014-801.000	KIM WOOD / DBA THE SEVENTH STUDIO	PEDESTRIAN WAYFINDING	3,095.00
		Total For Dept 901.014 Silver Beach Congestion Mitigation	3,095.00
		Total For Fund 202 Major Street Fund	5,118.29
Fund 203 Local Street Fund			
Dept 449.000 Roads, Streets, Bridges - ACT 51			
203-449.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	107.00
203-449.000-740.000	ACE HARDWARE	GLOVES	13.49
203-449.000-740.000	DAVIS, EDDIE	CLOTHING REIMBURSEMENT	116.55
203-449.000-740.000	RIETH-RILEY CONSTRUCTION CO., INC.	HOT PATCH	202.28
203-449.000-740.000	CONSUMERS CONCRETE CO.	REBAR PINS	54.00
203-449.000-740.000	ANTHONY HAMANN	CLOTHING REIMBURSEMENT	151.94
203-449.000-740.000	PATZER, RYAN	CLOTHING REIMBURSEMENT	86.89
203-449.000-740.000	PATZER, RYAN	EMPLOYEE WORK CLOTHING	135.63
203-449.000-740.000	RIETH-RILEY CONSTRUCTION CO., INC.	HOT PATCH	114.55
203-449.000-801.000	COREWELL HEALTH CLIENT BILLING	PRE EMPLOYMENT & RANDOM DOT	246.00
203-449.000-801.000	CREATIVE LANDSCAPING	MOWING	524.25
203-449.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	91.61
		Total For Dept 449.000 Roads, Streets, Bridges - ACT 51	1,844.19

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Dept 474.000 Traffic Services			
203-474.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	8.06
203-474.000-740.000	ACE HARDWARE	PARTS AND SUPPLY FOR SIGN SHOP	253.32
203-474.000-740.000	DORNBOS SIGN & SAFETY INC	SIGNS	79.56
203-474.000-740.000	GRIMCO, INC.	PRINTER PAPER	324.26
203-474.000-740.000	GRIMCO, INC.	LATEX INK FOR SIGNS	384.00
203-474.000-740.000	O'MALLEY, PATRICK	CLOTHING REIMBURSEMENT	50.94
203-474.000-740.000	RATHCO SAFETY SUPPLY INC.	SIGNS	260.00
203-474.000-740.000	SHERWIN-WILLIAMS	SW BLACK TRAFFIC PAINT	181.60
203-474.000-740.000	SHARE CORPORATION	SIGN HARDWARE	400.00
		Total For Dept 474.000 Traffic Services	1,941.74
Dept 903.160 Botham Avenue Reconstruction			
203-903.160-801.000	ROWE PROFESSIONAL SERVICES COMPANY	CONSTRUCTION ENGINEERING	787.50
203-903.160-801.000	ROWE PROFESSIONAL SERVICES COMPANY	CONSTRUCTION ENGINEERING	1,375.00
		Total For Dept 903.160 Botham Avenue Reconstruction	2,162.50
		Total For Fund 203 Local Street Fund	5,948.43
Fund 209 Cemetery Fund			
Dept 567.000 Cemetery Operatings			
209-567.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	22.20
209-567.000-740.000	ACE HARDWARE	SOAP/HOUSE BIB	15.82
209-567.000-740.000	CRYSTAL SPRINGS GARDEN CENTER	FLOWERS	626.82
209-567.000-740.000	O' REILLY AUTO PARTS	OIL/FILTER	92.52
209-567.000-740.000	KENDALL ELECTRIC INC	ELECTRIC SERVICE RELOCATION	71.02
209-567.000-801.000	CREATIVE LANDSCAPING	MOWING	1,089.91
209-567.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	326.89
209-567.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0504619643-00001	69.96
		Total For Dept 567.000 Cemetery Operatings	2,315.14
		Total For Fund 209 Cemetery Fund	2,315.14
Fund 214 Depot Fund			
Dept 264.000 Buildings			
214-264.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	30.06
		Total For Dept 264.000 Buildings	30.06
		Total For Fund 214 Depot Fund	30.06
Fund 226 Rubbish Collection Fund			
Dept 521.000 Sanitation/Solid Waste			

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GL Number	Vendor	Invoice Desc.	Amount
226-521.000-717.000	RELiance STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	22.20
226-521.000-804.200	STEVENSVILLE TRANSFER STATION-3246	TRASH DUMPING	2,961.89
226-521.000-930.000	MICHIGAN WOOD FIBERS, LLC	BRUSH PILE GRINDING	11,650.00
		Total For Dept 521.000 Sanitation/Solid Waste	14,634.09
		Total For Fund 226 Rubbish Collection Fund	14,634.09
Fund 248 Downtown Development Authority Fund			
Dept 730.000 Downtown Development			
248-730.000-740.000	CRYSTAL SPRINGS GARDEN CENTER	FLOWERS	2,549.47
248-730.000-740.000	CRYSTAL SPRINGS GARDEN CENTER	FLOWERS	190.00
248-730.000-860.000	FIRST NATIONAL BANK OF OMAHA	KELLY EWALT	276.00
		Total For Dept 730.000 Downtown Development	3,015.47
		Total For Fund 248 Downtown Development Authority Fund	3,015.47
Fund 271 Library Fund			
Dept 790.000 Library			
271-790.000-717.000	RELiance STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	46.74
271-790.000-740.000	KSS ENTERPRISES	CLEANING SUPPLIES	149.05
271-790.000-740.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	63.80
271-790.000-740.000	DOUBLEDAY OFFICE PRODUCTS	OFFICE SUPPLIES	165.70
271-790.000-780.000	INGRAM LIBRARY SERVICES	ADULT FIC	169.44
271-790.000-780.000	INGRAM LIBRARY SERVICES	ADLT FIC	12.37
271-790.000-780.000	CENGAGE GROUP	ADULT FIC	320.70
271-790.000-780.000	INGRAM LIBRARY SERVICES	ADULT FIC	204.08
271-790.000-780.000	INGRAM LIBRARY SERVICES	CHILDREN FIC	9.71
271-790.000-780.000	INGRAM LIBRARY SERVICES	ADULT FICTION	15.12
271-790.000-780.000	INGRAM LIBRARY SERVICES	CHILDREN FIC	6.39
271-790.000-780.000	INGRAM LIBRARY SERVICES	CHILDREN FIC	10.25
271-790.000-780.000	INGRAM LIBRARY SERVICES	CHILDREN FIC	13.16
271-790.000-780.000	INGRAM LIBRARY SERVICES	CHILDREN NONFIC	26.39
271-790.000-801.000	UNIQUE MANAGEMENT SERVICES, INC.	PLACEMENTS	11.65
271-790.000-850.000	FIRST NATIONAL BANK OF OMAHA	PAULA STAKLEY	314.85
271-790.000-860.000	FIRST NATIONAL BANK OF OMAHA	PAULA STAKLEY	148.50
271-790.000-885.000	FIRST NATIONAL BANK OF OMAHA	PAULA STAKLEY	137.99
271-790.000-885.000	SARETT NATURE CENTER	SRP - KIDS/TEENS	135.00
271-790.000-885.000	STRONG, ADELLA	REIMBURSEMENT FOR ANIME CLUB MOVIE AND SNACKS	43.57
271-790.000-885.000	VALLONE, LEIGH	REIMBURSE PETTY CASH	91.59
271-790.000-885.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	138.04
271-790.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	1,547.42
271-790.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00005	219.04
271-790.000-930.000	CROWDER LANDSCAPING & LAWN CARE LLC	LANDSCAPING	550.00

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
271-790.000-930.000	THE CLEANING AUTHORITY - ST JOSEPH	CLEANING SERVICES	446.25
271-790.000-930.000	VESTIS SERVICES, LLC	SEASONAL RUG RENTAL	34.65
271-790.000-941.100	FIRST NATIONAL BANK OF OMAHA	PAULA STAKLEY	252.90
271-790.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	31.99
271-790.000-956.000	TWIN CITY AWARDS & TROPHIES INC.	MEMORIAL NAMEPLATE	32.60
		Total For Dept 790.000 Library	5,348.94
		Total For Fund 271 Library Fund	5,348.94

## Fund 275 Band Fund

## Dept 802.000 Municipal Band

275-802.000-740.000	CRYSTAL SPRINGS GARDEN CENTER	FLOWERS	135.00
275-802.000-740.000	KORZUN, DR JONATHAN	REIMBURSEMENT FOR BAND MUSIC	900.02
275-802.000-801.000	ALLEN SR, STEPHEN ROSS	BAND PAY 06-29-2025	80.84
275-802.000-801.000	STECK, MARY C	BAND PAY 06-29-2025	80.84
275-802.000-810.000	BAUMANN, CHRISTINA	BAND PAY 06-29-2025	71.22
275-802.000-810.000	BOMER, DELAIN	BAND PAY 06-29-2025	120.27
275-802.000-810.000	BUBAR, LISA	BAND PAY 06-29-2025	102.35
275-802.000-810.000	BURCH, CHARLOTTE M.	BAND PAY 06-29-2025	80.84
275-802.000-810.000	CHRISTENSEN, KATHRYN	BAND PAY 06-29-2025	71.22
275-802.000-810.000	COLLER, JARED	BAND PAY 06-29-2025	120.27
275-802.000-810.000	COOPER, GARY A	BAND PAY 06-29-2025	102.35
275-802.000-810.000	DAVIDSON, MARY MARGARET	BAND PAY 06-29-2025	120.27
275-802.000-810.000	DETGEN, KRISTIE JOYE	BAND PAY 06-29-2025	120.27
275-802.000-810.000	DOE, TIANNA	BAND PAY 06-29-2025	120.27
275-802.000-810.000	DURHAM, KAETHE	BAND PAY 06-29-2025	80.84
275-802.000-810.000	DURHAM, NATHAN	BAND PAY 06-29-2025	71.22
275-802.000-810.000	EMILY ICKES	BAND PAY 06-29-2025	120.27
275-802.000-810.000	ENDERS, JR. JOHN ADAM	BAND PAY 06-29-2025	80.84
275-802.000-810.000	EYERLY, BRITTNEY	BAND PAY 06-29-2025	71.22
275-802.000-810.000	GERLING, JEAN	BAND PAY 06-29-2025	120.27
275-802.000-810.000	GIBSON, CHRISTINA	BAND PAY 06-29-2025	80.84
275-802.000-810.000	GOODMAN, PAUL R.	BAND PAY 06-29-2025	102.35
275-802.000-810.000	GOOS, JACOB	BAND PAY 06-29-2025	71.22
275-802.000-810.000	GRAPIS, CHRISTOPHER	BAND PAY 06-29-2025	80.84
275-802.000-810.000	GRIFFITH, GARY	BAND PAY 06-29-2025	71.22
275-802.000-810.000	HAWKINS, GRAYLING	BAND PAY 06-29-2025	120.27
275-802.000-810.000	INGLEFIELD, DEBRA	BAND PAY 06-29-2025	120.27
275-802.000-810.000	JAFFEE, ELIZABETH	BAND PAY 06-29-2025	102.35
275-802.000-810.000	KAPTUR, DREW A.	BAND PAY 06-29-2025	246.27
275-802.000-810.000	KING, LILLIEANNA	BAND PAY 06-29-2025	80.84
275-802.000-810.000	KROENING, DEBRA M.	BAND PAY 06-29-2025	102.35
275-802.000-810.000	KURTIS, GARY	BAND PAY 06-29-2025	120.27

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EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
275-802.000-810.000	KURTZWEL, SCOTT	BAND PAY 06-29-2025	80.84
275-802.000-810.000	LIVENGOD, RUTH	BAND PAY 06-29-2025	80.84
275-802.000-810.000	MAZE, DAKOTA	BAND PAY 06-29-2025	120.27
275-802.000-810.000	MIKEL-ROWE, EMILY	BAND PAY 06-29-2025	80.84
275-802.000-810.000	MILLER, DENALL R.	BAND PAY 06-29-2025	120.27
275-802.000-810.000	MILTIBARGER, MEGAN	BAND PAY 06-29-2025	80.84
275-802.000-810.000	MITCHELL, ALAN	BAND PAY 06-29-2025	120.27
275-802.000-810.000	MYERS, STEPHEN	BAND PAY 06-29-2025	120.27
275-802.000-810.000	OLSON, EMMA	BAND PAY 06-29-2025	120.27
275-802.000-810.000	PRATHER, MELODY	BAND PAY 06-29-2025	71.22
275-802.000-810.000	PRATT, GREG	BAND PAY 06-29-2025	80.84
275-802.000-810.000	RATAJK, DR DAVID L.	BAND PAY 06-29-2025	80.84
275-802.000-810.000	ROGERS, WILLIAM F.	BAND PAY 06-29-2025	80.84
275-802.000-810.000	ROORDA, JACOB	BAND PAY 06-29-2025	71.22
275-802.000-810.000	ROORDA, MEREDY	BAND PAY 06-29-2025	71.22
275-802.000-810.000	RUSSELL, DEANNA	BAND PAY 06-29-2025	80.84
275-802.000-810.000	SCHADLER, CHERYL HOGE	BAND PAY 06-29-2025	71.22
275-802.000-810.000	SCHADLER, DR STEVEN E	BAND PAY 06-29-2025	125.02
275-802.000-810.000	SHANNON, MICHAEL P	BAND PAY 06-29-2025	120.27
275-802.000-810.000	STECK, CHARLES	BAND PAY 06-29-2025	120.27
275-802.000-810.000	STELTER, CAROL	BAND PAY 06-29-2025	120.27
275-802.000-810.000	STREET, JAN	BAND PAY 06-29-2025	80.84
275-802.000-810.000	VANROEKEL, BENJAMIN	BAND PAY 06-29-2025	120.27
275-802.000-810.000	VOGIE, JEFFREY	BAND PAY 06-29-2025	71.22
275-802.000-810.000	VOGIE, LONA	BAND PAY 06-29-2025	71.22
275-802.000-810.000	WALDBURGER, ELISABETH	BAND PAY 06-29-2025	80.84
275-802.000-810.000	WHITMYER, DWAYNE	BAND PAY 06-29-2025	120.27
275-802.000-810.000	WILLIAMSON, KEELY	BAND PAY 06-29-2025	143.52
275-802.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	64.31
		Total For Dept 802.000 Municipal Band	6,841.05
		Total For Fund 275 Band Fund	6,841.05
Fund 401 Capital Projects Fund			
Dept 466.000 Paid Parking - Downtown			
401-466.000-974.000	DORNBOS SIGN & SAFETY INC	DDA PARKING SIGNS	500.00
401-466.000-974.000	LOWE'S HOME CENTERS, LLC	TARPS AND DDA SIGN HARDWARE	47.40
		Total For Dept 466.000 Paid Parking - Downtown	547.40
Dept 728.100 Downtown Plan Implementation			
401-728.100-967.000	JONES PETRIE RAFINSKI	STREETSCAPE	306.25
401-728.100-967.000	FAIRMONT SIGN COMPANY	2ND PAYMENT	44,028.69
		Total For Dept 728.100 Downtown Plan Implementation	44,334.94

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EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
Dept 751.591 WCF Restroom Facility			
401-751.591-975.000	FIRST NATIONAL BANK OF OMAHA	JEFFREY RECHNER	1,145.90
401-751.591-975.000	JIM SCHUHKNECHT	LANDSCAPING MATERIAL	300.00
401-751.591-975.000	SHI INTERNATIONAL CORP	SECURITY CAMERAS	245.82
401-751.591-975.000	SHI INTERNATIONAL CORP	SECURITY CAMERAS	7,567.00
401-751.591-975.000	AMAZON CAPITAL SERVICES	PIPE TAPS/SOCKETS/ORINGS/EYE WASH/SPIKES	563.98
401-751.591-975.000	B & Z COMPANY	FINAL CONTRACT PAYMENT	8,737.50
401-751.591-975.000	FIRST CHOICE IRRIGATION	IRRIGATION REPAIR	10,500.00
401-751.591-975.000	KENDALL ELECTRIC INC	CREDIT FOR RETURNED MATERIALS	(53.26)
401-751.591-975.000	O'BOYLE, COWELL, BLALOCK & ASSOCIAT	CONSTRUCTION STAKING	2,615.00
401-751.591-975.000	UNITED RENTALS (NORTH AMERICA) INC.	CONTRACT PAYMENT	243.00
		Total For Dept 751.591 WCF Restroom Facility	31,864.94
Dept 901.026 BS&A Cloud Upgrade			
401-901.026-967.000	BS & A SOFTWARE	BSA TRAINING - IMPLEMENTATION AND PROJECT MANAGEN	28,200.00
		Total For Dept 901.026 BS&A Cloud Upgrade	28,200.00
Dept 901.030 Library Water Meter Install			
401-901.030-967.000	PLUMBING PROFESSIONAL, LLC	PROFESSIONAL PLUMBING SERVICES LIBRARY	3,145.00
		Total For Dept 901.030 Library Water Meter Install	3,145.00
		Total For Fund 401 Capital Projects Fund	108,092.28
Fund 441 UPTON RECONSTRUCTION			
Dept 000.000			
441-000.000-211.000	KALIN CONSTRUCTION	UPTON DRIVE RECONSTRUCTION	25,000.00
		Total For Dept 000.000	25,000.00
Dept 441.000 Public Works Department			
441-441.000-801.000	ABONMARCHE CONSULTANTS INC	UPTON DRIVE RECONSTRUCTION	7,389.40
441-441.000-974.000	KALIN CONSTRUCTION	UPTON DRIVE RECONSTRUCTION	105,053.04
		Total For Dept 441.000 Public Works Department	112,442.44
		Total For Fund 441 UPTON RECONSTRUCTION	137,442.44
Fund 485 Lighthouse Capital Improvement Fund			
Dept 265.000 Buildings & Grounds			
485-265.000-804.000	MIHM ENTERPRISES, INC.	CONTRACT PAYMENT	8,700.00
		Total For Dept 265.000 Buildings & Grounds	8,700.00
		Total For Fund 485 Lighthouse Capital Improvement Fund	8,700.00

