



**City of St. Joseph**  
700 Broad Street, St. Joseph, MI 49085  
(269) 983-1212  
John Maier, Inspector 269-519-8820  
**PLUMBING PERMIT APPLICATION**  
*inspections@sjcity.com / www.sjcity.com*

Authority: 1972 PA 230 Completion: Mandatory to obtain permit Penalty: Permit can not be issued	<b>The City of St. Joseph</b> will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency
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**I. Project or Facility Information**

NAME OF OWNER/AGENT/SCHOOL/STATE DEPT.		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township <b>OF:</b>	COUNTY	

**II. Applicant/Facility Contact Information**

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/> Master <input type="checkbox"/> Water Treatment Installer		NAME OF APPLICANT		CONTRACTOR LICENSE NUMBER		EXPIRATION DATE	
ADDRESS (Street Number and Name)		CITY		STATE		ZIP CODE	
TELEPHONE NUMBER (Include Area Code)				FEDERAL EMPLOYER ID NUMBER (or reason for exemption)			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)				UIA NUMBER (or reason for exemption)			
NAME OF MASTER PLUMBER				MASTER LICENSE NUMBER		EXPIRATION DATE	
BUSINESS / BRANCH ADDRESS		CITY		STATE		ZIP CODE	

**III. Type of Job**

<input type="checkbox"/> <b>Single Family</b>	<input type="checkbox"/> New	<input type="checkbox"/> Sewer Only	<input type="checkbox"/> Water Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> <b>State Owned</b>
<input type="checkbox"/> <b>Other</b>	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection		<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> <b>School</b>

**IV. Plan Review Information**

**Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.**

**Plans are not required** for the following:

1. One-and two-family dwelling containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined by the plumbing official to be of a minor nature.
3. Buildings with a required plumbing fixture count less than 12.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Project No. \_\_\_\_\_ ☐ **Plans Not Required**

**V. Applicant Signature**

**Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.**

SIGNATURE OF PLUMBING CONTRACTOR, MASTER PLUMBER, WATER TREATMENT INSTALLER OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI. Homeowner Affidavit) <b>Signature Required:</b> _____	DATE _____
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**VI. Homeowner Affidavit**

I hereby certify the plumbing work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by the City Plumbing Inspector. I will cooperate with the City Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

**Complete Application on Back Side**

**VII. Fee Schedule** - enter the number of items being installed, multiply by the unit price for total fee.

**Item #2, Mobile Home Unit Site:** WHEN item is used for sewer excavations in a new park, the permit application should include the application fee, the number of unit sites and a final inspection. WHEN setting a mobile home in a park, or a mobile or **modular** home on private property, a permit should include the application fee, a sewer or building drain, a water service or water distribution pipe and a final inspection.

<b>Item #3, Fixtures, Floor Drains, Special Drains and Water Connected Appliances Include:</b>					
Water Closets	Sink (any description)	Slop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bathtub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating System
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Filters
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Embaling Table	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine		Bed Pan Washer	Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still		Oil Separator	Sand Trap	Water Connection to Carbonated Beverage Dispensers

**Plus Any Other Fixture, Drain or Water Connected Appliance Not Specifically Listed**

**Item #25, Domestic Water Treatment and Filtering Equipment:** A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application shall include the application fee, the number of water treatment devices recorded in item #25 and the appropriate water distribution pipe (system) size fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee ( <b>non-refundable</b> )	\$75.00			Water Distributing Pipe (system)			
2. Mobile Home Park Site*	\$5.00 each			14. 3/4" Water Distribution Pipe	\$5.00		
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00 each			15. 1" Water Distribution Pipe	\$10.00		
4. Stacks (soil, waste, vent and conductor)	\$3.00 each			16. 1-1/4" Water Distribution Pipe	\$15.00		
5. Sewage ejectors, sumps	\$5.00 each			17. 1-1/2" Water Distribution Pipe	\$20.00		
6. Sub-soil drains	\$5.00 each			18. 2" Water Distribution Pipe	\$25.00		
Water Service				19. Over 2" Water Distribution Pipe	\$30.00		
7. Less than 2"	\$5.00			20. Reduced pressure zone back-flow preventer	\$5.00 each		
8. 2" to 6"	\$25.00			25. Domestic water treatment and filtering equipment <b>only**</b>	\$5.00 each		
9. Over 6"	\$50.00			26. Medical Gas System	\$45.00		
10. Connection (bldg. drain-bldg. sewers)	\$5.00			27. Water Heater	\$5.00		
Sewers (sanitary, storm or combined)				Inspections			
11. Less than 6"	\$5.00			21. Special Insp. (pertaining to sale of building)	\$75.00		
12. 6" and Over	\$25.00			22. Additional Inspection	\$75.00		
13. Manholes, Catch Basins	\$5.00 each			23. Final Inspection	\$75.00		
				24. Certification Fee	\$30.00		

