



INSPECTION DEPARTMENT

700 Broad St., St. Joseph, MI 49085 www.sjcity.com
Phone 269-983-1212 FAX 269-985-0347

PRE-DEMOLITION UTILITY DISCONNECT CERTIFICATION

INSTRUCTIONS: Prior to issuance of a Demolition Permit, the Demolition Contractor must complete this form and obtain appropriate signatures and then return this form to the Inspection Department.

Property Location: _____ Tax ID: _____

Structure Type: _____ Demolition Start Date: _____

Contractor Name _____

Address _____

Phone _____ Cell _____ Fax _____

MISS DIG 811 Verification Code # _____

CONTRACTOR SIGNATURE: _____

I certify that the below work has been completed for the above referenced structure and property:

TELEPHONE (AT&T)

T: 269-926-0232 Fax: 269-926-2375
Telephone service is NOT present.

By: _____
Printed Name: _____
Date: _____

GAS (MICHIGAN GAS UTILITIES)

T: 269-605-2193 Fax 269-605-2086
Gas service is NOT connected and
a gas meter is NOT present

By: _____
Printed Name: _____
Date: _____

ELECTRIC (INDIANA MICHIGAN POWER)

T: 800-311-6424 Fax 269-926-0672
Electric service is NOT connected and
an electric meter is NOT present.

By: _____
Printed Name: _____
Date: _____

CABLE (COMCAST)

T: 800-934-6489
Cable TV service is not present and
There is no equipment present for same.

By: _____
Printed Name: _____
Date: _____

WATER & SEWER (PUBLIC SERVICES)

Attn: Dave Linderman, City of St. Joseph
T: 269-983-6341 E: dlinderman@sjcity.com
Water service is NOT connected and
there is NO water meter present.

By: _____
Printed Name: _____
Date: _____

Sewer service has been capped.

By: _____
Printed Name: _____
Date: _____

Date Received _____

\$100 Application Fee Paid Ck# _____ Cash _____



DEMOLITION SPECIFICATIONS

1. A copy of licensing, as required by Act 383 of the P.A. 1965 as amended, shall be filed with the Inspection Department.
2. Liability and Property Damage insurances in the amount of \$500,000 and \$300,000 respectively shall be filed with the Inspection Department.
3. Utility Disconnect form (provided by the City) shall be completed and submitted to the Inspection Department prior to permit issuance.
4. Sanitary Sewer shall be disconnected at the ROW and shall be inspected for proper seal prior to backfill. A map indicating the location shall be filed with the Inspection Department.
5. Water service shall be disconnected at the watermain and shall be inspected by the Water Department prior to backfill.
6. All demolition sites shall be enclosed, utilizing a temporary fence as approved by the Inspection Department at all times when the site is unattended by a member of the demolition crew.
7. All demolition materials shall be deposited in a State licensed landfill. **Copies of landfill tickets must be provided prior to final approval.**
8. Prior to issuance of a Certification of Completion by the Inspection Department:
 - a. The site shall be cleared of **all** debris.
 - b. The basement/foundation including footings and floor (if applicable) shall be removed in entirety. All accessory structures shall be removed.
 - c. The site shall be returned to common grade with adjacent properties and shall be raked to receive seed (if applicable).
 - d. Fill material for the site shall be only organic soils, free of any deleterious materials.
 - e. The site shall be seeded (if applicable) with a good quality seed comprised of 30% rye and 70% fescue or approved equal at the spread rate common to the industry.
9. The demolition contractor shall be responsible for any damages incurred to streets, sidewalks, utilities or properties in the execution of his work.
10. The demolition contractor shall be responsible for securing a permit from the Engineering Department for all work performed within the City Right-of-Way.