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
Fund 590 Sewer Fund			
Dept 000.000			
590-000.000-211.000	KALIN CONSTRUCTION	CSO STORAGE EA PROJECT CONSTRUCTION	8,909.04
590-000.000-230.500	JOINT WASTEWATER TREATMENT PLANT	AUTHORITY WW APRIL PAYMENT	108,437.73
590-000.000-230.500	JOINT WASTEWATER TREATMENT PLANT	LAKESHORE AUTHORITY	90,200.67
590-000.000-256.000	WALLACE, SHARI	UB REFUND DEPOSIT ON ACCOUNT: 802041	104.91
590-000.000-256.000	MENSINGER, JERRY	UB REFUND: 935110	35.64
		Total For Dept 000.000	207,687.99
Dept 527.000 Sewer System			
590-527.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	13.20
590-527.000-740.000	THE SAFETY COMPANY LLC, DBA MTECH	JETTING NOZZLE REPAIR KIT	186.00
590-527.000-740.000	ZBATTERY.COM, INC.	REPLACEMENT BATTERY HAWTHORNE LS	35.99
590-527.000-801.000	BEAUDOIN ELECTRICAL CONSTRUCTION	PROFESSIONAL ELECTRICAL SERVICES	255.06
590-527.000-801.000	BEAUDOIN ELECTRICAL CONSTRUCTION	PROFESSIONAL ELECTRICAL SERVICES	416.00
590-527.000-801.000	BEAUDOIN ELECTRICAL CONSTRUCTION	PROFESIONAL ELECTRICAL SERVICES	462.00
590-527.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	36.01
590-527.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	1,305.79
590-527.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00011	44.73
590-527.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00007	41.99
590-527.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00008	91.24
590-527.000-920.000	MICHIGAN GAS UTILITIES	ACCT # 0506740475-00001	42.74
590-527.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0503619446-00001	77.55
590-527.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0614144879-00001	41.25
590-527.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0614144879-00002	39.46
590-527.000-925.000	JOINT WASTEWATER TREATMENT PLANT	SJC SEWER TREATMENT	68,735.74
590-527.000-930.000	SEILER INST & MANF CO INC	REPAIR AND MAINTENANCE	207.00
590-527.000-930.000	BEAUDOIN ELECTRICAL CONSTRUCTION	PROFESSIONAL ELECTRICAL SERVICES	340.01
590-527.000-956.000	PETTY CASH - KATHERINE FRY	PETTY CASH	30.00
		Total For Dept 527.000 Sewer System	72,401.76
Dept 527.500 CSO storage project			
590-527.500-801.000	WADE TRIM	CSO STORAGE EA - CONSTRUCTION ADMIN	44,482.05
590-527.500-956.000	WADE TRIM	CONSTRUCTION INSPECTION - INSPECTION DAYS	13,365.00
590-527.500-973.000	KALIN CONSTRUCTION	CSO STORAGE EA PROJECT CONSTRUCTION	167,424.71
		Total For Dept 527.500 CSO storage project	225,271.76
Total For Fund 590 Sewer Fund			505,361.51
Fund 591 Water Fund			
Dept 000.000			
591-000.000-211.000	RK DAVIS, INC.	SCIP PHASE II IMPROVEMENTS - PAY APPLICATION 20	(2,667.57)
591-000.000-256.000	WALLACE, SHARI	UB REFUND DEPOSIT ON ACCOUNT: 802041	60.33

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EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
591-000.000-256.000	PARSONS, BARBARA EMMA	UB REFUND FOR FINAL BILL: 708761	255.32
		Total For Dept 000.000	(2,351.92)
Dept 530.000 Water Treatment Plant			
591-530.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	118.60
591-530.000-740.000	FIRST NATIONAL BANK OF OMAHA	MONICA HERRICK	1,620.18
591-530.000-740.000	FIRST NATIONAL BANK OF OMAHA	GREG ALIMENTI	338.00
591-530.000-740.000	CERTIFIED LABORATORIES	WEED KILLER	2,326.75
591-530.000-740.000	CERTIFIED LABORATORIES	LUBRICANTS	316.40
591-530.000-740.000	GARD, NICK	CLOTHING REIMBURSEMENT	380.49
591-530.000-740.000	GRAINGER	SAFETY EQUIPMENT	7,307.44
591-530.000-740.000	HACH COMPANY	LAB SUPPLIES	1,594.19
591-530.000-740.000	KSS ENTERPRISES	JANITOR SUPPLIES	527.67
591-530.000-740.000	VWR INTERNATIONAL	LAB SUPPLIES	2,959.62
591-530.000-801.000	CREATIVE LANDSCAPING	MOWING	280.39
591-530.000-801.000	EUROFINS EATON ANALYTICAL LLC	ANALYSIS - TOC	108.16
591-530.000-801.000	EUROFINS EATON ANALYTICAL LLC	ANALYSIS - URANIUM	10.81
591-530.000-801.000	EUROFINS EATON ANALYTICAL LLC	ANALYSIS - STAGE II CITY	432.60
591-530.000-850.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	238.92
591-530.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	45.50
591-530.000-860.000	FIRST NATIONAL BANK OF OMAHA	GREG ALIMENTI	436.53
591-530.000-870.000	FIRST NATIONAL BANK OF OMAHA	GREG ALIMENTI	9.99
591-530.000-900.000	BROIHIER, ELISA	CCR FORMAT	670.00
591-530.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	23,164.37
591-530.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00012	48.58
591-530.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0504619643-00002	42.58
591-530.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0504619643-00003	40.66
591-530.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0507486606-00001	41.99
591-530.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00004	117.88
591-530.000-930.000	ANDY J. EGAN CO., INC.	BOILER INSPECTION	855.00
591-530.000-930.000	HOLLYWOOD SMALL ENGINE	BLOWER REPAIR	40.00
591-530.000-930.000	SHORELINE BUILDING SERVICES LLC	JANITOR	1,450.00
591-530.000-930.000	VESTIS SERVICES, LLC	RUGS AND RAGS	19.34
591-530.000-930.000	VESTIS SERVICES, LLC	RUGS AND RAGS	156.96
591-530.000-930.000	VISION LAWN AND PROPERTY MANAGEMENT	LAWN IRRIGATION - DEPOSIT ONLY	4,400.00
591-530.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 530.000 Water Treatment Plant	50,121.79
Dept 536.000 Water Distribution System			
591-536.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	92.60
591-536.000-740.000	FIRST NATIONAL BANK OF OMAHA	DAVID LINDERMAN	115.27
591-536.000-740.000	HIGH GRADE MATERIALS CO.	CONCRETE PATCH FOR WATER	300.00
591-536.000-740.000	LEEP'S SUPPLY CO., INC.	SUPPLIES	25.45

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GL Number	Vendor	Invoice Desc.	Amount
591-536.000-740.000	MATHIAS, ROBERT	CLOTHING REIMBURSEMENT	223.18
591-536.000-740.000	JOSHUA BAILEY	CLOTHING REIMBURSEMENT	154.49
591-536.000-740.000	CONSUMERS CONCRETE CO.	TOOLS/SUPPLIES	211.00
591-536.000-740.000	ETNA SUPPLY COMPANY	MISSDIG SUPPLIES	(21.00)
591-536.000-740.000	FASTENAL COMPANY	MISSDIG SUPPLIES	254.56
591-536.000-740.000	HIGH GRADE MATERIALS CO.	CONCRETE PATCHES FOR WATER MAIN REPAIRS	1,631.50
591-536.000-740.000	HIGH GRADE MATERIALS CO.	CONCRETE PATCHES FOR WATER MAIN REPAIRS	1,938.75
591-536.000-740.000	HUTCHINS, AUSTIN	CLOTHING REIMBURSEMENT	153.64
591-536.000-740.000	LOWE'S HOME CENTERS, LLC	TOOLS AND SUPPLIES	37.20
591-536.000-740.000	MICHIGAN PIPE AND VALVE - HOLLAND	METER SUPPLY PARTS	575.00
591-536.000-771.000	ETNA SUPPLY COMPANY	METER READING EQUIPMENT/MXUS	1,850.00
591-536.000-771.000	ETNA SUPPLY COMPANY	WATER METERS/MXUS	6,705.00
591-536.000-771.000	ETNA SUPPLY COMPANY	COPPER TUBING	9,550.00
591-536.000-801.000	COREWELL HEALTH CLIENT BILLING	PRE EMPLOYMENT & RANDOM DOT	335.00
591-536.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	245.75
591-536.000-870.000	MICHIGAN RURAL WATER ASSOCIATION	ANNUAL DUES MRWA	850.00
591-536.000-930.000	FIRST NATIONAL BANK OF OMAHA	DAVID LINDERMAN	195.00
591-536.000-930.000	B & Z COMPANY	WATER METER REPAIR	10,684.22
591-536.000-930.000	SEILER INST & MANF CO INC	REPAIR AND MAINTENANCE	207.00
591-536.000-930.000	SUNSET GRINDING CO, INC	TAPPING BIT SHARPENING SERVICES	75.00
591-536.000-930.000	JIM SCHUHKNECHT	SOIL DISPOSAL	1,030.00
		Total For Dept 536.000 Water Distribution System	37,418.61
Dept 540.000 Water Administration			
591-540.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	21.80
591-540.000-728.000	SBF ENTERPRISES	JUNE DELQ NOTICES FOR LCT	367.85
591-540.000-728.000	SBF ENTERPRISES	JULY WATER BILLS FOR SJC AND RT	1,386.06
591-540.000-801.000	COREWELL HEALTH CLIENT BILLING	PRE EMPLOYMENT & RANDOM DOT	89.00
591-540.000-801.000	SBF ENTERPRISES	JUNE DELQ NOTICES FOR LCT	141.01
591-540.000-801.000	SBF ENTERPRISES	JULY WATER BILLS FOR SJC AND RT	393.14
591-540.000-802.000	DOUBLE K ENTERPRISES INC.	IT SERVICES - CITY HALL	142.50
591-540.000-941.100	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	22.19
		Total For Dept 540.000 Water Administration	2,563.55
Dept 900.000 General Capital Outlay			
591-900.000-972.000	FISHBECK	SCIP II CONSTRUCTION ENGINEERING	68,662.40
591-900.000-972.000	RK DAVIS, INC.	SCIP PHASE II IMPROVEMENTS - PAY APPLICATION 20	532,805.46
		Total For Dept 900.000 General Capital Outlay	601,467.86
		Total For Fund 591 Water Fund	689,219.89

Fund 592 City System Development Fund  
Dept 000.000

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
592-000.000-256.000	KELCH, CHRISTOPHER	UB REFUND: 101460	112.04
592-000.000-256.000	FIRST AMERICAN TITLE	UB REFUND: 200050	14.23
		Total For Dept 000.000	126.27
Dept 536.000 Water Distribution System			
592-536.000-740.000	HIGH GRADE MATERIALS CO.	CONCRETE PATCH FOR WATER	356.25
592-536.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	45.56
		Total For Dept 536.000 Water Distribution System	401.81
		Total For Fund 592 City System Development Fund	528.08
Fund 594 Marina Fund			
Dept 000.000			
594-000.000-653.100	CHAPMAN, JIM	SEASONAL SLIP REFUND	4,964.77
		Total For Dept 000.000	4,964.77
Dept 597.000 Marina Operations			
594-597.000-717.000	RELiance STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	47.80
594-597.000-740.000	ACE HARDWARE	MAINTENANCE SUPPLIES	49.48
594-597.000-740.000	FIRST NATIONAL BANK OF OMAHA	ANDREW PETERS	112.09
594-597.000-740.000	AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES	440.31
594-597.000-741.000	MERLE BOES, INC	GAS	2,089.42
594-597.000-741.000	MERLE BOES, INC	DIESEL	1,255.08
594-597.000-741.000	MERLE BOES, INC	DIESEL	2,258.91
594-597.000-741.000	MERLE BOES, INC	GAS	4,901.57
594-597.000-741.000	MERLE BOES, INC	GAS	4,136.16
594-597.000-741.000	MERLE BOES, INC	DIESEL	2,850.69
594-597.000-741.000	MERLE BOES, INC	GAS	3,129.41
594-597.000-741.000	MERLE BOES, INC	DIESEL	5,096.17
594-597.000-741.000	MERLE BOES, INC	GAS	7,176.06
594-597.000-742.200	FIRST NATIONAL BANK OF OMAHA	ANDREW PETERS	194.02
594-597.000-742.200	LAKESHORE ICE, LLC	RESALE - FUEL	155.15
594-597.000-802.000	DOUBLE K ENTERPRISES INC.	COMPUTER SUPPORT	665.00
594-597.000-850.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	314.85
594-597.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	81.51
594-597.000-920.000	INDIANA MICHIGAN POWER COMPANY	JUNE BILLING	1,863.82
594-597.000-920.000	MICHIGAN GAS UTILITIES	ACCT #0505563219-00002	53.15
594-597.000-930.000	SHORELINE BUILDING SERVICES LLC	CLEANING SERVICE	1,050.00
594-597.000-930.000	CITY PLUMBING & HEATING	AC UNIT SERVICE	792.00
594-597.000-941.100	T2 SYSTEMS CANADA INC.	BOAT LAUNCH PAY MACHINE	55.00
		Total For Dept 597.000 Marina Operations	38,767.65
		Total For Fund 594 Marina Fund	43,732.42

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
Fund 661 Motor Pool Fund			
Dept 345.000 Public Safety Department			
661-345.000-930.000	FIRST NATIONAL BANK OF OMAHA	GREG GROTHOUS	80.00
		Total For Dept 345.000 Public Safety Department	80.00
Dept 441.000 Public Works Department			
661-441.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	12.40
661-441.000-740.000	CERTIFIED LABORATORIES	SHOP SUPPLIES	199.45
661-441.000-740.000	FISHER AUTO PARTS, INC.	BATTERIES	305.72
661-441.000-740.000	JOHN DEERE FINANCIAL	PARTS	1,472.40
661-441.000-740.000	JOHN DEERE FINANCIAL	PARTS	145.29
661-441.000-740.000	MACQUEEN GROUP RENTALS	WACTOR REPAIR PARTS #465	755.43
661-441.000-740.000	MACQUEEN GROUP RENTALS	VACTOR REPAIR PARTS #465	1,446.78
661-441.000-740.000	MICHIANA SUPPLY INC.	HARDWARE	36.40
661-441.000-740.000	MICHIANA SUPPLY INC.	PART	15.00
661-441.000-740.000	O' REILLY AUTO PARTS	DRAIN PLUG	8.42
661-441.000-740.000	FISHER AUTO PARTS, INC.	FILTERS	99.22
661-441.000-740.000	FISHER AUTO PARTS, INC.	PART	73.48
661-441.000-740.000	FISHER AUTO PARTS, INC.	FILTERS AND BATTERY	176.86
661-441.000-740.000	FISHER AUTO PARTS, INC.	FILTER	4.84
661-441.000-740.000	O' REILLY AUTO PARTS	BUSHING	24.99
661-441.000-740.000	FAMILY FARM & HOME	HARDWARE	28.53
661-441.000-740.000	FISHER AUTO PARTS, INC.	PARTS	192.46
661-441.000-740.000	FISHER AUTO PARTS, INC.	FILTER AND FLUID	19.76
661-441.000-740.000	WEST MICHIGAN INTERNATIONAL LLC	PART	8.25
661-441.000-850.000	VERIZON WIRELESS	BILL PERIOD 05-24-2025 TO 06-23-2025	72.02
661-441.000-930.000	FIRST NATIONAL BANK OF OMAHA	GREG GROTHOUS	120.00
661-441.000-977.000	TRI-COUNTY INTL TRUCKS, INC	TRUCK CHASSIS	95,252.02
		Total For Dept 441.000 Public Works Department	100,469.72
		Total For Fund 661 Motor Pool Fund	100,549.72
Fund 677 Self-Insurance Fund			
Dept 851.000 Insurance Premiums			
677-851.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 VOLUNTARY LIFE INSURANCE	314.21
		Total For Dept 851.000 Insurance Premiums	314.21
		Total For Fund 677 Self-Insurance Fund	314.21
Fund 690 Health Care Fund			
Dept 000.000			
690-000.000-687.000	BLUE CROSS BLUE SHIELD	BLL PERIOD 05-01-2025 TO 05-31-2025	(24,133.01)

