



CITY OF ST. JOSEPH  
INSPECTION DEPARTMENT  
700 Broad Street  
St. Joseph, MI 49085  
Phone (269) 983-1212  
Fax (269) 985-0347  
www.sjcity.com

## Property Maintenance Issue Complaint Form

The Property Maintenance Program is designed to preserve property values and prevent blight by maintaining all properties in a condition that reflects a safe and quality community. This form is for reporting observed issues that could be a violation of City Codes.

Date Filed: \_\_\_\_\_

Address where the issued was observed:

Complaint Description:

- Excessive rubbish  
 Housing blight

- Weeds/Grass greater than 6" in height  
 Other concern: \_\_\_\_\_

Description of alleged violation, please be specific (use back side of this form if necessary):

Has the complaint been addressed with the property owner?  YES  NO If yes, when and has any progress been made? \_\_\_\_\_

Permission to view subject property from your private property?  YES  NO  Not Applicable

Do you want feedback on the follow up of this complaint?  YES  NO, if Yes, the information provided is of public record and the City may be required to release this information as part of public inquiries into this case.

By signing, I confirm that all statements on this form are true and accurate to the best of my knowledge:

Complainant Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Best Phone # \_\_\_\_\_ Date: \_\_\_\_\_

*Please return this form to the Inspection Department. The City will do the necessary steps to investigate and respond accordingly.*

*Please Note: The above information is of public record and it may be released as part of public inquiries.*