**Total Fee** (Must include the \$75.00 non-refundable application and \$75.00 final inspection fees)

**VIII. Instructions for Completing Application**

**Make checks payable to "City of St. Joseph"**

**General:** Plumbing work shall not be started until the application for permit has been filed with the City of St. Joseph Inspection Department. All installations shall be in conformance with the Michigan Plumbing Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

<p><b>Expiration of Permit:</b> A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. <b>A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.</b></p>	<b>VALIDATION AREA</b>
<p><b>Where to Submit Application:</b> Permit applications should be sent to the address on the front of this application, directed to the City of St. Joseph Inspection Department, 269-983-1212.</p>	



CITY OF ST. JOSEPH  
INSPECTION DEPARTMENT  
700 Broad Street  
St. Joseph, MI 49085  
Phone 269.983.1212  
inspections@sjcity.com  
[www.sjcity.com](http://www.sjcity.com)

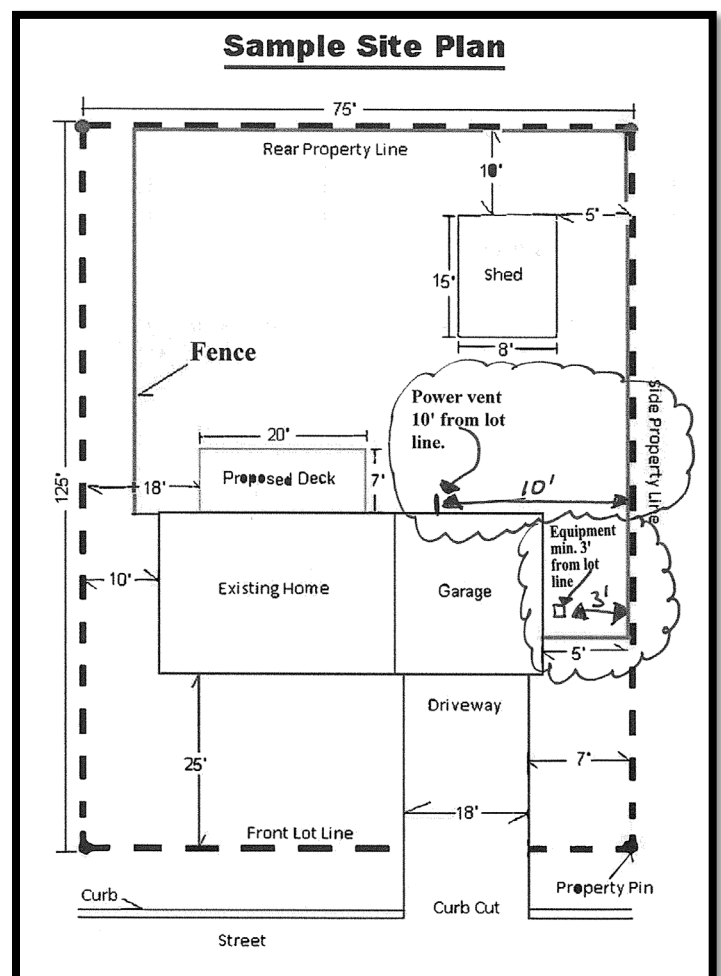
## ADDITIONAL INFORMATION REQUIRED FOR MECHANICAL PERMIT - Lines 2,3,4,5,11,12,19,29,32,46 of application AND PLUMBING PERMIT – Line 27 of application

Code Restrictions for Installation and Placement of Mechanical Equipment Based on Michigan Residential Code and the City of St. Joseph Zoning Ordinance. Contact Ken Jewell, Mechanical Inspector with questions at 269.287.0425.

1. Per MRC: Section 1804.2.6, #6, Power exhaust terminations shall be located not less than ten feet (10') from lot lines and adjacent buildings.
2. Per the City of St. Joseph Zoning Ordinance Section 3.9.3.c (residential, commercial, office and industrial properties) all heat pumps, air conditioners, emergency generators, and water pumps must comply with the following:
  - a. May not be installed in the Front Yard (area between the building and the street);
  - b. When located in the rear or to the side of the structure, must be at least three feet (3') from the rear or side lot line.
3. For all multi-family, commercial, or office properties (does not pertain to single family homes or two-unit residential structures), Section 19.5.2 of the Zoning Ordinance must also be met:

When located outside of a Building, support equipment including air conditioning and heating devices, water and gas meters, but not including plumbing or exhaust vents or chimneys, are to be screened to the height of the particular piece of equipment as follows:

- a. Roof-mounted or wall mounted equipment must be screened by architectural features from the view of pedestrians on abutting streets and parcels.
- b. Other Exterior equipment is to be screened by landscaping, a solid wall or fencing from the view of pedestrians on abutting streets and parcels.



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