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
Total For Dept 000.000			(24,133.01)
Dept 851.000 Insurance Premiums			
690-851.000-716.200	BLUE CROSS BLUE SHIELD	BLL PERIOD 05-01-2025 TO 05-31-2025	100,401.10
690-851.000-716.300	BLUE CROSS BLUE SHIELD	BLL PERIOD 05-01-2025 TO 05-31-2025	67,875.90
Total For Dept 851.000 Insurance Premiums			168,277.00
Total For Fund 690 Health Care Fund			144,143.99
Fund 731 Retirement System Fund			
Dept 000.000			
731-000.000-801.200	GABRIEL, ROEDER, SMITH & CO	APRIL THROUGH JUNE ACTUARIAL SERVICES	5,050.00
731-000.000-860.000	FIRST NATIONAL BANK OF OMAHA	TIM ZEBELL	346.62
731-000.000-860.000	FIRST NATIONAL BANK OF OMAHA	SAMANTHA WINNELL	707.55
731-000.000-860.000	FIRST NATIONAL BANK OF OMAHA	EMILY HACKWORTH	346.62
731-000.000-860.000	FIRST NATIONAL BANK OF OMAHA	FINANCE DEPARTMENT	519.93
Total For Dept 000.000			6,970.72
Total For Fund 731 Retirement System Fund			6,970.72
Fund 755 Housing Payroll Fund			
Dept 535.000 Component Units & Joint Ventures			
755-535.000-717.000	RELIANCE STANDARD LIFE INSURANCE CO	JULY 2025 LIFE INSURANCE	21.20
Total For Dept 535.000 Component Units & Joint Ventures			21.20
Total For Fund 755 Housing Payroll Fund			21.20
Fund Totals:			
Fund 101 General Fund			355,227.51
Fund 202 Major Street Fund			5,118.29
Fund 203 Local Street Fund			5,948.43
Fund 209 Cemetery Fund			2,315.14
Fund 214 Depot Fund			30.06
Fund 226 Rubbish Collection Fund			14,634.09
Fund 248 Downtown Development Authority Fund			3,015.47
Fund 271 Library Fund			5,348.94
Fund 275 Band Fund			6,841.05
Fund 401 Capital Projects Fund			108,092.28
Fund 441 UPTON RECONSTRUCTION			137,442.44
Fund 485 Lighthouse Capital Improvement Fund			8,700.00
Fund 590 Sewer Fund			505,361.51
Fund 591 Water Fund			689,219.89

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)

EXP CHECK RUN DATES 06/19/2025 - 07/09/2025

GL Number	Vendor	Invoice Desc.	Amount
		Fund 592 City System Development Fund	528.08
		Fund 594 Marina Fund	43,732.42
		Fund 661 Motor Pool Fund	100,549.72
		Fund 677 Self-Insurance Fund	314.21
		Fund 690 Health Care Fund	144,143.99
		Fund 731 Retirement System Fund	6,970.72
		Fund 755 Housing Payroll Fund	21.20
		Total For All Funds:	2,143,555.44

Attachment: EXP CHECK RUN DATES 06-19-2025 TO 07-09-2025 (10907 : Invoice and Tax Disbursements)



# Agenda Item

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**TO:** Members of the St. Joseph City Commission

**FROM:** Emily Hackworth, City Manager

**RE:** Downtown Parking Program Update

**MEETING DATE:** July 14, 2025

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The Parking Subgroup will share an update on the Downtown Parking Program pause and the meetings that staff is holding with downtown businesses and residents.

In addition, the Parking Subgroup recommends a modification to the Pear lot located just across from City Hall. Based on feedback shared in City Commission meetings and in one on one discussions, the Parking Subgroup agrees that the changes to the Pear lot left an insufficient number of short term parking spaces to meet the demand for nearby businesses.

As a result, the Parking Subgroup recommends modifying the lot as identified on the attached map. This adds an additional approx. 25 3-hour parking spaces to the 40 3-hour spaces already in this lot. This leaves roughly 112 all day parking spaces and three 30-minute spaces. While these spaces have already been added to the lot due to the needs expressed by the area businesses, approval is needed from the Commission.

*Action Requested:* Motion to modify the parking spaces in the Pear Lot to include an addition 25 3-hour spaces at the west end of the lot, as identified in the map attached.



# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Kristen Gundersen, Community Development Director

**RE:** Map Amendment - 230 Upton Drive - Harbor Shores Community Redevelopment LLC - Whirlpool Corporation - Rezoning I-2 Heavy Industrial to W Water Recreation District - Second and Final Reading of Ordinance

**MEETING DATE:** July 14, 2025

On June 23, the Commission unanimously approved the first reading of an ordinance for a map amendment/rezoning from the I-2 Heavy Industrial District to W Water Recreation District for the property at 230 Upton Drive. Harbor Shores Community Redevelopment LLC, is the contract purchaser of the property owned Whirlpool Corporation. Any future development of the property will require review and approval of a planned unit development.

## **Planning Commission Recommendation.**

On June 5, 2025, the Planning Commission conducted a public hearing and heard a presentation by the applicant requesting approval of a map amendment for the property from I-2 Heavy Industrial District to W Water Recreation District. After hearing no public comments and closing the public hearing the Planning Commission unanimously recommended approval of the request by a vote of 7-0 for the 2.55-acre parcel. An excerpt from the agenda packet along with draft meeting minutes can be found in the June 23 City Commission agenda packet.

## **Site Information/Character of the Area.**

The irregularly shaped parcel is approximately 2.55-acres or 111,078 square feet and is located in the I-2 Heavy Industrial District. At the present time there is a private surface parking lot on the parcel. Any development of this parcel will require issuance of a planned unit development.

The 2016 Master Plan designates this area as W Waterfront Mixed Use.

The property to the north is located in the I-1 Light Industrial District and improved with a surface parking lot. To the west is I-1 Light Industrial and W Water Recreation District with a private surface parking lot and boat storage for West Basin Marina. To the south is I-2 Heavy Industrial District with Anderson Building Materials. To the east is unimproved land located in the W Water Recreation District and owned by the applicant.

## **Ordinance Regulations.**

Article XXII Amendments provides the purpose, process and review criteria to be reviewed when a zoning map change or text amendment is proposed. The Planning Commission nor the City Commission can request conditions can be placed on zoning map amendment/rezoning requests.

Below is Section 22.3: Factors to Consider on Rezoning, states “In reviewing any application for an amendment, the Planning Commission shall evaluate all factors relevant to the application. The Planning Commission may solicit information from public agencies or from individuals or firms with relevant experience. The factors to be considered shall include, but are not limited to, the following:

- A. What conditions related to the application have changed since the Zoning Ordinance was adopted which justify the proposed amendment?
- B. What are the possible precedential effects which might result from the approval or denial of the application?
- C. What is the potential impact of the proposal on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future?
- D. Does the proposed amendment adversely affect environmental conditions, the character of, or the likely value of property?
- E. Does the proposed District change comply with the adopted City Comprehensive Plan? (If not, and if the proposed amendment is reasonable in light of all other relevant factors, then the Comprehensive Plan should be amended before the proposed zoning amendment is approved.)
- F. If a specific property is involved, can the property in question be put to a reasonable economic Use in the zoning District in which it is presently located?
- G. Is another procedure, such as a Variance, Special Use, Planned Unit Development, or hardship Planned Unit Development a more appropriate alternative than the proposed amendment?”

The City Commission is not required to conduct a public hearing on requests for map or text amendments. A first and second reading of an adopting ordinance is required. The Commission approved the first reading of the ordinance during the June 23<sup>rd</sup> meeting. If the second reading is approved the ordinance will become effective ten (10) days later.

### **Action.**

Requested Action:

If the City Commission concurs with the Planning Commission's recommendation, the following motion would be appropriate:

To approve the second and final reading of an Ordinance to approve zoning map amendment (rezoning) request by Harbor Shores Community Redevelopment LLC, on behalf of the property owner Whirlpool Corporation for the property known as 230 Upton Drive from the I-2 Heavy Industrial District to the W Water Recreation District based on the information included in the June 5, 2025 Planning Commission agenda packet as the request meets the required standards under Section 22.3 of the zoning ordinance.



**MAP AMENDMENT - 230 UPTON DRIVE - HARBOR SHORES COMMUNITY  
REDEVELOPMENT LLC - WHIRLPOOL CORPORATION - REZONING I-2 HEAVY  
INDUSTRIAL TO W WATER RECREATION DISTRICT - SECOND AND FINAL  
READING OF ORDINANCE**

**CITY OF ST. JOSEPH  
BERRIEN COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF  
THE CITY OF ST. JOSEPH, MICHIGAN**

The CITY OF ST. JOSEPH ORDAINS that Chapter 33, Appendix A, “Zoning Ordinance,” of the City of St. Joseph Code of Ordinances, is hereby amended as follows:

Article IV, Section 4.2.2 “Zoning Map of the City of St. Joseph” is amended in accordance with Art. IV, Sections 4.2.2.B and C, to rezone from I-2 Heavy Industrial District to W Water Recreation District for the property commonly known as 230 Upton Drive, St. Joseph, Michigan. Property ID Number: 11-76-0023-0030-01-2.

All other parts of the Zoning Ordinance not in conflict with this ordinance shall remain in full force and effect. This ordinance shall take effect 10 days after its final passage.



# Agenda Item

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**TO:** Members of the St. Joseph City Commission

**FROM:** Greg Grothous, Director of Public Works

**RE:** Eagle Scout Project - Milton Park

**MEETING DATE:** July 14, 2025

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Colin Peek, a member of Scout Troop 623, St. Joseph, wishes to request permission to perform his Eagle Scout project by building and installing a Little Free Library in Milton park. He presented his project to the Parks and Recreation Advisory Board at its June 19 regular meeting and the Board voted to recommend the City Commission approve the project.

We would ask that the City Commission receive his presentation and grant approval.

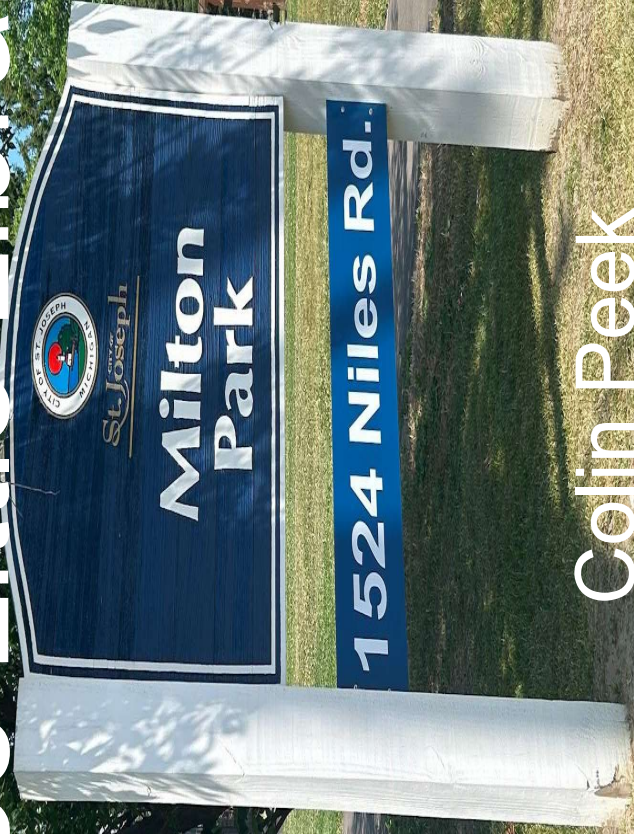
*Action Requested:* To approve Colin Peek's Eagle Scout project to build and install a Little Free Library in Milton park.

**ATTACHMENTS:**

- Peek Project Milton Park (PDF)



# My Eagle Scout Project: Free Little Library

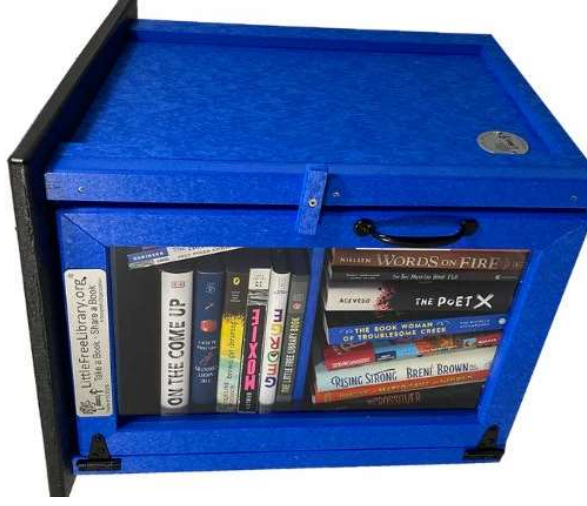
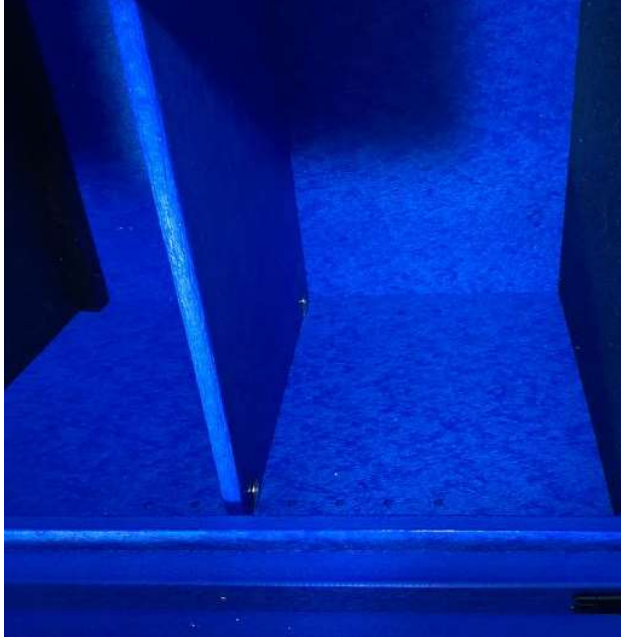


Colin Peek



# Project Description

I will be building a box that will be filled with books. It's called a little library and we will be putting it in Milton Park. I will be purchasing a Little library box and a post from their online website. I will dig a hole and plant the post and attach the box on top. I will add a small plaque that will tell people what the box is and another small plaque that says who I am and that I did this for my eagle project. The box is made from composite wood which means that it is low maintenance.



# Community Benefits

It will benefit people who can't afford books or don't have access to a library and give anyone in the community a free chance to read. It will be an easy way for kids, teens, and adults to access books in an easy, simple way.





# Milton Park Location





## Material/tools needed:

- Little Library kit
- Post
- Shovel
- Electric Drill
- Hammer
- Books



## Funding:

- Returning donated pop cans to the store
- Asking for donations from family and friends
- Book donations from family and former teachers

## Project Plan

I hope to have enough money to buy the little library kit and post by August. My plan is to recruit fellow scouts to help build and install the little library at Milton Park.

Thanks for listening







# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Emily Hackworth, City Manager

**RE:** Harbor Shores Parcel 2: Brownfield Modification

**MEETING DATE:** July 14, 2025

The next phase of the Harbor Shores project, a development on Parcel 2, is actively being planned. The properties in scope for Parcel 2 are currently part of a Berrien County Brownfield TIF.

