



CITY OF ST. JOSEPH  
INSPECTION DEPARTMENT  
700 Broad Street  
St. Joseph, MI 49085  
Phone (269) 983-1212  
Fax (269) 985-0347  
Inspections@sjcity.com

## Property Maintenance Issue Complaint Form

The Property Maintenance Program is designed to preserve property values and prevent blight by maintaining all properties in a condition that reflects a safe and quality community. This form is for reporting observed issues that could be a violation of City Codes.

Date Filed: \_\_\_\_\_

Address where the issued was observed:

### Complaint Description:

- ☐ Excessive rubbish  
☐ Housing blight

- ☐ Weeds/Grass greater than 6" in height  
☐ Other concern: \_\_\_\_\_

Description of alleged violation, please be specific (use back side of this form if necessary):

Has the complaint been addressed with the property owner? ☐ YES ☐ NO If yes, when and has any progress been made? \_\_\_\_\_

Permission to view subject property from your private property? ☐ YES ☐ NO ☐ Not Applicable

Do you want feedback on the follow up of this complaint? ☐ YES ☐ NO, if Yes, the information provided is of public record and the City may be required to release this information as part of public inquiries into this case.

By signing, I confirm that all statements on this form are true and accurate to the best of my knowledge:

Complainant Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Best Phone # \_\_\_\_\_ Date: \_\_\_\_\_

*Please return this form to the Inspection Department. The City will do the necessary steps to investigate and respond accordingly.*

*Please Note: The above information is of public record and it may be released as part of public inquiries.*