To support the project, Harbor Shores, in the letter attached, is asking the City to support the partial termination of the existing Brownfield plan for the impacted parcels and recommend adoption of a new Brownfield plan for this project. The new Brownfield plan would run through the County's Brownfield Redevelopment Authority, as has been the case with the other Harbor Shores Brownfield plans.

By terminating the existing plan and establishing a new Brownfield plan, Harbor Shores will be in a position to pursue Brownfield reimbursements for eligible Parcel 2 activities under a new plan.

In working with the County on a new plan, the City will have an opportunity to work with County staff on the structure of the plan.

If the Commission agrees with moving in this direction, the attached letter will be issued to the County, asking for the termination of portions of the existing Brownfield plan and the establishment of a new Brownfield plan for the Parcel 2 project.

Dan Fette will be present to provide additional information and answer any Commissioner questions.

*Action Requested:* Motion to support the request of Harbor Shores as presented and to issue the attached letter to the Berrien County Commissioners and Brownfield Authority.

## **ATTACHMENTS:**

- HS2502\_001 (PDF)
- City of St. Joe Request for Partial Terminatin and Adoption of New Plan (PDF)



May 21, 2025

Mayor Brook Thomas  
City of St. Joseph  
700 Broad Street  
St. Joseph, Michigan 49085

Re: Request for Early Partial Termination and New Brownfield Plan for Parcels 11-76-0023-0031-10-8, 11-76-0023-0031-19-1, 11-76-0023-0031-20-5, 11-76-0023-0031-21-3

Dear Mayor Thomas,

On behalf of Harbor Shores Community Redevelopment, LLC, I respectfully request that the City of St. Joseph support the continued redevelopment of the Harbor Shores project by:

1. Requesting that Berrien County, through its Board of Commissioners, partially terminate the existing Harbor Shores Brownfield Plan as it relates to the above-referenced parcels; and
2. Considering the adoption of a new brownfield plan for those parcels through the Berrien County Brownfield Redevelopment Authority (BCBRA).

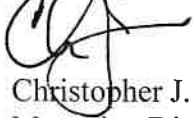
As you are aware, these parcels fall within the 425 Agreement between the City of St. Joseph and the City of Benton Harbor, which is set to expire on December 30, 2025. Under the 2023 Memorandum of Understanding (MOU) between the City, County, and BCBRA, continued tax increment financing (TIF) capture beyond that date was authorized solely to reimburse a shortfall related to assessment errors from 2015–2021. The MOU further provides that, following full reimbursement (currently projected after the 2026 summer tax collection) the City would support partial termination of the Brownfield Plan for all 425 Parcels.

However, Harbor Shores now has an opportunity to begin redevelopment of the above-referenced parcels in advance of that schedule. While this request represents an acceleration of the timeline contemplated in the MOU, early partial termination of the Plan for these parcels alone and adoption of a new brownfield plan would allow Harbor Shores to pursue eligible activities and seek reimbursement of associated costs for a revised project now under consideration.

We understand that the authority to terminate the Plan rests with the Berrien County Board of Commissioners under Section 14(8)(b) of the Brownfield Redevelopment Financing Act (PA 381 of 1996, as amended), and that the City's role would be to express its support for that action in light of the changed development timing.

We believe these steps align with the shared commitment to economic revitalization in the St. Joseph and Benton Harbor communities. We welcome the opportunity to discuss this request in more detail at your convenience.

Sincerely,



Christopher J. Cook  
Managing Director  
Harbor Shores Community Redevelopment, LLC.

cc:

Emily Hackworth, City Manager  
Dan Fette, Berrien County Community Development Director  
Jared Belka, Warner Norcross + Judd LLP

Attachment: HS2502\_001 (10941 : Brownfield Modification)



700 Broad Street • St. Joseph, Michigan 49085 • [www.sjcity.com](http://www.sjcity.com)

## DEPARTMENTS

ASSESSOR  
269-983-1231

ATTORNEY  
269-983-5541

CLERK  
269-983-6325

COMMUNICATIONS  
& MARKETING  
269-985-0349

ENGINEER  
269-983-5541

FINANCE/TREASURER  
269-983-4731

HOWARD ICE ARENA  
269-983-8795

INSPECTIONS &  
CODE ENFORCEMENT  
269-983-1212

MANAGER  
269-983-5541

PERSONNEL  
269-983-0443

PLANNING & ZONING  
269-983-1212

PUBLIC SAFETY:  
EMERGENCY 9-1-1

DISPATCHER  
269-983-3060

POLICE  
ADMINISTRATION  
269-985-0300

FIRE  
ADMINISTRATION  
269-983-4641

PUBLIC WORKS:  
PARKS & CEMETERY  
STREETS & SANITATION  
269-983-6341

WATER/SEWER BILLING  
269-983-6324

WATER TREATMENT  
PLANT  
269-983-1240

WEST BASIN MARINA  
269-983-5432

July 14, 2025

Mac Elliott - Chair

Berrien County Board of Commissioners

701 Main Street

St. Joseph, MI 49085

Lee Van Ginhoven – Chair

Berrien County Brownfield Redevelopment Authority

701 Main Street

St. Joseph, MI 49085

### **Re: Request for Partial Termination and New Brownfield Plan for Select Harbor Shores Parcels**

Dear Chair Elliott and Chair Van Ginhoven:

On behalf of the City of St. Joseph, I am writing in support of a request made by Harbor Shores Community Redevelopment, Inc. regarding parcels 11-76-0023-0031-10-8, 11-76-0023-0031-19-1, 11-76-0023-0031-20-5 and 11-76-0023-0031-21-3.

The City respectfully requests that Berrien County, through its Board of Commissioners, initiate a partial termination of the existing Harbor Shores Brownfield Plan as it applies specifically to these parcels. Harbor Shores Community Redevelopment, Inc. now has the opportunity to advance the redevelopment of this site ahead of the previously anticipated schedule.

To support this accelerated timeline, the City further request that the Berrien County Brownfield Redevelopment Authority consider the adoption of a new Brownfield Plan for these parcels. We understand that a resolution of concurrence from the St. Joseph City Commission will be required prior to the formal adoption of any new plan, and we will be prepared to consider this at the appropriate time.

We acknowledge that this request represents an adjustment to the timeline originally contemplated under the 2023 Memorandum of Understanding (MOU) between the City, County, and BCBRA. However, in light of the opportunity to promote the redevelopment of these parcels and the shared goal of supporting economic revitalization in the region, we believe this course of action is appropriate.

We appreciate your continued collaboration and respectfully ask that you initiate the necessary steps to carry out this request under the provisions of the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended.

Please do not hesitate to contact me or City Manager Emily Hackworth should you require additional information or would like to discuss this matter further.

Sincerely,

**Brook Thomas**  
Mayor, City of St. Joseph

cc:  
Emily Hackworth, City Manager  
Dan Fette, Berrien County Community Development Director





# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Greg Grothous, Director of Public Works

**RE:** Lake Blvd. Banners

**MEETING DATE:** July 14, 2025

In 2019, Carl Meyer requested permission to place banners along Lake Boulevard recognizing veterans and active duty military personnel, as well as police and fire personnel. After five years of providing these banners he is no longer receiving requests for banners.

As such, this year Mr. Meyer would like to install new banners, as displayed in the following document. While this is inconsistent with the original banner approval, Mr. Meyer recently met with the DDA and they are in support of using these banners for this year. The DDA hopes to work with Mr. Meyer on new banners for next year.

Staff is requesting permission to place the banners purchased by Mr. Meyer along Lake Boulevard for the remainder of the 2025 summer season.

*Action Requested:* Please consider Mr. Meyer's request and direct staff accordingly.

## **ATTACHMENTS:**

- Banners Meyer (PDF)
- 2019-08-12 City Commission - Full Agenda-1838-1-6 (PDF)
- 20250602- 1-3 (PDF)





x2



x1

RESPECT  
EACH  
OTHER

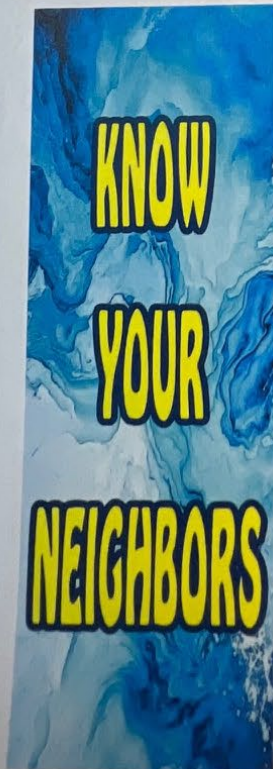
x2

Welcome  
to our  
City

x2



x2



x1



x1



x2





**St. Joseph City Commission**  
 Commission Chambers  
 700 Broad St, St Joseph, MI 49085

**AGENDA**  
**August 12, 2019**  
**6:00 PM**

**Call to Order**

**Order of Business**

1. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. City Manager Comments
5. City Commission Comments

**Consent Agenda**

6. Regular Meeting Minutes of Monday, July 22, 2019
7. Special Meeting Minutes of Monday, July 29, 2019
8. Workshop Minutes of Wednesday, August 07, 2019
9. Invoice & Tax Disbursements
10. Special Event - The Great Bed Race
11. Personnel Manual Update - Sec. 308
12. Special Event - Cub Scout Popcorn Sale

**Reports**

13. St. Joseph Today Report on Bluff Stair Painting

**Old Business**

14. Non-Motorized Facility - Kingsley, Morton, Orchard and Langley Reconstruction Projects
15. Resolution to Authorize Issuance of 2019 Sanitary Sewer Supply System Revenue Bonds

**New Business**

16. 512 -516 Broad Street - Edgewater Development LLC (Cabana's) - License Agreement for Awning
17. Public Works & City Facility Electrical Work
18. Fall/Winter Recreation Fees

**Adjournment**

The Commission asked Nicholas to do some investigation into a better fit for the downtown area, communicate with staff and come back with other ideas.

18. **Public Service Banners Along Lake Boulevard**

Carl Meyer, CEO of Michiana Land Services, said that his company would like to display 14 banners along poles located along Lake Blvd that would honor and thank local police, fire and military members past and present for their service. Michiana Land Services will take the applications, have the banners made, replace them every 2 months and present them to the families after display. There would be no cost to the City except for the time it takes to place and remove the banners. The banners would be hung from existing supports and be displayed from April thru Veteran's Day. An example was shown to the Commission.

A citizen asked where the banner was made. Mr. Meyer reported that the first one was made in Dowagiac; however, going forward there were some local vendors interested and he would solicit bids.

The Commission expressed support for the banners and thanked Mr. Meyer for his contribution to this public service. The Commission directed staff, including Mr. Grothous, to work with Mr. Meyer on the project.

19. **Department of Public Safety Patrol Vehicle Purchase**

Director of Public Safety, Steve Neubecker, gave an overview of the two new squad cars that he would like to purchase. They are 2020 Hybrid Ford Explorers which will save gas during the idle times when the cars are parked and running. He explained that there are computers, printers, MVS systems, and radar systems that are all hooked to the car making them continually run and the hybrid system operates to avoid rebooting each time. Commissioner Richards asked if there would be an increase cost to replace the batteries. Neubecker explained there might not be a need to replace batteries due to the fact they only use the cars a couple of years.

**MOTION:** To accept the proposal from Signature Ford for two new 2020 Ford Explorer Hybrid's at a cost of \$41,693 each for a total cost of \$83,386.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Laura Goos, Mayor Pro Tem
<b>SECONDER:</b>	Peggy Getty, Commissioner
<b>AYES:</b>	Mayor Garey, Commissioner Richards, Mayor Pro Tem Goos, Commissioner Getty
<b>ABSENT:</b>	Commissioner Todman

20. **Inflow & Infiltration Removal Project - Bid Award**

**MOTION:** To approve the award of the Ravine Interceptor Sewer I&I Removal Project to the low bidder, Advanced Rehabilitation Technology, in the amount of \$289,310 and to authorize the City Manager to sign the contract on behalf of the City.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Laura Goos, Mayor Pro Tem
<b>SECONDER:</b>	Jeffrey Richards, Commissioner
<b>AYES:</b>	Mayor Garey, Commissioner Richards, Mayor Pro Tem Goos, Commissioner Getty
<b>ABSENT:</b>	Commissioner Todman

21. **2019 Overband Crack Fill Project**



# Downtown Development Authority

City of St. Joseph  
700 Broad Street  
St. Joseph, MI 49085  
<http://www.sjcity.com>

Regular  
~ Minutes ~

Monday, June 2, 2025

8:30 AM

Commission Chambers

This meeting will be held in person: the public can view the meeting by going to Zoom.us on a computer or mobile device, or by calling 312-626-6799 (or 877-853-5247 toll free).  
Comments can not be received via Zoom.

Meeting ID: 835 7014 5528

## Call to Order

The meeting was called to order at 8:30 AM by Chair Tom Gawlik

Attendee Name	Title	Status	Arrived
Debra Sailor	Board Member	Present	
Robert Montgomery	Board Member	Present	
Sue Riemland	Board Member	Present	
Chris Lannert	Vice Chair	Present	
Tom Gawlik	Chair	Present	
Brook Thomas	Mayor	Present	
Brian Maynard	Board Member	Present	
Tami Fauver	Board Member	Present	

## Approval of Meeting Minutes

- Informational Meeting Minutes of Monday, May 05, 2025

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Maynard, Board Member
<b>SECONDER:</b>	Brook Thomas, Mayor
<b>AYES:</b>	Board Member Sailor, Board Member Montgomery, Board Member Riemland, Vice Chair Lannert, Chair Gawlik, Mayor Thomas, Board Member Maynard, Board Member Fauver

- Regular Minutes of Monday, May 05, 2025

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tami Fauver, Board Member
<b>SECONDER:</b>	Robert Montgomery, Board Member
<b>AYES:</b>	Board Member Sailor, Board Member Montgomery, Board Member Riemland, Vice Chair Lannert, Chair Gawlik, Mayor Thomas, Board Member Maynard, Board Member Fauver

## Financial Report

- April Financial Reports
- Motion to accept the financial reports

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Maynard, Board Member
<b>SECONDER:</b>	Robert Montgomery, Board Member
<b>AYES:</b>	Board Member Sailor, Board Member Montgomery, Board Member Riemland, Vice Chair Lannert, Chair Gawlik, Mayor Thomas, Board Member Maynard, Board Member Fauver

Attachment: 20250602- 1-3 (10910 : Lake Blvd. Banners)

Mayor Thomas discussed the process for filling the open seat from former-member Grill's departure. Members would like staff to post for the open position and see how many applications are received and then revisit the idea of expanding the size of the Authority.

8. **Lake Street Banners**

City Manager Hackworth discussed the banner program that Carl Meyer has been providing on Lake Boulevard for many years. There has not been as many applicants for the Veterans/First Responder banners so Mr. Meyer has purchased banners that have designs and sayings on them.

Members discussed the banners and the desire for a more cohesive look for the signage, and that it should coordinate with the City's image and brand.

The suggestion was to use the banners this year and work with Mr. Meyer on designs for future years with input and communication from the City.

DDA members aligned on using the majority of the banners with the exception of the "life is precious" banner, which DDA members thought could be interpreted as political.

**Move forward with the banners purchased by Carl Meyer for 2025, with the exception of the "Life is Precious" banner.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Montgomery, Board Member
<b>SECONDER:</b>	Brian Maynard, Board Member
<b>AYES:</b>	Board Member Sailor, Board Member Montgomery, Board Member Riemland, Vice Chair Lannert, Chair Gawlik, Mayor Thomas, Board Member Maynard, Board Member Fauver

## Reports

9. **Monthly Reports**

Staff updated the DDA members on initiatives, District activity and projects.

## Public Comment

### Board Member Comments

## Adjournment

The meeting was closed at 10:00 AM

Recording Secretary

Attachment: 20250602- 1-3 (10910 : Lake Blvd. Banners)



# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Laurie Schmidt, City Attorney

**RE:** Resolution - Notice of Intent to Issue Joint Revenue Bonds for Sewer Improvements -JWWTP

**MEETING DATE:** July 14, 2025

The JWWTP requires several costly infrastructure improvements in the near future and is seeking funding for the improvements through a grant and/or a low interest loan from the Clean Water State Revolving Fund (CWSRF) program administered by the Michigan Department of Environment, Great Lakes and Energy and the Michigan Finance Authority. If the JWWTP does not qualify for a CWSRF loan, they may pursue funding through the sale of one or more series of revenue bonds at a public competitive or negotiated sale. Benton Harbor and St. Joseph jointly own and operate the Benton Harbor St. Joseph Joint Wastewater Treatment Plant (the "JWWTP") as authorized under PA 129 of 1943 ("Act 129"), and may jointly authorize issuing bonds for the JWWTP improvements.

City staff is requesting approval of a Resolution Authorizing Notice of Intent to Issue Sewage Disposal Joint Revenue Bonds (NOI). This action is required to allow the JWWTP to move forward with the necessary projects identified in the Bond Project Information presentation, which is included for your review. This bond is for improvements to the sewer system and, as such, the cost is paid through sewer rates, not through taxes. The bond funding will help keep rate increases at a sustainable level, spreading the cost at a more consistent rate over a longer period of time.

Bonding is a two-step process that starts with approving a Resolution to authorize publication of the required NOI, attached as Exhibit A, in the Herald Palladium pursuant to Act 94, Public Acts of Michigan, 1933, as amended. This step is required so that electors in the City are properly informed that the City intends to issue bonds. It opens a 45-day period in which electors may request a ballot referendum on the matter. Adoption of this Resolution only authorizes the publication of the notice and does not authorize bond issuance. The next step is to request approval to issue the bonds, which will be brought to each City Commission for consideration only after the 45-day period to request a referendum has passed.

The Resolution also authorizes the retention of Bendzinski & Co. Registered Municipal Advisors as municipal advisor in connection with the Revenue Bonds, and retention of Miller, Canfield, Paddock and Stone, P.L.C. ("Miller, Canfield") to serve as bond counsel to the Issuer for the Revenue Bonds.

In sum, Benton Harbor and St. Joseph must both approve and publish the NOI, allow the 45-day referendum period to proceed, and if passed, approve issuing the bonds at the appropriate time.

On June 16, 2025, Benton Harbor approved a mirror Resolution Authorizing Notice of Intent to Issue Sewage Disposal Joint Revenue Bonds.

The \$20,000,000 noted amount is a “not to exceed” amount and serves as the bond ceiling for future borrowing by the JWWTP.

*Action Requested:* To adopt the Resolution Authorizing Notice of Intent to Issue Sewage Disposal Joint Revenue Bonds and to publish the Notice of Intent to Issue Joint Sewage Disposal Revenue bonds, as presented.

**ATTACHMENTS:**

- 07.03.25 NOI - Bond Projection Information - SJ City Draft (002) (PDF)

# Notice of Intent Bond Projections

July 14, 2025 SJ City Council Meeting

- Models updated July 2025
- Multiple scenarios illustrated in models

# Projects in Scope:

Spending would include:

- ❑ ID 3 - Sewer Rehabilitation - \$3,124,200
  - ❑ From BH and SJ Meters to BHSJWWTP
- ❑ ID 4 - Replacement of Channel Air System Equipment and Piping - \$2,544,000
- ❑ ID 6 - Replacement of Final Tanks 3-5 - \$5,241,100
- ❑ ID 8 - Replacement of RAS Pumps - \$1,149,100
- ❑ ID 9 - Primary Sludge Valves Replacement and Misc Upgrades - \$217

2023 Projected Total: \$12,275,400



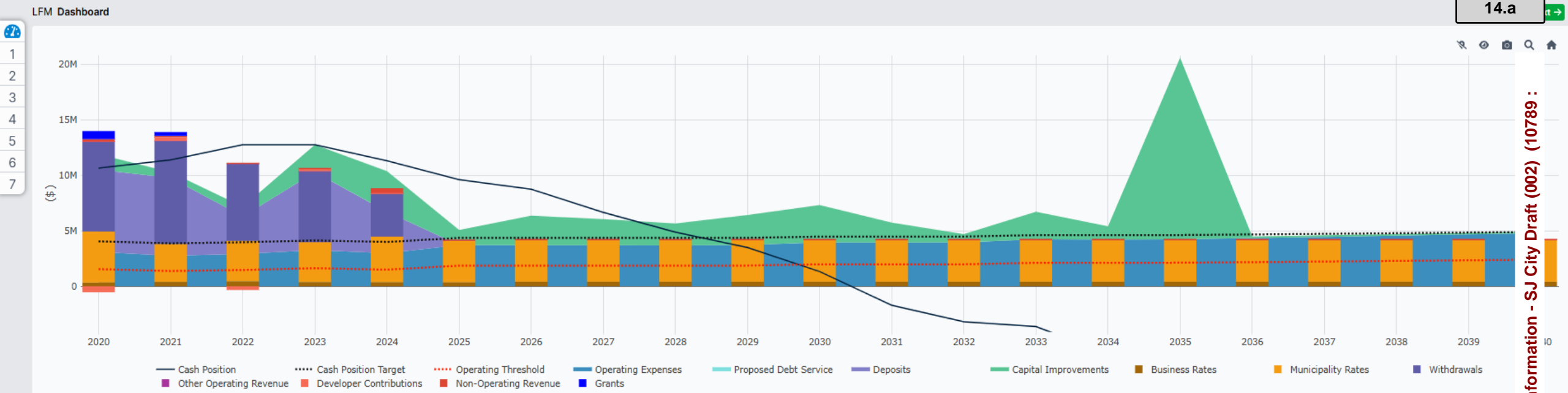
# Visual on project locations:





# Visual on project locations:





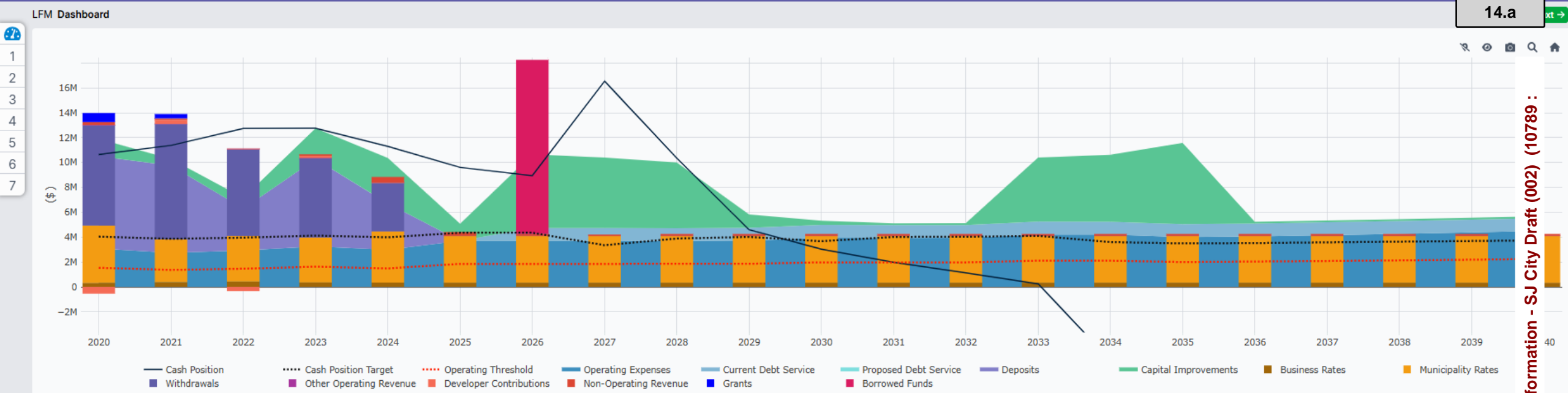
Id	Item Descriptor	Category	Inflation	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
3	Sewer Rehabilitation - CFRSS Bond	Capital Improvements ▼	3.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	1,041,400	1,041,400	1,041,400	0	0	0		0
4	Replacement of Channel Air System Equipment and Piping - CFRSS Bond	Capital Improvements ▼	3.00%	0	0	0	0	0	0	0	0	0	636,000	1,272,000	636,000	0	0	0	0	0	0	0		0
6	Replacement of Final Settling Tanks No. 3-5 - CFRSS Bond	Capital Improvements ▼	3.00%	0	0	0	0	0	0	0	1,620,500	1,310,300	1,000,000	1,310,300	0	0	0	0	0	0	0	0		0
8	Replacement of RAS Pumps - CFRSS Bond	Capital Improvements ▼	3.00%	0	0	0	0	0	0	0	574,500	287,300	287,300	0	0	0	0	0	0	0	0	0		0
9	Primary Sludge Valves Replacement and Miscellaneous Upgrades - CFRSS Bond	Capital Improvements ▼	3.00%	0	0	0	0	0	0	0	0	217,000	0	0	0	0	0	0	0	0	0	0		0
11	Sludge Thickening - DAF Upgrades	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	1,017,000	0	0	0	0	0	0	0		0
12	New Sludge Thickening and Dewatering Facility	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,237,000	0	0	0	0		0
14	Anaerobic Digester Mixing Replacement and Cleaning	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	631,000	631,000	0	0	0	0	0	0	0	0		0
16	MCC Improvements and Single Line	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	603,000	0	0	0	0	0	0		0
17	Biological Phosphorus Removal	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	1,307,000	0	0	0	0	0		0
18	Boiler No. 1 Upgrade	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	457,000	0	0	0	0		0
19	Primary Settling Tank Odor Control	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	181,000	0	0	0		0
20	Replacement of Vertical Sump Pumps	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	283,000	0	0	0		0
21	New Final Settling Tank	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,025,000	0	0	0	0		0
976	SAW GRANT EXPENSE	Capital Improvements ▼	0.00%	150,406	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
978	CAPITAL OUTLAY	Capital Improvements ▼	0.00%	0	0	0	47,053	98,320	365,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
979	Purchase of Capital Assets adjustment	Capital Improvements ▼	0.00%	1,247,740	510,708	867,848	2,434,478	3,565,361	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
980	Final Payments on CHP	Capital Improvements ▼	0.00%	0	0	0	0	0	1,000,000	2,500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
981		Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Y	Totals			1,398,146	510,708	867,848	2,481,531	3,663,681	1,365,000	2,650,000	2,345,000	1,964,600	2,704,300	3,363,300	1,803,000	753,000	2,498,400	1,191,400	16,374,400	150,000	150,000	150,000	150,000	150,000

Attachment: 07.03.25 NOI - Bond Projection Info

Packet Pg. 79

Attachment: 07.03.25 NOI - Bond Projection Information - SJ City Draft (002) (10789) :

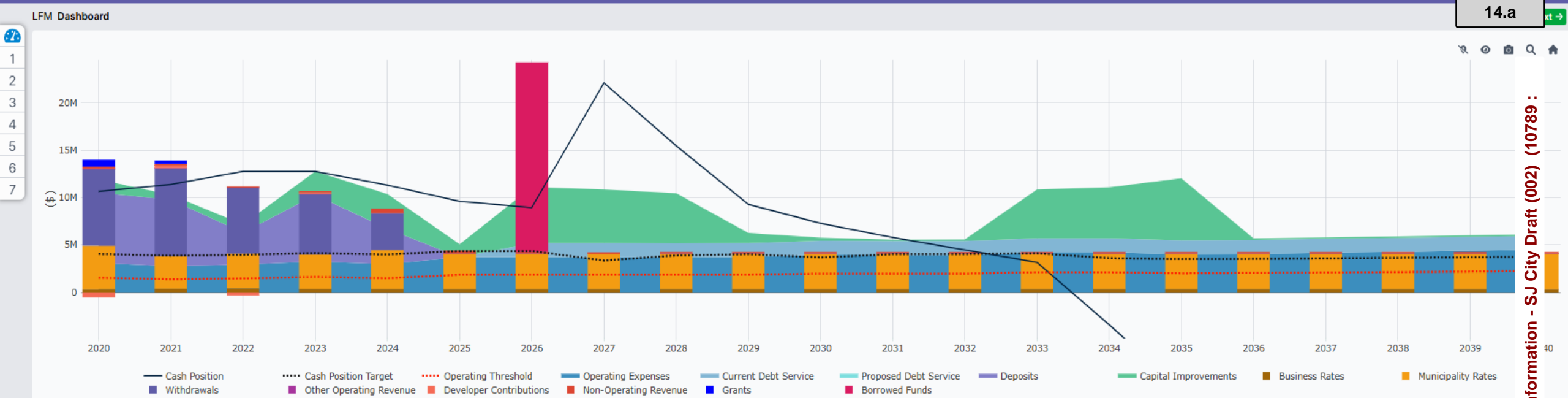




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3	Sewer Rehabilitation	Capital Improvements ▼	0.00%	0	0	0	0	0	0	1,041,400	1,041,400	1,041,400	0	0	0	0	0	0	0	0	0	0	0	0
4	Replacement of Channel Air System Equipment and Piping	Capital Improvements ▼	0.00%	0	0	0	0	0	0	636,000	1,272,000	636,000	0	0	0	0	0	0	0	0	0	0	0	0
6	Replacement of Final Settling Tanks No. 3-5	Capital Improvements ▼	0.00%	0	0	0	0	0	0	1,310,300	2,620,500	1,310,300	0	0	0	0	0	0	0	0	0	0	0	0
8	Replacement of RAS Pumps	Capital Improvements ▼	0.00%	0	0	0	0	0	0	287,300	574,500	287,300	0	0	0	0	0	0	0	0	0	0	0	0
9	Primary Sludge Valves Replacement and Miscellaneous Upgrades	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	217,000	0	0	0	0	0	0	0	0	0	0	0	0
11	Sludge Thickening - DAF Upgrades	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	1,017,000	0	0	0	0	0	0	0	0	0	0	0	0
12	New Sludge Thickening and Dewatering Facility	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	5,000,000	5,237,000	0	0	0	0	0	0	0
14	Anaerobic Digester Mixing Replacement and Cleaning	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	631,000	631,000	0	0	0	0	0	0	0	0	0	0	0
16	MCC Improvements and Single Line	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	603,000	0	0	0	0	0
17	Biological Phosphorus Removal	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,307,000	0	0	0	0	0
18	Boiler No. 1 Upgrade	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	457,000	0	0	0	0	0
19	Primary Settling Tank Odor Control	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	181,000	0	0	0	0	0	0	0	0	0	0
20	Replacement of Vertical Sump Pumps	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	283,000	0	0	0	0	0	0	0	0	0	0	0
21	New Final Settling Tank	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,025,000	0	0	0	0	0
976	SAW GRANT EXPENSE	Capital Improvements ▼	0.00%	150,406	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
978	CAPITAL OUTLAY	Capital Improvements ▼	0.00%	0	0	0	47,053	98,320	365,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
979	Purchase of Capital Assets adjustment	Capital Improvements ▼	0.00%	1,247,740	510,708	867,848	2,434,478	3,565,361	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
980	Final Payments on CHP	Capital Improvements ▼	0.00%	0	0	0	0	0	1,000,000	2,500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
981		Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Packet Pg. 80			0
Y	Totals			1,398,146	510,708	867,848	2,481,531	3,663,681	1,365,000	5,925,000	5,658,400	5,290,000	1,064,000	331,000	150,000	150,000	5,150,000	5,387,000	6,542,000	150,000	150,000	150,000	150,000	150,000

Attachment: 07.03.25 NOI - Bond Projection Information

Attachment: 07.03.25 NOI - Bond Projection Information - SJ City Draft (002) (10789 :



Id	Item Descriptor	Category	Inflation	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
3	Sewer Rehabilitation	Capital Improvements ▼	0.00%	0	0	0	0	0	0	1,041,400	1,041,400	1,041,400	0	0	0	0	0	0	0	0	0	0	0	0
4	Replacement of Channel Air System Equipment and Piping	Capital Improvements ▼	0.00%	0	0	0	0	0	0	636,000	1,272,000	636,000	0	0	0	0	0	0	0	0	0	0	0	0
6	Replacement of Final Settling Tanks No. 3-5	Capital Improvements ▼	0.00%	0	0	0	0	0	0	1,310,300	2,620,500	1,310,300	0	0	0	0	0	0	0	0	0	0	0	0
8	Replacement of RAS Pumps	Capital Improvements ▼	0.00%	0	0	0	0	0	0	287,300	574,500	287,300	0	0	0	0	0	0	0	0	0	0	0	0
9	Primary Sludge Valves Replacement and Miscellaneous Upgrades	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	217,000	0	0	0	0	0	0	0	0	0	0	0	0
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14	Anaerobic Digester Mixing Replacement and Cleaning	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	631,000	631,000	0	0	0	0	0	0	0	0	0	0	0
16	MCC Improvements and Single Line	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	603,000	0	0	0	0	0
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18	Boiler No. 1 Upgrade	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	457,000	0	0	0	0	0
19	Primary Settling Tank Odor Control	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	181,000	0	0	0	0	0	0	0	0	0	0
20	Replacement of Vertical Sump Pumps	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	283,000	0	0	0	0	0	0	0	0	0	0	0
21	New Final Settling Tank	Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,025,000	0	0	0	0	0
976	SAW GRANT EXPENSE	Capital Improvements ▼	0.00%	150,406	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
978	CAPITAL OUTLAY	Capital Improvements ▼	0.00%	0	0	0	47,053	98,320	365,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	0
979	Purchase of Capital Assets adjustment	Capital Improvements ▼	0.00%	1,247,740	510,708	867,848	2,434,478	3,565,361	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
980	Final Payments on CHP	Capital Improvements ▼	0.00%	0	0	0	0	0	1,000,000	2,500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
981		Capital Improvements ▼	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Packet Pg. 81			0
Y	Totals			1,398,146	510,708	867,848	2,481,531	3,663,681	1,365,000	5,925,000	5,658,400	5,290,000	1,064,000	331,000	150,000	150,000	5,150,000	5,387,000	6,542,000	150,000	150,000	150,000	150,000	150,000

Attachment: 07.03.25 NOI - Bond Projection In

Attachment: 07.03.25 NOI - Bond Projection Information - SJ City Draft (002) (10789 :



# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Steve Neubecker, Public Safety Director

**RE:** 2026 Ford Explorer Hybrids

**MEETING DATE:** July 14, 2025

In the 2025/2026 capital improvement budget, \$125,000 was allocated for the purchase of two 2026 Ford Explorer Hybrid vehicles. Staff has received State of Michigan (MiDEAL) contract number 240000001208 pricing for two 2026 Ford Explorer hybrids - one squad car at \$55,037 and one detective vehicle at \$56,592 for a total cost of \$125,000.

The squad car being replaced, Car #10 will remain a 6th squad car and the detective vehicle will be sold at auction through Biddergy. The detective vehicle being replaced is a 2017 Ford Explorer with V.I.N. 1FM5K8F86HGC86446, the vehicle has almost 150,000 miles on it.

Staff recommends changing the color of the vehicle from white to metallic gray, attached are some photographs of vehicles with designs. I will finalize the design of the vehicle at a later date and come back in front of this commission.

*Action Requested:* Motion, as part of the agenda, to approve the purchase of two 2026 Ford Explorer Hybrid vehicles in the amount of \$125,000, to be paid from the 2025/2026 capital improvement budget, authorize the sale of the 2027 Ford Explorer to be sold through Biddergy and approve the new color of metallic gray.

## **ATTACHMENTS:**

- 2026 Ford Explorer (PDF)
- Vehicle Design (PDF)



June 27, 2025

City of St. Joseph Police Department  
Attn: Officer Jared Weaver  
700 Broad Street  
St. Joseph, MI 49085

Dear Officer Jared Weaver:

Price on 2026 Vehicle State of Michigan Contract# MA 240000001208 and Macomb County Contract# 21-18 Bid:

(1) 2026 Ford Police Interceptor AWD Utility in Gray (Car 10)	\$55,037.00 ea
(1) 2026 Ford Police Interceptor AWD Utility in Gray (Admin)	\$56,592.00 ea
<b>Ford Authorized Accessories</b>	<b>\$13,371.00</b>
<b>Total Delivered Price</b>	<b>\$125,000.00</b>

**Order Cutoff Date: TBD.**

**Delivery date: Approximately 90-120 Days A.R.O.**

**Service Contract:** 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

**Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.**

**Payment requirements:** All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

**If you have any questions please call me, 888-92-Fleet (888-923-5338).**

Respectfully Submitted,

*Bill Campbell*

Bill Campbell  
Government & Fleet Sales

1960 E Main St Owosso, MI 48867, 888-92-FLEET (888.923.5338) Fax 517-625-5832

Attachment: 2026 Ford Explorer (10916 : 2026 Ford Explorer Hybrids)



# ADMIN

## State of Michigan

### 2026 Utility Police Interceptor

### Major Standard Equipment

#### MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks Note: Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection FFV
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H8 AGM Battery (850CCA/92-amp)
- Lithium-Ion Battery Pack
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

#### EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster Note: Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
- Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
- Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
- Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Dual Pwr/Heated/Manual Fold Back Mirror
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail Lamps – LED
- Tail Lamp Prep Kit
- Tires – 255 60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

#### INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Climate Control – Rear Aux A/C System
- Dark Car
- Door-Locks
- Power
- Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
- Overhead Console
- Red/White Task Lighting in Overhead Console
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (2) USB A+C Type Ports
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats

- 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
- 1st Row – Driver 6-way Power track (fore/aft, Up/down, tilt with manual recline, 2-way power lumbar)
- 1st Row – Passenger 4-way Power track with 2-way power recline and 2-way power lumbar
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Red and White Dome Lamp in Cargo Area
- Speed (Cruise) Control
- Speedometer – New 12.3" Display Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

#### SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Over Protection Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Cross Traffic Brake Assist (HNYAC)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.
- Pre-Collision Mitigation system Note: Includes unique one-touch temporary disable switch for Law Enforcement use
- Rearview Camera viewable on 8" Center Stack Screen
- 1/4 Scale Rear Camera Display (Available)
- Reverse Sensing System
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

#### FUNCTIONAL

- 100 Watt Siren Speaker Prep Kit
- Cellular Remote Start
- Compass Display
- Speed Control
- Audio
- AM/FM / MP3 Capable / Clock / 4-speakers
- SYNC® Phoenix
- Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
- USB Port – (1)
- 8" Color LCD Screen Center-Stack "Smart Display"
- Supports Android Auto and Apple CarPlay
- UIS (Uplifter Interface System) Located behind 2nd row passenger seat floorboard
- Easy Fuel® Capless Fuel-Filler
- Fleet Telematics Modem
- Front door tether straps (driver/passenger)
- PAITRO output tied to liftgate release switch (Police Accessory Independent Timed-Release Output)
- Police Engine Idle
- Power pigtail harness
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Keyless Entry – Key FOB Only (Less PATS) – Includes 4 fobs
- Two-way radio pre-wire
- Two (2) 50 – amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

#### WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components
- POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard



**Police Interceptor Utility Base Prices**

<input type="checkbox"/> Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$44,991.00
<input checked="" type="checkbox"/> Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A	\$44,991.00
<input type="checkbox"/> Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$47,965.00

<u>VEHICLE COLOR: Order Code</u>	<u>Interior Trim Color</u>	
	<u>Charcoal Black (9W)</u>	
Dark Blue	[LK]	[ ]
Royal Blue	[LM]	[ ]
Vermillion Red	[E4]	[ ]
Silver Grey Metallic	[TN]	[ ]
Agate Black	[UM]	[ ]
Oxford White	[YZ]	[ ]
Sterling Grey Metallic	[UJ]	[ ]
<b>Carbonized Grey</b>	<b>[M7]</b>	<b>[X]</b>
Arizona Beige Metallic Clearcoat	[E3]	[ ]
Light Blue Metallic	[LN]	[ ]
Kodiak Brown Metallic	[J1]	[ ]
Police Green	[F1]	[ ]

**INTERCEPTOR OPTIONAL FEATURES:**

<u>Flooring/Seats</u>	<u>Code</u>	<u>\$Cost</u>
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	150.00
<input type="checkbox"/> 2nd Row Cloth Seats	FW	70.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	60.00
<input checked="" type="checkbox"/> <b>Interior Upgrade Package</b>	<b>65U</b>	<b>610.00</b>

- 1st and 2nd Row Carpet Floor Covering
- Cloth Seats – Rear
- Center Floor Console less shifter w/unique Police console finish plate
- Includes Console and Top Plate with 2 cup holders
- Floor Mats, front and rear (carpeted)
- 18" Aluminum Wheel
- Selectable Sport Mode
- High Series Headlamp with LED Corner Warning Lights
- Includes SYNC® Phoenix

**Note:** Not available with EcoBoost Powertrain (99C/44U), Ready for the Road (67H), Ultimate Wiring Package (67U), and Side Marker LED (63B)

<u>Lamps/Lighting</u>		
<input type="checkbox"/> Side Marker LED – Sideview Mirrors (Red / Blue)	63B	490.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights (Red/Blue)	63L	580.00
<input checked="" type="checkbox"/> <b>Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)</b>	<b>21L</b>	<b>580.00</b>
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	400.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1500.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	400.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	790.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	880.00

<u>Body</u>		
<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	90.00
<input type="checkbox"/> Deflector Plate	76D	340.00

<u>Wheels</u>		
<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	70.00
<input checked="" type="checkbox"/> <b>18" Painted Aluminum Wheel</b>	<b>64E</b>	<b>475.00</b>

<u>Misc</u>		
<input type="checkbox"/> Engine Block Heater	41H	190.00
<input type="checkbox"/> License Plate Bracket – Front	153	N/C
<input checked="" type="checkbox"/> <b>Badge Delete (Police Interceptor Badge Only)</b>	<b>16D</b>	<b>N/C</b>
<input type="checkbox"/> 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	350.00

**Misc. Continued**

[X ] Noise Suppression Bonds (Ground Straps)	60R	100.00
[X] Rear Bumper Step Pad	16P	100.00

**Audio/Video**

[ ] <b>12.1" Integrated Computer Screen</b>	47E	3700.00
<ul style="list-style-type: none"> <li>Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area</li> <li>Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable</li> <li>Includes SYNC Phoenix ®</li> </ul>		
[ ] ¼ Size Picture in Picture (8" Rear Camera Image in upper lefthand quadrant of display). Not available with Integrated Computer Screen (47E)	87M	N/C

**Doors/Windows**

[X] <b>Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch)</b> ***** <b>OLD STYLE REAR HATCH LOCK / UNLOCK</b> *****	18D	N/C
[ ] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable	52P	160.00
[ ] Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.	68G	80.00
[X] <b>Lock system; Single Key/All Vehicles Keyed Alike</b>	59B	50.00
Keyed Alike 1284x= 59B    Keyed Alike 1294x= 59C    Keyed Alike 0135x= 59D Keyed Alike 1435x= 59E    Keyed Alike 0576x= 59F    Keyed Alike 0151x= 59G Keyed Alike 1111x= 59J		

**Safety & Security**

[ ] Ballistic Door Panels – Driver Front Door Only (Level 3+)	90D	1590.00
[ ] Ballistic Door Panels – Driver & Pass Front Doors (Level 3+)	90E	3170.00
[ ] Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2420.00
[ ] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
[ ] Extra Key \$20.00x ____ =	Parts	20.00 ea
[X] <b>Remote Starter</b>	Parts	550.00
[ ] Gun Vault	63V	270.00
[X] <b>Front Headlamp Lighting Solution</b>	66A	900.00
<ul style="list-style-type: none"> <li>Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side White/Red / passenger side White/Blue)</li> <li>Includes pre-wire for grille LED lights, siren and speaker (60A)</li> <li>Wiring, LED lights included (in headlamps only; grille lights not included). Controller "not" included</li> </ul>		
<b>Note: Included with Ready for the Road (67H)</b>		
<b>Note: Recommend using Ultimate Wiring Package (67U)</b>		
<b>Note: Included with Police Upgrade Package (65U)</b>		
[X] <b>Tail Lamp Lighting Solution</b>	66B	430.00
<ul style="list-style-type: none"> <li>Includes LED Tail Lamp Wig-Wag Module</li> <li>LED lights only. Wiring, controller "not" included</li> </ul>		
<b>Note: Included with Ready for the Road (67H)</b>		
<b>Note: Recommend using Ultimate Wiring Package (67U)</b>		
[ ] <b>Rear Lighting Solution</b>	66C	460.00
<ul style="list-style-type: none"> <li>Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass</li> <li>Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)</li> <li>LED lights only. Wiring, controller "not" included</li> </ul>		
<b>Note: Included with Ready for the Road (67H)</b>		
<b>Note: LED lights only – does "not" include wiring or controller</b>		



[ ] <b>Police Wire Harness Connector Kit – Front/Rear</b>		67V	200.00
For connectivity to Ford PI Package solutions includes:			
• <b>Front</b>			
– (2) Male 4-pin connectors for siren			
– (5) Female 4-pin connectors for lighting/siren/speaker			
– (1) 4-pin IP connector for speakers			
– (1) 4-pin IP connector for siren controller connectivity			
– (1) 8-pin sealed connector			
– (1) 14-pin IP connector			
• <b>Rear</b>			
– (2) Male 4-pin connectors for siren			
– (5) Female 4-pin connectors for lighting/siren/speaker			
– (1) 4-pin IP connector for speakers			
– (1) 4-pin IP connector for siren controller connectivity			
– (1) 8-pin sealed connector			
[X] <b>Ultimate Wiring Package</b>		67U	640.00
• Rear console mounting plate (85R) – contours through 2nd row; channel for wiring			
• Pre-wiring for grille LED lights, siren and speaker (60A)			
• Wiring harness I/P to rear cargo area (overlay)			
– Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)			
– One (1) 10-amp siren/speaker circuit engine compartment			
• Rear hatch/cargo area wiring – supports up to six (6) rear LED lights			
• Does "not" include LED lights, side connectors or controller			
<b>Note: Recommend Police Wire Harness Connector Kit 67V</b>			
<b>Note: Not available with options: 65U, 67H</b>			
[ ] <b>Ready for the Road Package All-in Complete Package</b>		67H	4050.00
<b>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</b>			
• Whelen Cencom Light Controller Head with dimmable backlight			
• Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat)			
• Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails			
• High current pigtail			
• Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head			
• Pre-wiring for grille LED lights, siren and speaker (60A)			
• Rear console plate (85R) – contours through 2nd row; channel for wiring			
• Grille linear LED Lights (Red / Blue) and harness			
• 100-Watt Siren / Speaker			
• Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P)			
<b>Note: Not available with options: 66A, 66B, 66C, 67U and 65U</b>			
[x] <b>Front Headlamp Lighting Solution (66A) (Blue/White)</b>		ZN8	301.00
[x] <b>Rear Marker Lights (66B) (Blue/Blue)</b>		ZN3	69.00
[x] <b>Front Warning Auxiliary Lights (21L) (Blue/Blue)</b>		ZMU	226.00
<b>Extended Service Plan Option (\$0.00 Deductible) 125,000 Mile Coverage</b>			
[X] <b>5-Year Premium Care Warranty (500 Plus Components Coverage)</b>			3350.00
<b>Maintenance Plan Option (\$0.00 Deductible) 125,000 Mile Coverage</b>			
[x] <b>5-Year Premium Care Maintenance Plan (25 Visits 5,000 Mile Interval)</b>			3220.00
<b>Total Price \$ 56,592.00</b>		<b>ea</b>	

# CAR 10

## State of Michigan

### 2026 Utility Police Interceptor

### Major Standard Equipment

#### MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/ H.D. Front and Rear Calipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks Note: Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection FFV
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H8 AGM Battery (850CCA/92-amp)
- Lithium-Ion Battery Pack
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

#### EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster Note: Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2 nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp Police Interceptor Housing (with LED wig-wag feature)
  - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
  - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
  - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/ Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Dual Pwr/Heated/Manual Fold Back Mirror
- Spare – Full size 18" Tire w/ TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail lamps – LED
- Tail Lamp Prep Kit
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

#### INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Climate Control – Rear Aux A/C System
- Dark Car
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
  - Overhead Console
  - Red/White Task Lighting in Overhead Console
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (2) USB A-C Type Ports
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats

- 1 st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
- 1 st Row – Driver 6-way Power track (fore/aft, Up/down, tilt with manual recline, 2-way power lumbar)
- 1 st Row – Passenger 4-way Power track with 2-way power recline and 2-way power lumbar
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2 nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Red and White Dome Lamp in Cargo Area
- Speed (Cruise) Control
- Speedometer – New 12.3" Display Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/ Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of 1/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

#### SAFETY/SECURITY

- AdvanceTrac® w/ RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Over Protection Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Cross Traffic Brake Assist (HCYAC)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.
- Pre-Collision Mitigation system Note: Includes unique one-touch temporary disable switch for Law Enforcement use
- Rearview Camera viewable on 8" Center Stack Screen
- 1/4 Scale Rear Camera Display (Available)
- Reverse Sensing System
- Seat Belts, Pretensioner/Energy-Management System w/ adjustable height in 1st Row
- SOS Post-Crash Alert System™

#### FUNCTIONAL

- 100 Watt Siren Speaker Prep Kit
- Cellular Remote Start
- Compass Display
- Speed Control
- Audio
  - AM/FM / MP3 Capable / Clock / 4-speakers
  - SYNC® Phoenix
  - Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
- USB Port – (1)
- 8" Color LCD Screen Center-Stack "Smart Display"
  - Supports Android Auto and Apple CarPlay
- UIS (Upfitter Interface System) Located behind 2nd row passenger seat floorboard
- Easy Fuel® Capless Fuel-Filler
- Fleet Telematics Modem
- Front door tether straps (driver/passenger)
- PATRO output tied to liftgate release switch (Police Accessory Independent Timed-Release Output)
- Police Engine Idle
- Power pigtail harness
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Keyless Entry – Key FOB Only (Less PATS) – Includes 4 fobs
- Two-way radio pre-wire
- Two (2) 50 – amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

#### WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components
- POWERTRAIN CARE EXTENDED SERVICE PLAN**
  - 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard



**Police Interceptor Utility Base Prices**

<input type="checkbox"/> Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$44,991.00
<input checked="" type="checkbox"/> Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A	\$44,991.00
<input type="checkbox"/> Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$47,965.00

<u>VEHICLE COLOR: Order Code</u>	<u>Interior Trim Color</u>	
	<u>Charcoal</u>	<u>Black (9W)</u>
Dark Blue	[LK]	[ ]
Royal Blue	[LM]	[ ]
Vermillion Red	[E4]	[ ]
Silver Grey Metallic	[TN]	[ ]
Agate Black	[UM]	[ ]
Oxford White	[YZ]	[ ]
Sterling Grey Metallic	[UJ]	[ ]
<b>Carbonized Grey</b>	<b>[M7]</b>	<b>[X]</b>
Arizona Beige Metallic Clearcoat	[E3]	[ ]
Light Blue Metallic	[LN]	[ ]
Kodiak Brown Metallic	[J1]	[ ]
Police Green	[F1]	[ ]

**INTERCEPTOR OPTIONAL FEATURES:****Flooring/Seats**

	<u>Code</u>	<u>\$Cost</u>
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	150.00
<input type="checkbox"/> 2nd Row Cloth Seats	FW	70.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	60.00
<input checked="" type="checkbox"/> <b>Interior Upgrade Package</b>	<b>65U</b>	<b>610.00</b>
<ul style="list-style-type: none"> <li>• 1st and 2nd Row Carpet Floor Covering</li> <li>• Cloth Seats – Rear</li> <li>• Center Floor Console less shifter w/unique Police console finish plate</li> <li>• Includes Console and Top Plate with 2 cup holders</li> <li>• Floor Mats, front and rear (carpeted)</li> <li>• 18" Aluminum Wheel</li> <li>• Selectable Sport Mode</li> <li>• High Series Headlamp with LED Corner Warning Lights</li> <li>• Includes SYNC® Phoenix</li> </ul>		

**Note:** Not available with EcoBoost Powertrain (99C/44U), Ready for the Road (67H), Ultimate Wiring Package (67U), and Side Marker LED (63B)

**Lamps/Lighting**

<input type="checkbox"/> Side Marker LED – Sideview Mirrors (Red / Blue)	63B	490.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights (Red/Blue)	63L	580.00
<input checked="" type="checkbox"/> <b>Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue) 21L</b>	<b>21L</b>	<b>580.00</b>
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	400.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1500.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	400.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	790.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	880.00

**Body**

<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	90.00
<input type="checkbox"/> Deflector Plate	76D	340.00

**Wheels**

<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	70.00
<input type="checkbox"/> 18" Painted Aluminum Wheel	64E	475.00

**Misc**

<input type="checkbox"/> Engine Block Heater	41H	190.00
<input checked="" type="checkbox"/> <b>License Plate Bracket – Front</b>	<b>153</b>	<b>N/C</b>
<input type="checkbox"/> Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/> 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	350.00

**Misc. Continued**

[X] Noise Suppression Bonds (Ground Straps)	60R	100.00
[X] Rear Bumper Step Pad	16P	100.00

**Audio/Video**

[ ] <b>12.1" Integrated Computer Screen</b>	47E	3700.00
<ul style="list-style-type: none"> <li>Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area</li> <li>Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable</li> <li>Includes SYNC Phoenix ®</li> </ul>		
[ ] ¼ Size Picture in Picture (8" Rear Camera Image in upper lefthand quadrant of display). <b>Not available with Integrated Computer Screen (47E)</b>	87M	N/C

**Doors/Windows**

[X] <b>Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****</b>	18D	N/C
[ ] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable	52P	160.00
[X] <b>Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.</b>	68G	80.00
[X] <b>Lock system; Single Key/All Vehicles Keyed Alike</b>	59B	50.00
Keyed Alike 1284x= 59B    Keyed Alike 1294x= 59C    Keyed Alike 0135x= 59D Keyed Alike 1435x= 59E    Keyed Alike 0576x= 59F    Keyed Alike 0151x= 59G Keyed Alike 1111x= 59J		

**Safety & Security**

[ ] Ballistic Door Panels – Driver Front Door Only (Level 3+)	90D	1590.00
[ ] Ballistic Door Panels – Driver & Pass Front Doors (Level 3+)	90E	3170.00
[ ] Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2420.00
[ ] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
[ ] Extra Key \$20.00x____=	Parts	20.00 ea
[ ] Remote Starter	Parts	550.00
[ ] Gun Vault	63V	270.00
[X] <b>Front Headlamp Lighting Solution</b>	66A	900.00

- Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side White/Red / passenger side White/Blue)
- Includes pre-wire for grille LED lights, siren and speaker (60A)
- Wiring, LED lights included (in headlamps only; grille lights not included). Controller "not" included

Note: Included with Ready for the Road (67H)

Note: Recommend using Ultimate Wiring Package (67U)

Note: Included with Police Upgrade Package (65U)

[X] <b>Tail Lamp Lighting Solution</b>	66B	430.00
<ul style="list-style-type: none"> <li>Includes LED Tail Lamp Wig-Wag Module</li> <li>LED lights only. Wiring, controller "not" included</li> </ul>		
Note: Included with Ready for the Road (67H)		
Note: Recommend using Ultimate Wiring Package (67U)		
[ ] <b>Rear Lighting Solution</b>	66C	460.00

- Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass
  - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)
  - LED lights only. Wiring, controller "not" included
- Note: Included with Ready for the Road (67H)
- Note: LED lights only – does "not" include wiring or controller



[ ] <b>Police Wire Harness Connector Kit – Front/Rear</b>		67V	200.00
For connectivity to Ford PI Package solutions includes:			
• <b>Front</b>			
– (2) Male 4-pin connectors for siren			
– (5) Female 4-pin connectors for lighting/siren/speaker			
– (1) 4-pin IP connector for speakers			
– (1) 4-pin IP connector for siren controller connectivity			
– (1) 8-pin sealed connector			
– (1) 14-pin IP connector			
• <b>Rear</b>			
– (2) Male 4-pin connectors for siren			
– (5) Female 4-pin connectors for lighting/siren/speaker			
– (1) 4-pin IP connector for speakers			
– (1) 4-pin IP connector for siren controller connectivity			
– (1) 8-pin sealed connector			
[X] <b>Ultimate Wiring Package</b>		67U	640.00
• Rear console mounting plate (85R) – contours through 2nd row; channel for wiring			
• Pre-wiring for grille LED lights, siren and speaker (60A)			
• Wiring harness I/P to rear cargo area (overlay)			
– Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)			
– One (1) 10-amp siren/speaker circuit engine compartment			
• Rear hatch/cargo area wiring – supports up to six (6) rear LED lights			
• Does "not" include LED lights, side connectors or controller			
Note: Recommend Police Wire Harness Connector Kit 67V			
Note: Not available with options: 65U, 67H			
[ ] <b>Ready for the Road Package All-in Complete Package</b>		67H	4050.00
All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus			
• Whelen Cencom Light Controller Head with dimmable backlight			
• Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat)			
• Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails			
• High current pigtail			
• Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head			
• Pre-wiring for grille LED lights, siren and speaker (60A)			
• Rear console plate (85R) – contours through 2nd row; channel for wiring			
• Grille linear LED Lights (Red / Blue) and harness			
• 100-Watt Siren / Speaker			
• Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P)			
Note: Not available with options: 66A, 66B, 66C, 67U and 65U			
[x] <b>Front Headlamp Lighting Solution (66A) (Blue/White)</b>		ZN8	301.00
[x] <b>Rear Marker Lights (66B) (Blue/Blue)</b>		ZN3	69.00
[x] <b>Front Warning Auxiliary Lights (21L) (Blue/Blue)</b>		ZMU	226.00
<b>Extended Service Plan Option (\$0.00 Deductible) 125,000 Mile Coverage</b>			
[X] <b>5-Year Premium Care Warranty (500 Plus Components Coverage)</b>			3350.00
<b>Maintenance Plan Option (\$0.00 Deductible) 125,000 Mile Coverage</b>			
[x] <b>5-Year Premium Care Maintenance Plan (25 Visits 5,000 Mile Interval)</b>			3220.00
<b>Total Price \$ \$55,037.00</b>		<b>ea</b>	

## ARTWORK PROOF SHEET



**B&K**  
**GRAPHICS**  
 616-532-9430 [btgraphicsinc.com](mailto:btgraphicsinc.com)

For Artwork/Design Questions, please call 616-532-9430  
 or email [Chris@bkgraphicsinc.com](mailto:Chris@bkgraphicsinc.com)

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CUSTOMER'S SIGNATURE

DATE

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Attachment: Vehicle Design (10916 : 2026 Ford Explorer Hybrids)



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# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Michael Sarola, Commissioner

**RE:** Whirlpool Centennial Park Trees

**MEETING DATE:** July 14, 2025

Commissioner Sarola requested the City Commission review and consider the removal of three evergreen trees in Whirlpool Centennial Park. The three trees have grown to a height that blocks the view of the beach in many locations.

The City's Zoning Ordinance has a Lake Bluff Scenic View Protection Overlay District that protects the public sight lines from Lake Bluff Park toward the Lake Michigan shoreline, and regulates the height of structures built within that area. While not considered structures, the trees have reached a height that goes beyond this limit and similarly impact sight lines from the Bluff.

The City has a Tree Trimming & Removal Policy, approved in 2001, that is intended to prevent removal of healthy City trees without appropriate rationale.

All three trees are considered healthy and, as such, the City Commission is required to determine whether the blocked view is sufficient rationale for the removal of these trees. Note that this request has not been reviewed by the Parks Board. If tree removal is approved, staff will work with the Parks Board to determine whether appropriate replacement trees and / or screening are needed.

**ATTACHMENTS:**

- Tree Trimming & Removal Policy (PDF)
- Trees 1 (PDF)

**CITY OF ST. JOSEPH, MICHIGAN**  
**TREE TRIMMING POLICY**

**I. Introduction**

- A. Authority. This policy has been adopted pursuant to Section 26-23 of the City's Code of Ordinances. Further authority is found in Section 4h of the Home Rule Cities Act, 1909 P.A. 279, as amended, that being MCL 117.4h, and in Chapter II, Section 1 and in Chapter III, Section 2 of the City Charter.
- B. Purpose.
1. The City understands and accepts its authority and responsibility to maintain trees located on City property and within the public rights-of-way. This maintenance can include the trimming or removal of certain trees to insure public safety, to preserve or enhance the health and beauty of the trees, to enhance the appearance of the public property in general, or to protect public utilities and other improvements.
  2. From time to time, individuals have requested that the City allow them to trim or remove City-owned trees that the City would otherwise leave as is. Recognizing that some of these requests may be justified, the City adopts this policy to provide rules and guidelines by which private citizens may obtain a permit to trim or remove trees located on City property or in the public right-of-way.
  3. Utility companies have overhead lines within rights-of-way in which trees are located or overhang. The utility companies from time to time wish to trim and/or remove trees to keep trunks and branches from interfering with overhead wires to assure the safety of their workers and the general public, to prevent service interruptions, and to more efficiently operate their systems. Recognizing these needs, the City adopts this policy to provide rules and guidelines by which utilities may trim or remove trees located on City property or in the public rights-of-way.

**II. Permit Process**

- A. Permit Required. No person, other than the City, the owner of the tree, or the agents, employees, or contractors of the City or of the owner of the tree, may trim, remove, or in any manner alter, modify or interfere with any trees located within or overhanging any City-owned property or in any public right-of-way, including all public parks, without first obtaining a permit signed by the City Director of Public Works (the "Director").

In the event of an emergency (for instance, in the case of severe storm damage), a public utility company may trim or remove such trees, but only to the extent necessary to safely restore utility service and to protect the immediate public health and safety. Following the emergency, the utility company shall notify the Director of the locations of any trees trimmed or removed during the emergency, and the Director shall examine these trees and determine if the work has been

completed in a satisfactory manner, or if the utility company must file an application under this policy to perform additional work to the City's satisfaction.

- B. Application. The applicant for such a permit shall complete all of the forms reasonably required by the Director.
1. At a minimum, the following information will be required:
    - a. Date of application
    - b. Name, address, and home and work telephone numbers of the applicant
    - c. The exact location of the requested trees, including the number and species
    - d. Which trees will be trimmed or removed, and if trimmed, to what extent
    - e. The reason for requesting the trimming or removal
    - f. The name, address, phone number and proof of suitable insurance coverage of the commercial tree care company that will be doing the requested work
    - g. Indemnification agreement for the City
  2. If circumstances warrant, the Director may request additional information from the applicant.
- C. Review and Approval. If a properly-filed request meets the general criteria specified in the Introduction, the Director may grant it, in whole or in part, and with or without such conditions as the Director determines are appropriate under the circumstances.
- D. Required Conditions. All permits granted shall be in writing, shall specify the work allowed, and shall be subject to all of the following conditions:
1. All permitted work is to be done in accordance with accepted arborists' practices and under the direction of the City Forestry Supervisor.
  2. All permitted work shall be performed by a qualified commercial tree care company, which company shall carry the appropriate insurance coverage for the work to be performed.
  3. The removal of any tree also includes grinding the stump to a depth of not less than eight (8) inches below the surrounding grade, and re-filling and seeding the resulting hole.
  4. The person receiving the permit shall be fully responsible for the removal of all wood, brush and debris created while performing the permitted work, including restoring the surrounding property to its original condition.
  5. The topping of trees, as a normal practice, **is not** an acceptable method of trimming City-owned trees. Arborists should use the "drop crotch"

method whenever possible. In cases of extreme storm damage or where other methods are impractical, the City Forestry Supervisor may allow an exception to this rule.

6. Every permit issued by the Director shall be valid for a period of ninety days. If the work is not begun within that time, the permit expires, and the applicant must then re-apply for a new permit to perform that work. If the work is begun within that time, it must be completed promptly.
  7. The applicant may be required to pay a fee to cover the administrative costs of this program, which fee shall be set by resolution of the City Commission.
- E. Disapproval. The Director may also disapprove any application for a permit, in whole or in part, if in the Director's opinion the requested work does not satisfy the noted criteria, or is otherwise not in the best interests of the City. If the Director denies all or any part of an application for a permit, the reasons for the Director's decision shall be given in writing, and a copy shall be provided to the applicant.

### III. Appeals

- A. Initiation of Appeal. If the applicant wishes to appeal the Director's decision, the applicant must do so by filing a written statement of the reasons for that appeal with the City Manager's office within 20 days of the date of the Director's decision. That appeal statement shall include a full description of the applicant's request, a complete summary of the reasons that the applicant believes the Director is in error, and an attached copy of the Director's decision.
- B. Hearing. The City Manager shall present that appeal to the City Commission, and within 60 days of the City Manager's receipt of that appeal, the City Commission shall consider it at a public hearing held during one of its regular meetings. The applicant shall be given at least 7 days' prior written notice of that meeting, and may attend to present the applicant's position.
- C. Decision. The City Commission shall endeavor to make its decision at that meeting, but may adjourn it as necessary. The minutes of the City Commission meeting shall serve as the written record of the hearing and the decision. In general, the City Commission shall uphold the Director's decision unless the applicant shows to the City Commission's satisfaction that the Director's decision is based on a material and clear factual error, an error of law, or an abuse of discretion.

Approved by City Commission November 5, 2001. Amended by City Commission June 6, 2005.





Attachment: Trees 1 (10940 : Whirlpool Centennial Park Trees)



# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Emily Hackworth, City Manager

**RE:** Commission Chambers A/V Enhancements

**MEETING DATE:** July 14, 2025

Modifications to the Commission Chambers were completed in FY24 to enhance the City's Audio/Visual capabilities. Working with Moss Telecommunications, staff added new microphones, speakers, cameras and the ability to more easily present information to audience members and stream information for remote access.

In FY26, the Commission approved funding of up to \$20K for additional enhancements to the A/V set up in the Commission Chambers.

These improvements include:

- Additional microphones to enable all participants to be heard in meetings that are streamed and/or recorded.
- An updated touch screen for easier presentation sharing / integration.
- A second touch screen to allow staff to control A/V settings from an alternative location.
- Rechargeable microphone batteries.

Moss Telecommunications quoted this work at \$17,421.29.

*Action Requested:* Accept the quote provided by Moss Telecommunications of \$17,421.29 to update the A/V configuration in the City Commission Chambers.

**ATTACHMENTS:**

- MOSS\_Grand\_Rapids.828017002.v1.34 (PDF)

## Boardroom AV Additions

QUOTE #828017002 V1

### PREPARED FOR

City of St. Joseph

### PREPARED BY

Tim Loiselle

May 07, 2025



## Boardroom AV Additions

Quote #828017002 v1



## Prepared For:

## City of St. Joseph

Emily Hackworth  
700 Broad St  
Saint Joseph, MI 49085

P: (269) 983-5541  
E: ehackworth@sjcity.com

## Prepared by:

## MOSS

Tim Loiselle  
561 Century Ave SW  
Grand Rapids, MI 49503

P: 616-451-1967  
E: tim.loiselle@mosstele.com

## Date Issued:

May 7, 2025

## Expires:

May 31, 2025

## ERate SPIN #:

## Special Contract Ref. #:

N/A

## Solution Summary

Equipment				
Part #	Description	Price	Qty	Ext. Price
D5100	Visionary Solutions A/V 4K Decoder	\$834.00	1	\$834.00
SLXD24/B58-G58	Shure Wireless System with Beta@58A Handheld Transmitter	\$704.40	3	\$2,113.20
UA844+SWB	Shure Antenna Distribution System	\$567.60	1	\$567.60
SBC203-US	Shure Dual Docking Recharging Station	\$133.20	2	\$266.40
SB903	Shure Lithium-ion battery for SLX-D Wireless Transmitters	\$324.00	4	\$1,296.00
NEATPAD-SE	NEAT Conferencing Neat Pad Controller & Scheduling Display	\$984.00	1	\$984.00
H630-BK	Heckler Stand for Neat Pad - Black	\$43.20	1	\$43.20
U1	Middle Atlantic 1 RU Utility Rackshelf, 10.75 Inches Deep	\$48.60	3	\$145.80
TSW-1070-B-S	Crestron 10.1 in. Wall Mount Touch Screen, Black Smooth	\$1,799.50	1	\$1,799.50
AVS-project materials-misc	Project Materials - Misc Cables and Connectors	\$180.00	1	\$180.00
Subtotal:				<b>\$8,229.70</b>

Attachment: MOSS\_Grand\_Rapids.828017002.v1.34 (10141 : Commission Chambers AV Enhancements)

Quote Summary		Amount
Equipment		\$8,229.70
Installation Services		\$8,850.00
Subtotal:		<b>\$17,079.70</b>
Shipping:		<b>\$341.59</b>
Total:		<b>\$17,421.29</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

E-Signature Confirmation

**MOSS**

**City of St. Joseph**

Tim Loiselle  
 \_\_\_\_\_  
 Signature / Name  
 05/07/2025  
 \_\_\_\_\_  
 Date

Emily Hackworth  
 \_\_\_\_\_  
 Signature / Name  
 1/1/0001 12:00:00 AM  
 \_\_\_\_\_  
 Date

Attachment: MOSS\_Grand\_Rapids.828017002.v1.34 (10141 : Commission Chambers A/V Enhancements)

## Purchase Terms and Conditions

City of St. Joseph of 700 Broad St, Saint Joseph, MI 49085 (hereinafter, CLIENT) and MOSS of 561 Century Ave. SW, Grand Rapids, MI 49503 (hereinafter, MOSS) agree that the following terms and conditions will apply to any orders for the sale of equipment (hardware, installation materials, software, licenses, extended warranties) and services to the CLIENT by MOSS.

1. **PRICE.** The pricing in this proposal are firm and not subject to change unless CLIENT delays the acceptance for more than thirty (30) days past the date of this MOSS proposal, in which case this proposal may be modified due to a change in MOSS's costs, unless there is written agreement of both parties to extend the initial pricing.
2. **ACCESS.** CLIENT shall provide timely access to the areas needed for installation and provide the proper operating environment for the equipment and services, as specified by the manufacturer, including proper electrical and telecommunications connections.
3. **TERMS OF PAYMENT.**
  - A. Unless stated otherwise, upon execution of the agreement from CLIENT, MOSS will render an invoice for a down payment of 50% of the entire contract, which shall be due before implementation. Additional invoices will be rendered on the date of shipment of CLIENT'S Equipment either to MOSS or directly to the work site.
  - B. Ongoing charges will be invoiced monthly based upon job progress and completed work, and final billing shall be invoiced upon the successful completion of MOSS's standard installation tests and CLIENT acceptance. Payment of invoices shall be by cash, check or electronic transfer and shall be due within twenty (20) days of MOSS's invoice date. Credit card payments will be accepted with a 3% service charge added.
  - C. CLIENT agrees to pay as a late charge, one and a half percent (1.5 %) per month on the unpaid balance of any invoice from MOSS, beginning on the first day after the due date of such invoice.
4. **SECURITY INTEREST.** MOSS shall retain a purchase money security interest in the Equipment until all applicable charges are paid in full. MOSS is authorized to file a financing statement to perfect its security interest.
5. **PROJECT ACCEPTANCE.**
  - A. All equipment provided by MOSS as indicated in our proposal and "Scope of Work" has been installed and tested at each site;
  - B. all required submittals, system documentation and testing has been completed per the proposal or CLIENT requirements, and turned over to CLIENT;
  - C. any damage to CLIENT facilities resulting from MOSS's installation has been repaired to CLIENT's satisfaction
  - D. all refuse resulting from the installation has been removed from CLIENT's site;
  - E. any other specific requirements that may be outlined in the bid specification documents
6. **CHANGE ORDERS.** All equipment, parts or labor added or deleted from this project after the initial purchase order, will initiate a change order. Change orders may be initiated by the CLIENT, CLIENT's representative, or MOSS and all change orders will be in writing and approved and signed by all parties before work commences.
  - A. Changes in the work may increase or decrease the project value and must be submitted in writing by a MOSS lump sum, unit pricing, or time & materials proposal.
  - B. For any lump sum additions to this contract, MOSS shall render an invoice on the date of the change order acceptance.
  - C. Time and Materials charges shall be invoiced upon the successful completion of MOSS's standard installation tests or monthly based upon job progress. These changes may affect the previously agreed upon completion date.
7. **TAXES.** CLIENT shall pay all taxes imposed upon MOSS due to the assembly, sale, delivery or installation of the Equipment not including any taxes imposed on the net income of MOSS, and MOSS shall be responsible to pay all taxes to the proper taxing authorities.
8. **TITLE AND RISK OF LOSS.** Title to the Equipment shall pass to CLIENT upon receipt at CLIENT site, at which time CLIENT shall bear all risk of loss, damage, or theft. CLIENT shall provide a secure space for any required storage of equipment on site.
9. **CANCELLATION.** If CLIENT cancels the purchase, or any portion thereof, at any time prior to the delivery of the Equipment, CLIENT shall render to MOSS as liquidated damages and not as a penalty 20% of the purchase price of that portion of the purchase canceled by CLIENT, or the amount of liquidated damages or restocking fee MOSS must pay manufacturer, if greater.
10. **SOFTWARE and FIRMWARE UPDATES.** Manufacturer's software or firmware updates can be installed by MOSS at our standard labor rates. MOSS is not responsible for deficiencies in manufacturer provided software.
11. **PROPRIETARY INFORMATION.** "Proprietary Information" shall mean all information, knowledge or data (including without limitation financial, business, and product strategy information; product specifications; product designs; procedures; studies; tests; and reports) in written, electronic, tangible, oral, visual or other form, disclosed by, or obtained from, CLIENT or MOSS, conceived, created, acquired, or first reduced to practice relating to this Order.
  - A. Unless either party has received express written consent from the other party to the contrary, Both parties shall:
    - 1) use the Proprietary Information solely for the purposes of this Order, and not for any other purpose;
    - 2) safeguard the Proprietary Information to prevent its disclosure to or use by third parties;
    - 3) not disclose the Proprietary Information to any third party; and
    - 4) not reverse engineer, disassemble, or decompile the Proprietary Information.
  - B. Parties may disclose the Proprietary Information to officers, directors, employees, contract workers, consultants, agents, affiliates or subcontractors who have a need to know such Proprietary Information for the purposes of performing this Order.
  - C. Parties are not restricted from using or disclosing any information that, as proven by written contemporaneous records

kept in the ordinary course of business:

- 1) is or may hereafter be in the public domain through no improper act or omission of either Party or a third party;
- 2) is received by either Party without restriction as to disclosure by the other Party, or from a third Party having a right to disclose it;
- 3) was known to either Party on a non-confidential basis prior to the disclosure by the other Party; or
- 4) was independently developed by the employees of either party without access to any of the other Party's Proprietary Information.

#### LIMITED WARRANTY

12. **LIMITED WARRANTY.** MOSS represents and warrants to CLIENT, and only to CLIENT as the original purchaser, that;

- A. the Equipment is free from defects in material and workmanship, fully merchantable and of good quality;
- B. MOSS has good title to all Equipment, free and clear of all liens and encumbrances, and will transfer such title to CLIENT in conformity with any specifications, drawings, samples or descriptions furnished by either party and approved by CLIENT and in compliance with all applicable laws;
- C. the Equipment will conform to industry standards and be installed and tested in a workmanlike and timely manner in accordance to the manufacturer's specifications, and for the period that the manufacturer has warranted to MOSS for its goods ("Warranty Period").

When MOSS is providing installation services for the Equipment, the Warranty Period shall commence upon completion of the installation; otherwise it shall commence upon delivery of the Equipment. If, under normal and proper use, the Equipment proves to have such a material defect and CLIENT notifies MOSS within the Warranty Period, MOSS will, at its option, repair or replace the Equipment or defective component thereof without an Equipment charge to CLIENT. Replacement parts or products may be new or equivalent to new in performance. Labor involved in troubleshooting or replacing faulty equipment is not covered under the manufacturer's Equipment warranty. The warranty provided to CLIENT by MOSS does not include damages, defects, malfunctions, or failures caused by:

- 1) CLIENT's failure to follow MOSS's installation, operation or maintenance instructions;
- 2) CLIENT's modification of the Equipment;
- 3) CLIENT's abuse, misuse or negligent acts; or
- 4) Power failure or surges, lightning, fire, sprinkler leakage, flood, accident, actions of third party, and other events outside MOSS's control.
- 5) CLIENT failure to provide the proper operating environment for the Equipment as specified by MOSS or the equipment manufacturer, including electrical and telecommunications connections, or failure to provide MOSS with access to the Equipment to enable MOSS to perform maintenance or repair work.

THE FORGOING LIMITED WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED OR ARISING BY OPERATION OF LAW, COURSE OF DEALING OR OTHERWISE, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

NON-CONFORMING EQUIPMENT. MOSS will deliver only Equipment that conforms in all respects to the requirements of this Agreement. To make a claim that Equipment is nonconforming, CLIENT must inspect Equipment prior to completion of installation, and upon making a timely claim may reject Equipment for defects revealed thereby. A failure to timely object shall be deemed as CLIENT's acceptance of the Equipment. If Equipment is nonconforming, CLIENT will inform MOSS about the nonconformity as soon as reasonably practicable after CLIENT has discovered same, and may, at its sole option, permit MOSS to re-work, replace or otherwise remedy a nonconformity in accordance with any reasonable deadline CLIENT and MOSS establish; or reject nonconforming Equipment, return them to MOSS and request redelivery of conforming Equipment.

#### LIABILITY

13. **LIMITATION OF LIABILITY.** Without limiting the foregoing warranty, MOSS shall not be liable for any damages resulting from the use or inability to use its services, reliance on its services, or on information obtained therefrom, interruptions of service, breach, compromise, unauthorized access to any records, files, data, systems, or other assets, valuables and resources; errors, defects, viruses, malware, delays in operation or transmissions or any other failure of performance or business function. Further, except in the event of willful misconduct or gross negligence by MOSS, MOSS shall not be liable for:

- A. any direct damages resulting from the loss of any of Client's data or third-party data, breach of security or loss of privacy of data on Client's systems or third-party systems that may occur on systems installed, serviced, and/or managed by MOSS, or any direct or indirect damages resulting therefrom;
- B. the malfunction, performance or compromise of any system, network or other resource related to or associated with MOSS services in any capacity, and any Client or third-party damages, claims, losses or expenses resulting therefrom;
- C. any personal injury (whether of a physical or psychological nature) or death of any person, whether associated with Client or otherwise, that may in any capacity or by any theory be associated with services provided by MOSS, and any Client or third party damages, claims, losses or expenses resulting therefrom; or
- D. any property damage occurring to CLIENT's property or property of third parties.

Despite the foregoing limitation of liability, should MOSS be found liable to Client for damages caused by MOSS's performance or non-performance of its obligations to CLIENT:

- A. The maximum liability of MOSS and its directors, officers, employees, agents, independent contractors or suppliers for loss or damage caused by or arising in connection with its performance or non-performance under this Agreement, regardless of the form of action, whether in contract, tort, strict liability or otherwise, shall be limited to the purchase price of the Equipment.
- B. MOSS shall not be liable to CLIENT for any indirect, incidental, consequential or punitive damages, including without limitation, lost profits, sustained or incurred regarding this Agreement regardless of the form of action, whether in contract,

tort, strict liability or otherwise, and whether such damages are foreseeable. Any legal action against MOSS arising from, or regarding, performance or non-performance, must be brought by CLIENT within one (1) year after the cause of action arises.

#### GENERAL

14. **FORCE MAJEURE.** Neither party shall be liable for delays, failure to perform or loss or damage due to force majeure conditions including, but not limited to, fire, explosion, power blackout, earthquake, volcanic action, flood, war, government requirement, acts of God or other similar causes beyond its reasonable control. Any party so delayed in its performance shall immediately notify the other and describe the circumstances causing such a delay and mutually agree to reschedule the remainder of the project.
15. **MODIFICATION.** No modification or waiver of any provision of this Agreement will be accepted unless authorized in writing by an authorized representative of both parties. Variances from this Agreement in any CLIENT order will be of no effect.
16. **OMISSIONS.** Each party reserves the right to correct clerical or stenographic errors or omissions in this Agreement. If any term or provision of the Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each term and provision hereof shall be valid and enforced to the fullest extent permitted by law.
17. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. MOSS shall have all rights and remedies specified herein in addition to those specified in the Uniform Commercial Code as adopted in the State of Michigan. All such rights and remedies are cumulative. No delay or failure by MOSS to exercise any right or remedy shall impair in any manner whatsoever any of such rights or remedies or be construed to be a waiver or acquiescence therein. Based on MOSS's acceptance of this Agreement in Kent County, Michigan, CLIENT agrees that exclusive jurisdiction and venue for any litigation of a dispute arising under this Agreement shall be in courts whose jurisdiction includes Kent County, Michigan. MOSS shall be reimbursed by CLIENT for all costs and expenses paid or incurred in enforcing its rights hereunder, including, without limitation, reasonable attorneys' fees and costs.
18. **ASSIGNMENT.**  
MOSS may subcontract for the performance of any of its obligations under this Agreement and this Agreement is not assignable by either party except with the prior written consent of the other party.
19. **ACKNOWLEDGEMENT.** CLIENT acknowledges that it has read this Agreement, understands it, that the person signing on its behalf is authorized to sign on its behalf, and agrees to be bound by its terms and conditions. CLIENT further agrees that this Agreement is the complete and exclusive statement of the agreement between the parties which supersedes all Agreements or prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this Agreement.



# Agenda Item

**TO:** Members of the St. Joseph City Commission

**FROM:** Abby Bishop, City Clerk

**RE:** Board and Commission Vacancies

**MEETING DATE:** July 14, 2025

Current vacancies within the City's Boards and Commissions are as follows:

- **Board of Review** - One alternate position, term ending April 30, 2024
- **Cemetery Board** - One position, term ending April 30, 2028
- **Construction Board of Appeals** - Two positions, terms ending April 30, 2027
- **Downtown Development Authority** - One position, term ending Oct. 31, 2028
- **Joint Wastewater Treatment Board** - One position, term ending April 30, 2028
- **Municipal Officers Compensation Commission** - One position, term ending Oct 31, 2029
- **Planning Commission** - One position, term ending April 30, 2026
- **Property Maintenance Board of Appeals** - One position, term ending April 30, 2027
- **Sustainability Committee** - One position, term ending April 30, 2027
- **Zoning Board of Appeals** - One position, term ending April 30, 2027

NOTE: Residents are encouraged to apply for boards and commissions even when no current vacancies exist. It is helpful to minimize the time we have vacancies if we have a pool of applicants ready to be considered.